



Meeting Minutes

NorthWest Colorado Center for Independence

Annual Board Retreat – Tuesday, June 24, 2025 (10:00am to 3pm)

STARS Ranch, 35465 US-40, Steamboat Springs

Board Members Present: Don Godshaw, President
Dan Bonner, Treasurer
Martha Mason, Member
Lisa Eck, Secretary (Absent)
Craig Kennedy, Vice President (Remote)

Staff Present: Ian Engle, Co-Director
Mike Bertram, Co-Director
Jessica Bertram Operations Manager
Hope Hunt Transportation

10:02 Don calls the meeting to order

10:05 Board reviews minutes from previous months meeting **Dan moves to approve the minutes from the May meeting, Martha Seconded, motion passes unanimously**

10:07 Rachelle presents on development. Discussion occurs about focus on small scale local events to raise awareness and do a little bit of fund raising. Don asks if the ILC's would be able to video consumers for stories and be able to share that with next 50 and a variety of other partners. Rachelle shares about the annual campaign letter she is putting together and the Colorado Gives event in the fall.

Rachelle presents about a variety of grants, the approach she takes with them and the opportunities they give to NWCCI. She specifically highlights the multiple year grants such as Next 50 and Craig Scheckman Family Foundation. She also highlights the



Telegen grant for outreach and expansion of services for Deaf youth and how it has taken years of applying and modifying the request to get it.

10:30 Hope presents on the transportation program including a report on ride numbers. Don asks if we should put mileage down as well. Hope shares with the board about NWCCI joining the Yampa Valley Regional Transit authority and the upcoming regional train project.

10:51 Mike talks about the upcoming site visit and the schedule for that. Mike presents a slideshow that the staff have helped put together around programs. The slideshow covers programming and consumer work in all five counties. Nursing home transition, home modification, and life skills camp are all specifically highlighted

12:23 Jessica tells the board that the state audit found nothing for us to fix or a suggestion. Jessica states there will be a report that is emailed to Don. Jessica goes over the financials. Net revenue 91,652 the vehicle is on the balance sheet. **Dan makes a motion to pass May financials net income \$91,650.10 and total assets 719,535.83, Don seconds. Motion passes** Jessica goes over the budget for 2027. Dan suggests that we approve the budget for 2027 in the next meeting. Dan motions to pay staff bonuses.

1:01 **Board enters executive session to discuss bonuses for staff**

1:05 **Board returns from executive session with a decision on bonuses for staff**

Dan motions to pay out \$40,000.00 for the 2025 to 2026 bonuses to the employees, Martha Seconds. Motion passes

1:07 Jessica goes over the employee handbook, finance manual, grievance, new fraud prevention policy and bi-laws. The board reviewed the policies. **Matha motions to approve all the policies and Dan second. Motion passes.**

1:24 Don states that the board will look for other potential candidates for board members. Discussion ensues about getting more consumer representation on the



board, people from doctors offices and clinics, as well as somebody with legal experience.

1:25 Mike goes over the strategic plan. Don states that we should do a quarterly video or letter of what we are doing to increase NWCCI's visibility

1:38 Mike checks the member directory and makes sure that the board members' information is correct for terms and the board checks the bylaws to see what the rules are for voting when officers are in the middle of a term. The bylaws confirm no vote for officers is necessary this year.

1:42 Next Meeting July 22nd, 2026 **Dan motioned to adjourn the meeting. Martha seconded the motion, Motion passes.**