



Meeting Minutes

NWCCI Regular Board Meeting – Weds., April 29, 2026 (1:30–3pm) STARS 35465 US-40, Steamboat Springs, CO 80487

Board Members Present: Don Godshaw, President
Dan Bonner, Treasurer(Remote)
Martha Mason, Member (Remote)

Staff Present: Mike Bertram, Co Director
Jessica Bertram, Operations Manager
Hope Hunt, Transportation Coordinator

- 1:34 Don called the meeting to order. Discussion about trying AI to take board minutes for the first time as well as having Hope here to take traditional minutes.
- 1:36 Dan motioned to approve the minutes and Martha second. Motion passes
- 1:37 Mike talks to the board about the concert in the park in Summit. Mike states that we are expecting to get it this year, but we have not heard back from them yet.
- 1:39 Jessica goes over the finances. Dan motions to approve the financials of March of **net income \$143,438.80** and **total assets \$811,782.21**. Don Seconds. Motion passes.
Jessica requested that board members sign the Board packet. The conflict of interest form is necessary for the upcoming audit in May
- 1:56 Joy McCoy introduces herself to the board and talks about what she does in the organization. Joy also shared some of her personal history and how she began her journey at NWCCI.
- 2:13 Shannon Buchanan introduces herself to the board and talks about what she does for the organization. Shannon shared some of her personal background and how she ended up at NWCCI.
- 2:22 Mike goes over programs. There is an audit going on for the nursing home transition program. Mike states that right now, with the state funds, there are no cuts. Don asks if there are any trainings on mandatory reporting. Discussion about mandatory reporting as a center for independence occurred clarifying the



focus on identifying imminent risks. Jessica states that every employee does training for elderly and disabled individuals.

- 2:32 Dan asks about dates for the Board retreat. Mike states that he will start working on a date and planning for June 24th.
- 2:36 Dan motioned to adjourn the meeting, and Don seconded. Motion passes.