

NorthWest Colorado Center for Independence, Inc.

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Board Meeting Minutes

Wednesday, August 27th, 2025 @ 1:30 PM

Members Present: Don Godshaw, Board President (Remote)
Craig Kennedy, Board Vice President (Remote)
Dan Bonner, Board Treasurer
Lisa Fraser-Eck, Board Secretary (Remote)

Staff Present: Mike Bertram, Assistant Director
Jessica Bertram, Finance Manager (Remote)
Hope Hunt, Transportation Coordinator (Remote)

1:37 Craig Kennedy calls the meeting to order.

1:38 Board begins review of meeting minutes from the retreat in June.

1:44 Don Godshaw joins the meeting

1:45 Dan Bonner moves to approve the minutes from the board meeting retreat on July 27th, 2025, with minor changes. Don Godshaw seconds. Motion passes unanimously.

1:46 Mike Bertram discusses the development report with the board.

The Housing finance committee gave us \$20,000.00 for home modifications. This money is restricted to paying for the modification of consumers' homes.

There was a Site Visit for \$7,500 nursing home transition grant at the Steamboat office earlier in the month and it went well.

1:48 Jessica Bertram gives the finance reports to the board.

Jessica Bertram states that she is hoping to put another 50,000.00 in a CD and is hoping to get that done before the next CIL in October.

Dan Bonner motions to approve July financials **total assets 817,206.87** and **total income 106,288.09** Craig Kennedy seconds. Motion passes unanimously

1:53 Mike Bertram goes over the program activities and personnel.

Mike Bertram states that ACCIL is speaking with the lobbyist to approach the state on how to make sure the upcoming state budget shortage will have a minimal impact on centers for independence. Lisa Fraser-Eck states that DVR is on a waiting list and it could impact the clients that NWCCI serves that are under DVR.

Mike Bertram goes over the Disability Innovation Fund contract with Steamboat High School and that the contract has been fully executed. Lisa Fraser-Eck states that

they hired someone and she is starting soon. Lisa Fraser-Eck states that the new hire will be helping NWCCI increase vendor services.

Mike Bertram goes over the housing navigator fund that we have been doing. Mike states it is 1,000.00 a month and then more funds once we do work.

Hope Hunt goes over the transportation CDOT site visit in September. Hope Hunt tells the rider numbers for July and August. Hope Hunt talks about getting the new van in the next week and the upcoming maintenance for the lift.

Mike Bertram goes over the number of people we are serving and how they have increased for the individuals we serve. Mike Bertram states that transportation has made a significant jump as well as other services.

2:07 Mike Bertram goes over strategic planning and questions he has for the board.

Mike Bertram states that Ian Engle and Mike Bertram have discussed changing to co-directors for a 3 year transition plan. Mike Bertram states one of the immediate reasons for the change is to add him as a signer on the account.

Don Godshaw motions to pass Mike Bertram as a signer on all accounts, Dan Bonner seconds, Motion passes unanimously. Don motions to make Mike a co-director, Dan seconds, motion passes unanimously

Mike discusses having David Handcox come out to assist with strategic planning. Mike proposes to do the strategic planning on October 22, 2025, and extend the board meeting to be a full or half day to accommodate the expanded schedule. Don says the board can make it work, and Mike agrees to confirm the time with David.

2:15 Board and Jessica Bertram talk about what to put in the newspaper to recruit board members.

2:16 Next Board Meeting September 24th, 2025

2:20 Craig Kennedy motions to adjourn the meeting, Dan Bonner seconds, motion passes unanimously