

NorthWest Colorado Center for Independence, Inc.

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Phone: (970) 871-4838

Board Meeting Minutes

Wednesday, April 30th, 2025 @ 1:30 PM

Members Present: Michael Toothaker, Board President
Bruce Roemmich, Board Vice President

(Remote)

Don Godshaw, Board Member (Remote)

Craig Kennedy, Board Member (Remote)

Dan Bonner, Board Treasurer (Remote)

Lisa Fraser-Eck, Board Member (Remote)

Staff Present: Ian Engle, Executive Director
Mike Bertram, Assistant Director (Remote)
Jessica Bertram, Finance Manager (Remote)
Hope Hunt, Transportation Coordinator (Remote)

1:34pm: Michael Toothaker called the meeting to order.

1:36pm: Bruce Roemmich motions to approve the meeting minutes from March 26th, 2025, Michael Toothaker seconds, motion passes.

1:37pm: Development report - Ian talks about the Housing Navigator and Money Follows the Person (MFP) government contracts. Michael Toothaker asks if these are new this year and how they were acquired, Jessica reports the MFP was acquired last fiscal year and the Housing Navigator contract is newly acquired this current fiscal year. Bruce asks if they are state or federal contracts, Ian reports both are state contracts, these and other government contracts are being negotiated and acquired to continue diversification of revenue streams. Mike Bertram reports we are currently awaiting response on two large grant requests – 1) Next 50 (\$50K) and 2) Rocky Mountain Health Plans (\$100K), the latter designated for a new vehicle, maintenance and related transportation program expenses.

Ian reports the sled hockey event held April 19th was a success. Michael Toothaker and Ian both state the US Sled Hockey team members were great with participants and guests, especially the kids. Ian states the US paralympic sled hockey Team and Colorado Avalanche sponsored team want to come back for a fundraising exposition game at the Howelsen Ice Arena and donate the proceeds back into this community partnership. Lisa states moving forward we should be mindful of the calendar when planning to avoid competing with other community events in Steamboat.

1:44pm Jessica provides the Finance and Operations report.

Dan motions to accept the CO Dept. of Labor and Employment offer to settle the outstanding debt to the State, Craig seconds, motion passes.

Net income 31,878.93 Total assets 672,750.36 - Dan motions to approve the financials as presented and Don seconds, motion passes.

Jessica reports on the status of our Certificate of Deposits and financial status with Edward Jones, including that NWCCI is not eligible for a line of credit through Edward Jones due to our non-profit business status and the Board approves.

Jessica updates the Board with regards registering NWCCI in California to cover liabilities and legal obligations for our Development Coordinator who works remotely from there, we are waiting on a good standing report from Colorado and needed the most recent IRS Form 990, which came in this morning. Jessica reports that the CO Dept. of Labor and Employment Fiscal Monitoring Unit will be conducting their annual audit starting May 5th, which has already started since she gave them the information early.

2:05pm Mike Bertram provides the Program and Direct Services Report, upcoming events and activities including

- Disability Innovation Fund contract meeting with CDLE June 10th.
- Statewide Independent Living conference June 2 - 4. Mike and Ian will be facilitating workshops and we have 6 people going.
- Life skills camp June 17 – 19 at the STARS Ranch.
- Leo and Evan disability education training with CDOT/Bustang June 26th.
NWCCI has become the place that Bustang goes to for training and technical assistance with regard to disability etiquette and protocol.

2:12pm Hope provides the Transportation Program report.

Hope reports on her efforts shopping for a new vehicle. Bruce states we need to be careful to avoid purchasing a used vehicle with lots of miles. Hope states we are looking into new and barely used vehicles.

2:27pm Next board meeting is Wednesday, May 28th, 2025.

2:28pm Don motions to adjourn meeting and Michael Toothaker seconds motion passes.