

New Brighton Gymnastics Booster Club

Meeting Minutes – September 21, 2025

Location: New Brighton Community Center

Recorder: Transcription via Otter AI and Google Recorder

1. Call to Order

Meeting opened with discussion about using **Otter AI** and **Google Recorder** for transcription. A request was made to log into **Mariah's account** for access during the meeting.

2. Summer Camp Recap & Planning for 2026

- The group reflected on the success of this year's **summer camp** — the girls enjoyed crafts and imaginative play (“pretending to be doctors”).
 - Suggestions for next year included:
 - Adding an **interactive indoor playground** experience.
 - Incorporating a **community service project**.
 - Original plans to use the **park across the street** did not occur; an alternative idea is to hold a **“Game Day”** with board games suitable for all ages.
 - Potential date for next year's camp: **late August or early September**, pending Jolene's scheduling input.
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3. Volunteer Coaches & Camp Compensation

- Discussion on whether **youth or “kid coaches”** could receive volunteer credit for their time at events (e.g., golf outings).
 - Comparable camp costs at other organizations range from **\$150–\$230 per week**.
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4. Fundraising & Camp Finances

- Reviewed fundraising efforts for the camp, including **donations and sponsorships**.
 - Talked through **accounting and budgeting**, and how funds were tracked.
 - Discussed options for using **leftover funds** toward other team activities or equipment.
 - Clarified need for improved transparency and management between **multiple accounts** or earmarked funds.
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5. Financial Organization & Nonprofit Status

- **Katie and Kari** discussed next steps for organizing financial records for the newly forming **nonprofit booster club**.
 - Shared examples from other nonprofits, including a **marching band booster**, which used **ChatGPT to draft bylaws** later reviewed by two nonprofit experts.
 - Group reviewed proposed bylaws, including a question about what **dollar threshold** should trigger executive board approval for expenses.
 - **Katie** motioned to amend the bylaws to set the **effective date as of September 21, 2025**.
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6. Fundraising & Sponsorship Opportunities

- Continued discussion on fundraising ideas for the **gymnastics team**, including:
 - Hosting independent **competitions or showcases**.
 - Seeking **local business sponsorships**.
 - Encouraging families to explore **employer match programs** (Adam to provide details).
- Idea raised to set up a **vendor table for dog-related items** at an upcoming community event. Concerns expressed about limited parent support and logistics.

7. Events & Volunteer Coordination

- Talked through ideas for **school or community fundraisers**, including **Tails on the Trails**, parade participation, and concession tables.
- Donation suggestions: **candy bars, bottled water, and small giveaways**.
- Emphasis on needing a **volunteer coordinator or committee lead** to manage fundraising participation and hours tracking.

8. Communication, Outreach & Website

- Discussed the need for improved communication to help families understand the **purpose and benefits of the booster club**.
- Ideas included:
 - Posting **reminder flyers** and **event information** at the gym.
 - Creating a **Google Calendar** for meet schedules and recreation program updates.
 - Building a **new website** to include the calendar, photo release forms, and an absence reporting form.
- Concern raised about the **public visibility of team information** on the website.

9. Board Member Recruitment

- Noted ongoing challenge filling all board positions; **Vice President position remains vacant**.
- Discussed strategies for recruiting new board members and volunteers.
- Considered sending out a **survey** to find the best meeting times and increase attendance.

10. Upcoming Events & Next Steps

- Tentatively scheduled next meeting for **October 11, 2025**.
- Possible **meet and greet** before practice, with potential **donut donation from Donut Blaze**.
- Next meeting will include:
 - Final review and submission of **Articles of Incorporation**.
 - Updates on **website launch** and **photo release form revisions**.
 - Discussion of **Tails on the Trails fundraiser** logistics.

11. Summary of Key Outcomes

Achievements

- Successful and engaging summer camp with low costs.
- Craft supply donations secured for future use.
- Bylaws drafted and reviewed by experts.
- New website development in progress with sponsor support.

Priorities

- Strengthen nonprofit structure and financial tracking.
- Finalize board positions and bylaws.
- Plan and execute fall fundraisers and community events.

Challenges

- Limited volunteer participation.

- Scheduling conflicts for meetings.
- Managing multiple financial accounts.

Open Questions

- How to best allocate leftover camp funds.
- Who will fill the Vice President role.
- How to ensure photo release compliance for website use.

Meeting Adjourned.

Next meeting: TBD.