

# **New Brighton Gymnastics Boost Club Meeting**

**8.17.25 4pm**

**Room 218 in the New Brighton Community Center**

## **Quick recap**

The meeting focused on establishing a Booster Club to support team activities, with discussions covering organizational structure, roles, and fundraising strategies. The group explored transitioning from a business to a nonprofit organization, including requirements for nonprofit status and the establishment of various committees and leadership positions. They concluded by discussing event planning, budget considerations, and fundraising opportunities, with plans to consolidate committees and improve operational efficiency. The next meeting will be Sunday, September 21st at 4pm in the New Brighton Community Center.

## **Summary**

### **Booster Club Formation Discussion**

The meeting focused on establishing a Booster Club, with Katie and Jolene leading the discussion. The group discussed the need to create a Booster Club to support team activities, with Katie having already done some research on the steps involved. The conversation ended with an introduction of all participants.

### **Booster Club Nonprofit Planning Discussion**

The group discussed establishing a booster club and the intention to transition to a nonprofit organization. They explored the requirements for nonprofit status. The conversation covered various roles within the booster club, such as President, Vice President, Treasurer and Secretary and members at large. They also discussed fundraising opportunities, insurance considerations, and the need to balance costs with program benefits. The group acknowledged that the relationship with New Brighton Park and Rec would be a key factor in determining their financial obligations and operational freedoms.

### **Booster Club Leadership Roles**

The group discussed roles and responsibilities for the Booster Club, with Katie expressing interest in the President position while suggesting term limits of two years for leadership roles. The President and Vice President will both serve for two years, with the hope that the Vice President may step into the role once the President's term of service has concluded. The treasurer role must also be at least a term of 2 years, but the Secretary may serve 1 year. Officers may continue to serve as many terms as they wish. Official bylaws will need to be established.

It was also discussed that board meetings would require the President, Treasurer, and Secretary, plus at least two additional members at large, for a minimum quorum of five people. The group also discussed the Team Mom role, which involves being present in the gym and assisting with competitions, with different requirements for different age levels.

Katie Montour was nominated as the President, Amanda Duffy was nominated as the Vice President (but would like to confirm first), Jonny Kanoa was nominated as the Secretary, and Kari Beckstrom was nominated as the Treasurer. All motions were seconded, and confirmed.

### **Nonprofit Transition Planning Meeting**

The group discussed transitioning from a business to a nonprofit organization, with Katie preparing to apply for non-profit status as a 501(c)3 with assistance from Kari as needed. Once that is complete a bank account will be opened. Jolene expressed interest in no longer using her personal Venmo account to collect Booster related fees.

### **Gymnastics Program Planning and Budget**

The meeting discussed the scheduling and planning of various events and activities for the gymnastics program, including the need for committees to assist with apparel sales, in-house meets, and camps. The group also discussed budget matters, including equipment fees, coaching fees, and potential discrepancies in payment.

They agreed to hold monthly meetings on the third Sunday each month at 4 PM starting on September 21st, 2025. The group also discussed potentially updating the website, and setting up a dedicated Booster Club email address. They decided to explore options for a website and domain-based emails.

Going forward, all booster club communications will be sent out through the President.

### **Fundraising and Team Planning Strategies**

The group discussed fundraising strategies, including seeking sponsorships and donations, with a focus on establishing nonprofit status to facilitate larger contributions. They explored options for displaying sponsor logos and discussed the potential creation of a fundraising committee within the board. Katie mentioned there will be an email going out to everyone highlighting an upcoming Pampered Chef fundraiser in August, with proceeds going to the team.

They also mentioned a SURPRISE celebration for Coach Hailey's 18th birthday from 4:45-5:15 on Monday, August 25th. Level 2 and 3 kids should aim to get there a little early at 445 to help celebrate.

## **Next steps**

- Jolene to dissolve current business entity
- Katie to begin the process of applying to be a 501(c)3 non-profit
- Establish a way for members to join virtually for the next meeting

## **Next meeting topics**

- Non-profit status update
- Review potential bylaws as a group?
- Decide a meeting date for october since the 3rd Sunday might be MEA