

New Brighton Gymnastics Booster Club Meeting Template

Today's Agenda

List of previously known major items to cover during this month's meeting.

- Financial recap
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Next Action Items

List of this meeting's action items and who is responsible to complete before next meeting.

- Meet with Aimee Sabetti for fundraising cold calls. Possibly meet Wednesday 2/18 during Level 1 & 3 practice 6-8pm in conference area under stairs.
- Work with people for a Fundraising Committee. Sponsorship & Fundraising can be the same group. Possible people: Aimee & Mariah
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Communication With Jolene

List of known items to communicate to and get answers from Jolene, to be used at next 1st Monday meeting with Jolene.

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Finances

List of specific financial items covered in meeting, status updates only.

- Two payment options:
 - Guess at a monthly fee (will be +/- depending on last year's leo, competition fees, etc) and can be dozens to hundreds different throughout the year. Could require a refund or additional later.
 - New Brighton to confirm. We can charge more per month through NBPR and charge less than Boosters would charge less.
 - Best option.
 - Itemized invoice for passthrough payments. No need to account for any credits or debits. Kari feels like this is easier when managing the books.

- Meets typically operate 1) Registration date, 2) Confirmation Date (must pay fee by x), 3) Payment Due / Window to Cancel (sick, injury, etc), 4) Too Late to Cancel payment, 5) Meet. Refunds do happen between 2 and 4.
- Square is the preferred payments vendor.
- Level 1 & 2 only have uniforms, banquet, minor items. No meets or larger expenses.
- Coaches fees paid by Booster is only for meets (per hour) but all practices, facilities, equipment are through NBPR.

Events

List of events and community engagement.

- March 7 meet

Fundraising

List of fundraising activities, finances, volunteering, and scheduling.

- Apparel fundraising: Mariah is already putting in time and effort.

Team Building

Any non NBG or Booster specific team get together for creating community with our families.

- March 8 University of Minnesota Gymnastics
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