

COMMUNITY ACCESS PROGRAMMING COMMITTEE BYLAWS

Updated: 2026

PURPOSE

To schedule programming on the City of Dickson's community access programming channel in a manner that is fair and equal to all citizens of Dickson County.

MEMBERSHIP

The committee will consist of an odd number of members with a chairperson who only votes to break ties. Committee members will be nominated by the Mayor of the City of Dickson and will then be approved or disapproved by the City Council. Members' terms will coincide with the term of office of the Mayor of the City of Dickson. The committee will select its own chairperson.

WORKINGS

The Committee will set the time and day of the month for its public meeting.

Requests for airtime must be made each month in written form by completely filling out an application for airtime. These applications will be available during regular business hours at City Hall.

Applications will be accepted only at the Office of the Mayor of the City of Dickson during business hours.

Applications for airtime in each month will only be accepted from the first day of the prior month until noon on Tuesday prior to that month's committee meeting.

The person or a representative of the group making each request must appear in person at the committee meeting in which said request will be considered.

The committee is fully empowered to grant or deny all requests for airtime and has full power of scheduling all requests.

Any committee decision can be appealed to the proper committee of the City Council for the City of Dickson.

CRITERIA

The committee shall grant any and all requests for airtime that are of public interest in the true spirit of community programming.

It shall not discriminate against any sex, race, nationality, creed or religion.

The committee can deny airtime for any request under the following rules:

1. Any program that violates Federal Communications Commission standards.

2. Any program that is deemed obscene, vulgar or offensive to the accepted moral standards of the community.
3. Any program that contains a blatant promotion of any commercial business or profit-making venture, except for a 15-second acknowledgment of any person, business or group making the production possible. Acknowledgments can only list persons, businesses or groups aiding the production and cannot advertise the services or merchandise.
4. Any program that is a blatant promotion of any political candidate for any elected office, except in a forum or debate format in which all candidates for the office are invited to participate.
5. Any program that is unjustly derisive of any person, group, organization, race, religion, nationality or government.
6. Any material that is slanderous or otherwise illegal by federal, state or local statutes.

SCHEDULING

All requests for airtime will be given consideration on a first-come, first-served basis.

The committee will assign specific air dates and times for all requests it grants.

Requests for continuous or serial programming are limited to one hour per day and three airings per week.

Live broadcasts will only be permitted at the discretion of the Community Access Programming Committee.

AIRING

Once the committee assigns airtime to each requestor, the requestor will be responsible for providing the completed, ready-to-air program digitally to the community access programming manager.

Programs must be turned in to the community access programming manager at least 48 hours before airtime and during regular business hours.

No programs may be cablecast at any time other than those assigned by the committee.

VIOLATIONS

The committee will have the power to penalize violators of its rules and regulations by withdrawing the violating person or group's access to the channel, temporarily or permanently, as deemed fitting by the committee.

All requestors will be required to read a copy of these rules and regulations before filing an application for airtime and must sign the application to attest that their submitted program meets all the aforementioned criteria.