

**SOUTH JERSEY TRANSPORTATION AUTHORITY
EXECUTIVE SESSION MINUTES
November 26, 2025**

Chair Francis K. O’Connor called the Executive Session to order at 9:10 a.m. This Executive Session is conducted in accordance with Resolution 2025-118 of the South Jersey Transportation Authority (“SJTA”), which provides for the following:

The general nature of the subjects of this closed session meeting pertains to personnel matters as authorized pursuant to N.J.S.A. 10:4-12(b)(8).

<u>Present via Teleconference</u>	<u>Present in Person</u>
Commissioner Joseph Ripa Commissioner Robert T. Healey, Jr. Deputy Commissioner, Joseph Bertoni Nicholas Sullivan, Esq., General Counsel	Chair Francis K. O’Connor Vice Chair Barbara Holcomb Commissioner John F. Amodeo Commissioner Zoe Baldwin Commissioner C. Robert McDevitt Commissioner Christopher M. Milam Jessica O’Connor Esq., Associate Counsel, GAU Stephen F. Dougherty, Executive Director Paul Heck, Chief Administrative Officer James G. Sullivan, Chief of Field Operations Kevin A. Steet, Chief Financial Officer Dominic D’Amico, Director of Transportation Services Shawn Costello, Board Secretary Caroline Roseboro, Alternate Board Secretary

Roll Call of the Board

Commissioner	Present	Absent
Chair Francis K. O’Connor	x	
Commissioner John F. Amodeo	x	
Commissioner S. Zoe Baldwin	x	
Commissioner Robert T. Healey, Jr.	x	
Vice Chair Barbara Holcomb	x	
Commissioner C. Robert McDevitt	x	
Commissioner Christopher M. Milam	x	
Commissioner Joseph Ripa	x	
Commissioner Christina Fuentes		x

Personnel Matter-Schedule “A”: Resolution 2025-105

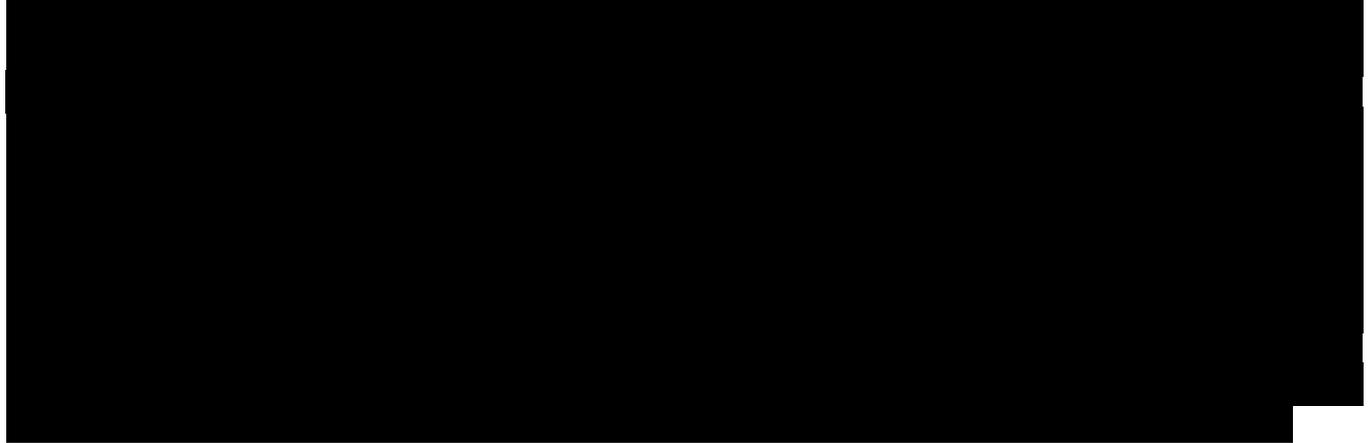
Stephen F. Dougherty introduced Paul Heck to address the Board to discuss Schedule “A” regarding Personnel Actions associated with Resolution 2025-105.

Mr. Heck advised of the Authority’s 2025 budgeted headcount of 327 positions and the current staffed headcount of 310. Mr. Heck directed the Board to Schedule “A”. He advised of three new full-time positions filled, which include Tim Green as the Deputy Fire Chief at the Airport, Kevin McGratton as Jitney Coordinator in Transportation Services Department, and Frank Saladino as Assistant Manager of Fleet and Compliance. Mr. Heck briefly discussed the backfilled Engineering Support Specialist II position, which is being filled by Hallie Longo. Mr. Heck also noted one promotion, a salary adjustment for the Deputy Director of Transportation Services for additional responsibilities, and three new part-time positions filled for one CDL and non CDL drivers and one On Call Communications Operation.

The Joint Board/SJTA MOU

Stephen F. Dougherty began by thanking Jim Sullivan and Dominic D'Amico for their hard work coordinating the agreement between the Joint Board and the Authority. Mr. Dougherty advised of the Memorandum of Understanding between the Joint Board and the Authority which will provide the Authority with five million (\$5,000,000) dollars in funds to continue and expand the Eds and Meds Routes connecting local hospitals and colleges in the Southern Jersey area. Mr. Dougherty discussed that the funds will be used to purchase buses and hire drivers for an estimated 18 month to two (2) year period with five to six shuttle services expected. He noted that the routes are still undetermined. Mr. Dougherty stated these services will allow the Authority to service all six southern New Jersey counties.

Stephen F. Dougherty introduced attorney Nick Sullivan to discuss the Memorandum of Understanding.



Stephen F. Dougherty then introduced Dominic D'Amico to talk about the bus procurement. Mr. D'Amico stated fleet would be needed to operate the new routes and services. Mr. D'Amico informed the board that he was able to have Rohrer Enterprises, Inc. hold their May bid price through December 31, 2025. Mr. D'Amico noted nine (9) buses are to be purchased for a price of one million, two hundred thousand fifty-eight thousand, two hundred dollars (\$1,258, 200) with an April 2026 delivery and May 1st operation of bus service. Mr. D'Amico also noted they are working on draft routes with NJ Transit to make sure there are no duplications of services.

Closing:

Chair O'Connor called for a motion to adjourn the Executive Session. Said motion was moved by Commissioner Milam and seconded by Commissioner McDevitt with all members in agreement. The motion was carried adjourning the Executive Session at 9:29 a.m.

Submitted by: Shawn Costello
Shawn Costello, SJTA Board Secretary