



SOUTH JERSEY TRANSPORTATION AUTHORITY

**FARLEY SERVICE PLAZA • P.O. BOX 351
HAMMONTON, N.J. 08037**

(609) 965-6060 • (800) 658-0606 • FAX (609) 965-7315

Mikie Sherrill
Governor

Priya Jain
Chair

Dr. Dale G. Caldwell
I.L. Governor

Stephen F. Dougherty
Executive Director

JOB POSTING

Position: On Call Communication Operator

Location: State Police

Salary: \$21.84*

Closing Date: December 31, 2026

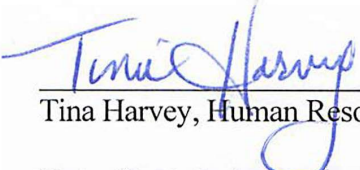
All requests for the above position are to be sent in writing to Tina Harvey, Human Resource Manager no later than the Closing Date listed above.

**The salary listed is specific to new hires and all internal promotions will be paid consistent with Local 196 Chapter 2 language.*

Please refer to the attached for job description.

Approved:


Stephen F. Dougherty, Executive Director


Tina Harvey, Human Resource Manager

Dates Posted: August 3, 2026, through December 31, 2026

Locations Posted: East, West and Central Maintenance, Pleasantville Tolls, State Police, State Police Garage, Administration Building, Atlantic City Welcome Center, EZ Pass Customer Service Center, Airport, Airport Firehouse, Airport Parking, Airport Trailer, Engineering, Snow Equipment Bldg., ESP, Transportation Services and SJTPO

The Authority is an equal opportunity employer. The policy of the Authority is that all employees will be treated equally without regard to race, creed, color, religion, national origin, ancestry, age, sex, marital status, domestic partner status, familial status, domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, veteran status, disability or handicap or for any other reason prohibited by law. Such employment action includes, but is not limited to the following: employment, promotion, demotion, transfers, layoffs and termination, recruitment and selection for training and all Authority sponsored social and recreational programs.

On-Call Communication Operator

Note: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EDUCATION: High School graduate or equivalent (G.E.D.)

SPECIAL SKILLS: Must have NJCJIA operator certification w/criminal background clearance (fingerprint and record check) within a six (6) month time period of assuming the position.

DUTIES:

1. Operator will report for work at scheduled time in uniform supplied by the Authority ready for duty.
2. Operator upon reporting for work, will sign on the Authority's Computerized Assisted Dispatch System (CAD).
3. Operator must have ability to type sufficiently to operate/direct inquiries with available Telex computer System and document information accurately into CAD system.
4. Operators will, at all times, make certain that all documented entries are true and correct as entered.
5. Operator must have ability to direct and handle Expressway radio communications using NJ State Police radio signals. Also only authorized radio procedure will be used to dispatch contracted service trucks to designated milepost on Expressway.
6. Operator must be thoroughly familiar with Expressway call box system and have ability to dispatch contracted service trucks to designated milepost on Expressway.
7. Operators must be thoroughly familiar with Expressway orders and initiate procedures accordingly.
8. Operator must be thoroughly familiar with locations such as toll plazas, service area, intercept parking lot and corresponding mileposts to ensure immediate and expedient dispatching of police, fire and rescue equipment.
9. Operator must be thoroughly familiar with location and working of Expressway alarm system. When alarm systems located at service area and unmanned toll plazas are activated, signals must be dispatched to patrols expediently with proper information received concerning alarm.
10. Operator must be able to communicate verbally and in a professional manner both on the Authority radio and telephone. They must identify themselves.
11. Operators must be aware that as a communications operator they are handling restricted and classified information which is only available to authorized persons.
12. Operator will be alert and ready to assist any and all authorized State Police personnel with any and all authorized State Police business while on duty.
13. Operator must be available for duty as scheduled other than vacation. In such cases remaining operator will work alone to be assisted by State Police Supervisors, if needed.
14. Operator while on duty during the hours of darkness, will adhere to established security practices.
15. Operators will at all times make certain all documented entries were true and correct as entered.
16. While on duty on a daily basis, operators will be responsible to the State Police Officer in charge of the Expressway as far as enforcing reasonable guidelines governing the operators while on duty at the Expressway State Police communication center.
17. Must be available for work as required. Unavailability can result in discipline.