



# ***SOUTH JERSEY TRANSPORTATION AUTHORITY***

**FARLEY SERVICE PLAZA • P.O. BOX 351  
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**Mikie Sherrill**  
Governor

**Priya Jain**  
Chair

**Dr. Dale G. Caldwell**  
Lt. Governor

**Stephen F. Dougherty**  
Executive Director

## **JOB POSTING**

**Position:** Airport Maintenance Manager

**Location:** Airport

**Salary:** \$100,000 - \$110,000

**Closing Date:** April 29, 2026

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All requests for the above position are to be sent in writing to Tina Harvey, Human Resource Manager no later than the Closing Date listed above.

*The final salary will be commensurate with experience and education. Employees may be eligible for merit increases each year upon satisfactory performance evaluation. SJTA offers comprehensive health coverage, generous paid leave, pension membership, telework options, and a strong work life balance – including a 40-hour week with paid lunch time. SJTA is an Equal Opportunity Employer.*

Please refer to the attached for job description.

Approved:

  
Stephen F. Dougherty, Executive Director

  
Tina Harvey, Human Resource Manager

**Dates Posted: April 23, 2026, through April 29, 2026**

Locations Posted: East, West and Central Maintenance, Pleasantville Tolls, State Police, State Police Garage, Administration Building, EZ Pass Customer Service Center, Atlantic City Welcome Center, Airport, Airport Firehouse, Airport Parking, Airport Trailer, Engineering, Snow Equipment Bldg., ESP, Transportation Services and SJTPO

The Authority is an equal opportunity employer. The policy of the Authority is that all employees will be treated equally without regard to race, creed, color, religion, national origin, ancestry, age, sex, marital status, domestic partner status, familial status, domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, veteran status, disability or handicap or for any other reason prohibited by law. Such employment action includes, but is not limited to the following: employment, promotion, demotion, transfers, layoffs and termination, recruitment and selection for training and all Authority sponsored social and recreational programs.

**SOUTH JERSEY TRANSPORTATION AUTHORITY**  
**POSITION DESCRIPTION**

**POSITION:** Airport Maintenance Manager      **DEPARTMENT:** Airport

**NAME:** \_\_\_\_\_      **DATE:** April 10, 2026

**REPORTS TO:** Airport Director      **SALARY RANGE:** \$100,000-\$110,000

**Job Summary:**

The Airport Maintenance Manager plans, organizes, directs and supervises maintenance, repair activities and personnel for airside, terminal and landside maintenance. This includes, but is not limited to, the following responsibilities:

**Job Responsibilities:**

- Supervise and coordinate the activities of the maintenance staff
- Develop and implement work schedules to ensure proper staffing for the maintenance department.
- Prioritize & schedule routine and unscheduled maintenance and repairs, develop and manage a preventative maintenance program
- Prepare and manage the budget for airside, terminal and landside maintenance orgs
- Interact with multiple agencies, departments, tenants, contractors, and vendors to coordinate and plan maintenance activities.
- Respond to emergency maintenance situations promptly
- Procure and oversee contracts for speciality maintenance functions at the airport
- Participate in meetings as prompted by the Airport Director.
- Monitor and review airport methods and procedures and provide proposals to improve efficiency.
- Interact with finance for the procurement of equipment, projects, and supplies under the Maintenance department.
- Assign, schedule and monitor work of the personnel in the maintenance department.
- Assist in managing 24/7 snow removal operations and personnel scheduling.
- Perform other tasks as may be assigned by Airport Director.

**Knowledge and Abilities:**

- Ability to work on-call or irregular hours as needed
- Strong attention to detail
- Strong leadership and team management skills
- Use critical thinking and decision-making skills.

- Ability to effectively communicate both written and orally.

**Supervisory Responsibilities:**

- Directly oversees the entire maintenance department, including but not limited to; electricians, plumbers, hvac technician, facility maintenance 1, 2, and 3 technicians and support specialist.

**Physical Requirements:**

- Ability to physically perform the duties and to work in the environmental conditions required of a position in this class.
- Ability to work in an outdoor environment.

**Qualifications:**

- Must have a minimum of five (5) years of management or supervisory experience in the field of maintenance.

**Licenses and/or Certificates:**

- Must have a valid New Jersey State driver's license.

**Disclaimer:** This job description is not intended, nor should it be construed to be an exhaustive list of all responsibilities, duties, skills, or working conditions associated with a particular job. It is intended to be only a general description of the principal requirements common to a position of this type.