

# Emmaus Marketplace

## Vendor Rules & Application

Marketplace, Dec 7<sup>th</sup> 9:30 am-2:30 pm



Emmaus Catholic Parish  
www.EmmausParish.org



### To reserve your space:

- \_\_\_\_\_ Date, Initial and Sign the Rules Document
  - \_\_\_\_\_ Complete and Sign the Application
  - \_\_\_\_\_ Submit payment payable to Emmaus Catholic Parish, with "Marketplace" in the memo.
  - \_\_\_\_\_ Return Application, Rules and payment by November 15th to the Parish Office or mail to Paula Hundl, Emmaus Catholic Parish, 1718 Lohman's Crossing Rd, Lakeway, TX 78734
- You will be notified ASAP.

## RULES

Today's Date: \_\_\_\_\_

Please initial:

- \_\_\_\_\_ Marketplace is Sunday, December 7th. Set-up can begin at 7 AM. Clean-up must be completed by 3:30 PM.
- \_\_\_\_\_ Marketplace runs from 9:30 AM to 2:30 PM. Vendor must be present the entire time.
- \_\_\_\_\_ Please initial items below as confirmation and compliance of rules.
  - \_\_\_\_\_ Avon, Pampered Chef, Mary Kay, Thirty-One, etc. vendors are **WELCOME!**
  - \_\_\_\_\_ No food items unless it is packaged for consumption at a later time, ie., jam.

\_\_\_\_\_ Rectangle, 6ft table & 2 chairs are provided. Electricity NOT provided. Two crafters may share a table. Nothing can be drilled, stapled, or glued to the table. Taped is okay. Recommended: bring a table cloth.

\_\_\_\_\_ The Marketplace Committee assigns spaces. No changes allowed. Signage provided by Vendor. Max space available is 6x6 feet. Crafter is responsible for returning the space and table to original condition.

\_\_\_\_\_ Photographs taken of booth and vendor are permissible. Emmaus may use these photos in future publications including print and social media.

\_\_\_\_\_ Using the description of goods provided by vendor, Emmaus' Marketplace Committee determines which vendors may have a table at the event. Preference is given to 1) Emmaus registered parishioners, 2) Order in which completed application and payment is received and 3) Consideration given to a good variety of merchandise, type and appeal to buyers.

HOLD HARMLESS AGREEMENT: I have read the rules and agree to abide by them. I, \_\_\_\_\_, also agree to hold harmless Emmaus Catholic Parish, its members and above said location, its affiliates, associates and tenants thereof, from any claim for damages or loss, or any claim, cause of action, or cost whatsoever in connection with Marketplace including any of the foregoing; nor will I/we be a party to any suit. This is a legal and binding hold harmless agreement.

I have read, initialed and understood this RULES document,

\_\_\_\_\_  
Signature of Vendor

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### APPLICATION

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

#### Contact Info:

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### Type of goods – check all that apply:

<input type="checkbox"/> Fine Art	Title/Name of Booth: _____
<input type="checkbox"/> Jewelry	Description of your goods: _____
<input type="checkbox"/> Decor Craft	_____
<input type="checkbox"/> Clothing	_____
<input type="checkbox"/> Wood Works	_____
<input type="checkbox"/> Holiday	_____
<input type="checkbox"/> Children's item	Anything else we should know? _____
<input type="checkbox"/> For Women	_____
<input type="checkbox"/> For Men	_____
<input type="checkbox"/> For Pets	_____
<input type="checkbox"/> Catholic	
<input type="checkbox"/> Other	

Each Vendor is asked to donate one item to the *Marketplace Raffle*. Tickets for this raffle will be sold by the Marketplace Committee at the entrance Check-in Table. Raffle drawn at the end of the event. Winner's need not be present. Please provide a description of your donation for Raffle Drawing (\$5 dollar minimum value):

\_\_\_\_\_

☐ I will pay the table fee of \$40

I would like to share my table with: \_\_\_\_\_

Signature of Vendor \_\_\_\_\_

#### For Administrative Use Only:

Received date: \_\_\_\_\_ Received by: \_\_\_\_\_

☐ Paid Fee \_\_\_\_\_ ☐ Proceeds to be donated

Review of Marketplace Committee: \_\_\_\_\_ Space #: