

Vehicle Inspection Form v72624

Date:



Vehicle # : **Make** **Model** **Year** **Current Milage:**

Driver:

Division and Vehicle Location:

Oil Change Due Milage:

Past Due: Y N (If Yes Incident Report Must be Filed)

Oil Level: Pass Fail Washer Fluid: Pass Fail Coolant: Pass Fail Transmission Fluid: Pass Fail

Instrument Warnings (Check Engine Light Etc):

Driver Reported Issues:

Visual Walk Around Exterior / Interior :

Clean Y N

Note any new damage:

Glass: Pass Fail

Headlights Pass Fail

Turn Signals Pass Fail

Brake Lights Pass Fail

Trailer Lights Pass Fail

Side Mirrors Pass Fail

Rear View Mirror Pass Fail

Locks Pass Fail

Door Operation Pass Fail

Brake Operation Pass Fail

Tire Pressure Pass Fail

Tire Wear: Pass Fail

Interior Cleanliness: Pass Fail

Battery: Pass Fail

Company Equipment
Present, clean and
functional?

Pass Fail

Jetter(s) Camera Locator Cable Machine(s) Power Tool Set (battery) Rotary Hammer First Aid PPE

I certify that the inspection above was performed in person and that details herein are accurate. I have recorded a video and taken photos of the interior exterior walk around which are being sent with this form:

Inspection Signature:

Print:

Date:

This form is to be submitted weekly along with inspection video / photos. Email to: HR@ServeStars.com CC: Alex.Miller@ServeStars.com

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This fully completed report along with an exterior interior inspection video must be submitted by 12:00 pm Monday morning for the prior week's inspection. This allows the division manager essentially a week to get the report and video on each vehicle within the fleet assigned to their division.

Division Managers must follow the same procedure on their own company assigned vehicle and on vehicles not assigned to a specific technician within their division.

The form and video should be completed by the division manager or field manager unless it is for a remote employee in which case that employee may fill out the form and submit the video directly.

Failure of a tech / manager to upload this form and video will result in forfeiture of the weekly technician bonus of \$100.00 on the division managers pay for the non compliant employee.