

SERVICE COMPLETION REPORT



W.O. # _____

Customer Name: _____

Service Tech: _____

Initial NTE: _____

Start Date: _____

Time In: _____

IVR Confirm #: _____

Time Out: _____

Date Completed: _____

Techs: _____

Phone #: _____

Service Address: _____

Contact: _____

(866) 782-7701

Diagnosis / Scope of Proposed Work

QUALITY. SERVICE. DELIVERED.

Description of Work Completed

DISPATCH@SERVESTARS.COM

ServeStar

NTE Increase Approved By:

MUST BE COMPLETED FOR PAYMENT!

Revised NTE Amount: \$

(Provide Breakdown on Reverse Side.)

Email Address | Phone #:

Approval Method Helper Approved?
Verbal Text Yes No

First / Last Name

Current Job Status:

Completed

Quote Mode

Warranty

Awaiting Parts



Acceptance of work: I hereby acknowledge receipt of the above stated services and I find the services and materials, performed & installed, have been completed in accordance with this agreement. I understand that the initial price quoted does not include any additional or unforeseen tasks outside the scope of the above stated work. I agree to hold ServeStar Plumbing harmless for parts deemed corroded, unusable, or damaged as a result of this repair nor will I hold ServeStar Plumbing responsible for down time resulting as a result of any work performed. I acknowledge responsibility for payment of all services rendered in the event that a third party contracting service fails to pay as agreed.

Store Stamp

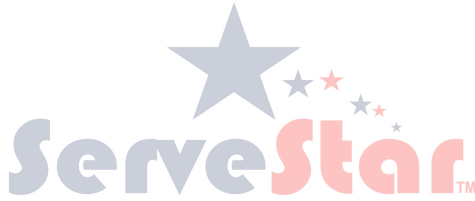
Customer Signature: X

Customer Printed: X

Technician Signature: X

INCURRED TO DATE BREAKDOWN

Combine All Previous Visit Costs



Labor:

Material:

Equipment:

Trip:

TOTAL INCURRED: \$

CURRENT VISIT BREAKDOWN

Increase Approval Information Required On Front Of Signoff For Payment

LABOR

	Type (Circle)				Rate Per Hr	# Hours MUST MATCH IVR	Subtotal
Labor:	Standard	OT	Emergency	Holiday			
Labor:	Standard	OT	Emergency	Holiday			
Labor:	Standard	OT	Emergency	Holiday			
Labor:	Standard	OT	Emergency	Holiday			

TOTAL LABOR: \$

MATERIAL

Item Description	Item Cost	Quantity	Item Subtotal

TOTAL MATERIAL: \$

EQUIPMENT

Item Description	Item Cost	Quantity	Item Subtotal

TOTAL EQUIPMENT: \$



Notes:

TOTAL CURRENT VISIT: \$

Combine Labor, Material, & Equipment Subtotals

GRAND TOTAL: \$

Combine Incurred Total and Current Visit Total