

Foxies Future Risk Assessments



Location:	Foxlease Park	Assessor:	Alison Dixon
Date of Assessment:	07/05/2026	Date of review:	30/03/2027
Description of area or activity:	Archery	Technical Advisor:	Alison Dixon
Equipment used:	2 Foam bosses, 6 bows, both left and right-handed (18 lb), aluminium arrows, bow stands - arrow holders, and arm guards		

Hazard	Description of potential accident/injury/loss	Who is affected	Precautions/controls already in place	Risk S	Risk L	Risk F	Further control measures applied	Action by	Net S	Net L	Net F	Comment
Injuries from Inadequately supervised shooting range	Major injury, person being shot by arrow	All users	<p>Participants will receive a safety brief from a qualified instructor. This will include;</p> <ul style="list-style-type: none"> • instructions given on the waiting area, waiting line and shooting line • only pointing the arrows down the range • participants to stay behind the shooting line, until the command is given to collect the arrows • all participants should stand behind the waiting <p>The instructor should be alert and have a visual view of the participants, whole range/ overshoot areas at all times.</p> <p>Clear boundaries and warning signs to be established around the range. All ranges have safety netting to the rear of the targets and a clearly defining 'NO GO' area around the range. All sessions run in accordance with the SOP</p>	5	1	5	<p>Sessions are checked for safety by an appropriately experienced/qualified person.</p> <p>All Instructors have the Archery GB Instructor Award and run sessions as per SOP.</p> <p>Clear boundaries and warning signs are established around the range, and the instructor will check that they are in place before the session starts.</p> <p>Sessions are checked for safety by an appropriately experienced/qualified person.</p> <p>All ranges have safety netting to the rear of the targets and a clearly defining 'NO GO' area around the range.</p>	Instructor/Activity Manager	4	1	4	
Shooting Injury to foot	arrow impaling foot	Participants Instructors	All participants to wear closed toes shoes or boots - no open toed sandals. Participants taught how to carry arrows correctly to reduce likelihood of injury. Correct ways of shooting demonstrated and explained to all participants.	5	1	5	All of these precautions are as set out in the SOP	Instructor	3	1	3	
Injury from poorly maintained/ damaged equipment	Face, neck, eye and hand injuries	Participants Instructors	All staff trained in procedures and methods of checking equipment.	4	1	4	Equipment is checked before use in addition by instructors holding a minimum qualification of Archery GB Instructor award	Instructor	3	1	3	
Injury from falling bosses/targets	Crush injury from bosses falling over	Participants Instructors	Securing of bosses and targets to be checked before use. Correct technique for arrow retrieval to be demonstrated and monitored throughout session.	3	1	3	Quarterly checks on bosses and targets	Instructor	2	1	2	

Injury from removing arrows from targets	Impaling themselves or others	Participants Instructors	Correct technique for arrow retrieval to be demonstrated and monitored throughout session.	4	1	4	Sessions are checked for safety by an appropriately experienced/qualified person	Instructor	2	1	2
Adverse weather lightning	Hit by lightning possible death	All users	If there is thunder and lightning the activity is stopped and the 30/30 rule is followed (If the flash to bang is 30 seconds in length or less you should seek shelter. Staying inside this shelter is advised until 30 minutes past the last clap of thunder-	5	1	5	https://www.rospa.com/leisure-water-safety/leisure/safety/lightening). Weather forecast to be checked at the start of the day by Senior instructor/Activity manager or Duty manager	Instructor	2	1	2
Adverse weather high winds	Arrows blown of course. Possibly returned to shooting line	All users	Activity will be cancelled if the winds are forecast higher than 25miles per hour – if during the day wind speeds exceed 25miles per hour the activity will be postponed until the wind reduces or rescheduled	4	1	4	Weather forecasts will be posted at the daily briefing. Instructors will be breifed if strong winds are forecasted.	Instructor	2	1	2
Slips trips and falls	Minor injuries, bruises, sprains & strains, impaled on arrows	All users	Activity takes place in the natural environment where the ground is often uneven, wet, slippery. The safety breif will include no running and reminders will be given during the session. Participants and instructors to wear appropriate closed toe footwear for the environment. In areas where added protection has been used such as matting/ woodchip/ artificial flooring then this must be well maintained and be fit for use	4	1	4	Before the session starts the instructor will ensure archery range is free of hazards.	Instructor	2	1	2
Insufficient adult supervision	Crowd control causing the instructor the need to intervene. Group behaviour causing instructor to intervene. Child protection level is higher due to only one staff member present	All participants	The group leader/group leader/ supervising adult is responsible for the behaviour and pastoral care. If the group leader needs to leave the session, the instructor can call for backup help, depending on the nature/behaviour of the group. If necessary the instructor should pause the session until a second adult is available.	3	1	3	Staff have safeguarding training and aware of their position within the group. Staff are aware if they need to, they can end/pause the session or have participants sit out . Staff can radio the office/senior staff for back up if required	Instructor	2	1	2
Hair, jewellery, clothing or other items entangling in the bow/arrow	Hair pulled out, finger and hand injuries, potential ear injuries with longer earrings	Customers	All participants advised to remove or tuck out of the way all jewellery before the start of the session, no dangling earrings allowed at all. Hair should be tied up or out of the way. Neckerchiefs/scarfes should be removed.	3	1	3	Kit list is sent out to group leaders.	Instructor	2	1	2

Running drop in sessions	Students not having a full brief, people just walking in	All users	Staff aware of participant ratios as per SOP in the area and each individual to be given the appropriate rules.	2	3	6	Session SOP's do not change although an additional volunteer or staff member will be added to the session to manage participants in the area.	Instructor	2	2	4	
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