

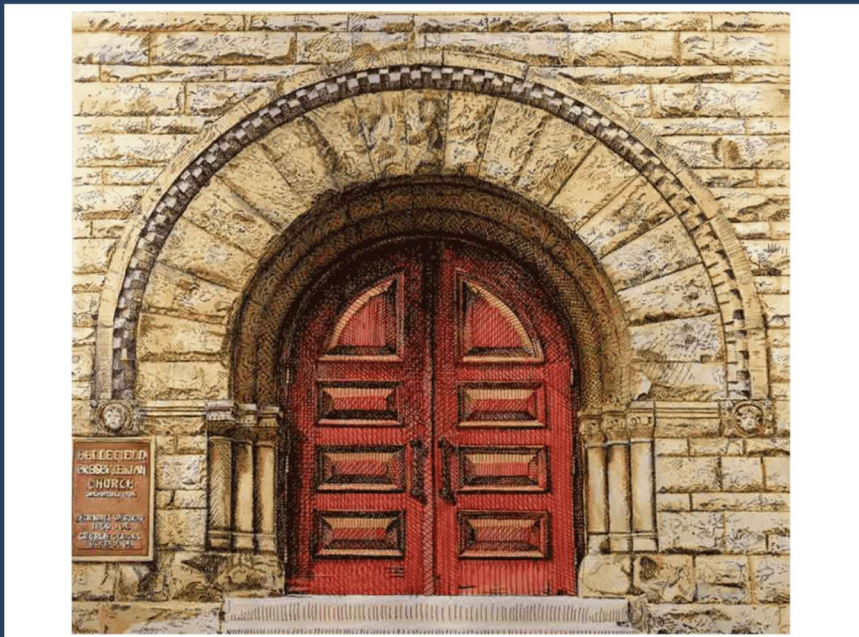
BELLEFIELD PRESBYTERIAN CHURCH

Annual Meeting of the Congregation & Corporation
Sunday, September 7th, 2025

ANNUAL REPORT FOR THE 2024-2025 MINISTRY YEAR

Our Mission - To be witnesses of Jesus in every area of life, developing committed disciples of Christ and caring for the Oakland community.

Our Vision – We are a congregation who LOVES others, SHARES the Gospel, GROWS in our relationship with Jesus Christ and each other, and SERVES sacrificially.



Bellefield Presbyterian Church
2024-2025 Team Assignments
Love. Share. Grow. Serve.

Session:

Associate Pastor

Class of 2025

Gary Liberati

Matt Carter

Jill Benson

Ken MacLeod

Rev. Josh Brown, Lead Pastor/Moderator

Class of 2026

Barry Balliet

Bob Bindas

Kevin Egeland [Clerk]

Mitch Hill

Rev. Greg Burdette,

Class of 2027

Jeanne Griffith

James Matta

Sam Prepelka

Janice Bryant

Teams: [E = elder; S = staff] *Each team should have at least one student and/or young adult representative. Each team is responsible for pursuing and implementing relevant “Belonging” and “Becoming” Ministry Initiatives.*

Worship Team

Oversees and facilitates all regular and special worship services—including administration of sacraments and recruiting guest preachers—along with greeting/support teams, and prayer ministries.

E: Matt Carter

S: Josh Brown, Boaz Moser, Kathy Emmons, Matthew Jones

Missions Team

Administrate annual missions budget, be a liaison for Bellefield missionaries, and oversee other mission oriented opportunities (e.g. Guatemala ASELIS trip; local service projects)

E: Jim Matta

S: Wendy McConahy

Welcome Team

Oversee Greeting Teams and Sunday pre/post worship fellowship; coordinate follow-up with visitors

E: Mitch Hill, Sam Prepelka, Bob Bindas

S: Kristin Horner (contact person)

Children and Youth Team

Responsible for educating and discipling children, middle school, and high school students, and equipping parents to do the same. Oversees Youth Group, Sunday School, VBS, and related service/mission projects.

E: Jill Benson

S: Tanya Carter, Matthew Jones

Ministry Support Team

Responsible for personnel, finance, and facilities concerns of Bellefield.

E: Jeanne Griffith

S: Josh Brown, Katherine Cosentino

Adult Discipleship Team

Responsible for educating and discipling the adults of the congregation. Work with CCO staff to provide integrated model for adult discipleship. Oversees Spiritual Growth Hour, Men’s Ministry, Women’s Ministry, and Small Groups.

E: Gary Liberati, Janice Bryant, Ken MacLeod

S: Greg Burdette; [CCO staff to self-select 1-2 representatives]

Campus Ministry Team

Responsible for working with CCO campus staff and volunteer team to oversee university ministries.

E: Barry Balliet

S: Greg Burdette; Andy Moore; Boaz Moser; Savanna Lattanzi

Nominating Committee: [TBD]

Call to Meeting of the Congregation & Corporation

September 7, 2025 at 9:45am

In accordance with the Bellefield By-laws, notice is hereby given
of a meeting of the congregation and corporation of Bellefield
Presbyterian Church will be held on
September 7, 2025 at 9:45am

Items of Business:

Distribution of the 2024-2025 Annual Report

Kevin Egeland,
Clerk of Session
Bellefield Presbyterian Church

BELLEFIELD PRESBYTERIAN CHURCH

2024-2025 Annual Reports

Table of Contents

The following council reports are listed/presented in alphabetical order:

Adult Discipleship & Campus Ministry Team Report	page 6
Children and Youth Ministry Team Report	page 11
Deacons Report	page 17
Membership: Statistical Report	page 21
Ministry Support Team Report*	page 22
Missions Team Report	page 27
Welcome Team Report	page 29
Worship Team Report	page 31
*Annual Report Exhibits	page 32

Adult Discipleship Team Annual Report 2024-2025

ADT ANNUAL REVIEW 2024-2025

There are many ministries that fall under the umbrella of Adult Discipleship, so we asked representatives from each of the areas to write a brief report about the year. The leaders of these areas are included in the reports, so if you would like to know more about a ministry, or if you would like to be involved in some capacity, please reach out to them.

Not included in these reports were all-church gatherings that we led, such as:

- Breakfast on the patio between the services during welcome weeks (August 18th and 25th).
- The All-Church Picnic on September 15th.
- Monthly Breakfast Connect potlucks between the services (1st Sunday of every month).
- The Gospel-Centered Life mini retreat on February 8th.

MEN'S, WOMEN'S, AND OVER 50'S MINISTRIES

WOMEN'S MINISTRY - LAURA TEUFEL

Women's ministry encompasses women and college students at the church who engage for fellowship and discipleship, aiming to know Christ, grow as disciples, and serve in the world alongside others. This ministry is part of the broader adult discipleship, led by the Adult Discipleship Team.

ONGOING GATHERING IN 2024-2025

- Saturday Bible study led by Claire McCarthy
- Monday mornings Bible Study and fellowship coordinated by Jeanne Griffith, studied Ephesians in 2024 and Daniel in 2025 by Community Bible Study
- Quilting Ministry, meets periodically (see Nancy's report below)

COORDINATION WITH CHURCH MINISTRY

- Christmas Eve Celebration and creating fresh table arrangements

Volunteering with Partner Ministries

- Provided lunch for Haiti H20 participants, Aug. 2024
- Blessing Board, May 2024
- Haiti H20 Care 2 Action, June 2025

Fun and fellowship Gatherings

- Visiting local farm to pick vegetables, Aug. 2024
- Aspire Women's Events, with 8 women attended on Oct. 2024
- Craft night, Oct. 2024

UPCOMING: FALL KICK-OFF EVENT!

- Food as Medicine Women's Ministry Gathering and Book Discussion Sept. 20th at 2pm at Martha McElhatton's house, the women's ministry will be hosting Megan Murphy, RD, MBA, a Christian nutritionist, who will lead a discussion on the book "Good Energy" by Dr. Casey Means.

QUILTING MINISTRY - NANCY SCHERTZ

The quilt ministry is a service ministry of our Church where members of the congregation gather on one Saturday a month to design and sew quilts to bless the newborn babies at the Aselei Ministry in Guatemala and the Bellefield Church family.

The quilt ministry has met on five Saturdays this past year to complete over 20 quilts. Twelve of those quilts were sent with our church team to Guatemala to bless the new mothers that the Aselei Ministry is working with. The quilt ministry also welcomed three new babies in our own congregational families with quilts this year.

MEN'S AND OVER 50'S MINISTRY - GARY LIBERATI

This year the men primarily concentrated on larger church activities involving others in those events. The highlight was a Spring fling dinner in March which also included a white elephant gift exchange where each person brought a gift wrapped "gift" to offer others. It was a lot of fun and fellowship! The men also worked the grill at the all church picnic last September. Last July there was an Over 50's dinner at the Dolan's house where we hosted Paul and Patti Johnson who were moving out of town. The Saturday morning men's small groups continued to meet regularly and are a source of encouragement and support for the men involved.

CORNERSTONE CCO MINISTRY - ANDY MOORE

This year in Cornerstone we experimented with several new ideas. We shifted our start time to 8 p.m. and began serving dinner at every large group, creating a more relaxed and welcoming environment. We also introduced a new "Rest and Relaxation Retreat" to fill the gap between late August and the Fall Retreat in late October, giving students an opportunity to get away, build morale, and enjoy time together. Over spring break, we offered two trips: one to the N.A.O.M.I. House in Joseph City, Arizona, a safe and loving home for Native American children in need, and another with Habitat for Humanity in Wilmington, North Carolina, where students helped build affordable housing for families. Attendance remained steady throughout the year, and student engagement was strong.

CHATHAM CCO MINISTRY - GREG BURDETTE

Without a staff person, we sought to continue to maintain contact and support with Chatham Christian Fellowship (CCF), so that we could continue the connection with Bellefield and that the work that God has done through Jessica Bonzo's ministry would be maintained. Through Jessica, Sara Kaempf, and Savanna Lattanzi, we helped CCF with funding for welcome back events and Jubilee registrations (they had about 15 students attend Jubilee from Chatham). We are very thankful for Jessica Stover accepting the CCO position to minister at Chatham, and are looking forward to supporting her work on campus there.

ADULT SUNDAY SCHOOL - DAN DOLBY

The adult spiritual growth hour classes occur from 9:45am-10:45am in Fellowship Hall on Sundays during the school year (other than the 1st Sunday of each month, when we have a Breakfast Connect potluck meal).

FALL TERM 2024

We looked at World Religions and Christianity. We often don't understand what those religions teach or how to talk to them about Jesus. We examined their beliefs and practices and how Jesus answers some of the big questions of the religion.

The lead teacher was Greg Burdette. Guest teachers included Len Bartlotti, Scott Boyd, Cariña Casas, Jess & Eman Perez, Farshid Rezee, Brad Roderick and Angel (from ASELSI)

The average attendance was 41. This was the largest average attendance we've had since the fall of 2022.

SPRING TERM 2025

The spring term consisted of four classes.

- The January class used materials from Serge relating to the Gospel-Centered Life mini-retreat. Greg Burdette was the teacher.
- The February class "Carved in Ebony" examined the contributions of Black women to the history of the church. The class was taught by Jeanne Griffith and Brandi Bogen.
- The March class was "The Holy Spirit and the Life of the Christian". Greg Burdette, Josh Brown and Bruce Hemphill taught.
- The class in April/May was "Hard Sayings of the Bible". Greg Burdette, Dan Dolby and Bruce Hemphill taught.

The average attendance for the term was 31.

UPCOMING TERM: FALL 2025

We'll be studying the book of Proverbs in September and October, seeking to gain wisdom for our lives. In November and December, we'll shift to looking at church history from the end of Acts to the rise of the Roman emperor Constantine, looking to see how this history helps us to live with wisdom today.

SMALL GROUPS - JANICE BRYANT AND GREG BURDETTE

Some data about small groups:

- 173 congregants participating in small groups at Bellefield (not including undergraduate small groups).
- There are 14 small groups (including undergraduate groups). Average roster size for a small group is 16.
- Most small groups meet at Bellefield (8 groups, including undergraduate groups), followed by Penn Hills/376 East corridor (3 groups). We have one group that meets in the north hills, another group that meets in the south hills, and another that meets on Zoom.
- Most adult groups share group leadership, and have a designated organizer/logistics person that rotates depending on availability.
- Most groups (8) meet every other week (i.e. 2x per month). 6 small groups meet weekly.
- Saturday and Sunday are the most popular days to meet (6 small groups meet on those days).

The small group ministry helped organize promotion periods for small groups at the start of the fall and spring semester, trying to make it as simple as possible to join a small group, and encouraging people to join through testimonies at the services. We also try to maintain regular contact to help equip small group leaders and to keep an accurate picture of small group rosters and involvement. We've worked to gather resources that have been helpful for groups to study this year, and continued to encourage small groups to seek to pursue some

of the goals that we have for small groups, as described in our small groups goals and health markers handout.

It is difficult to summarize all that happens in small groups in a year; in many ways, they mirror the struggles and joys of life in Christ. However, we know from small group leader stories that there are people in small groups who are taking significant steps of faith after coming to Jesus. Others are persevering in the midst of significant struggles. There are small group members reaching out to others in their group who are drifting away from Christ. There are groups that are serving others together. There were a number of small groups who went on retreats together.

Most of you reading this are in a small group. If you are, thanks for your engagement in your group. One of the things that we have consistently seen is that people tend to get out of groups what they put into them, and that's especially true if everyone in the group is pressing in together. So however you are feeling about your small group or your involvement, look to take the next step, and encourage others in your group to do that as well.

If you're not involved in a small group, we will be having our promotion period September 14th-28th; take that opportunity to join one.

YOUNG ADULTS - JOSH MATEER, ANNA EMMONS, GREG BURDETTE

Young adulthood is a time of transition for many, with new jobs, relationships, and often a lot of moving. This year in young adults, we looked to consolidate and strengthen, so that there was a solid base on which to build. The Thursday night Bible study led by Josh and Anna (and Laurel Sipe, before she stepped back from leadership) grew to 25+ young adults, so it seemed that the Lord was leading towards building on the health of that group.

Our monthly Rooted gatherings shifted from the 4th Tuesday to the 4th Thursday of each month, and became worship nights instead of a more broad fellowship gathering. Since many in the group were unfamiliar with it, in the fall and spring during the regular meetings, they did a survey of the Old Testament. Looking ahead, this fall the group is going to be looking at Christian doctrine and why it is important, looking to help those who are newer to the faith understand its content and the importance of that.

As a group, young adults were involved in all areas of the church and were active in social events, spiritual growth, and service. A few highlights from the year:

- Young adults helped with a PRISM Open House and the Garage Giveaway
- There were too many social events to list; there were not many weeks in the school year where there were no social events. Sushi making, movie nights, housewarming parties, game nights, seasonal parties, etc.
- The group went on retreat in May to the Laurel Highlands, focusing on the book of Romans.

If you're interested in getting involved in young adults, reach out to any of those listed here, and we will get you connected to our slack channel.

PRAYER TEAM - JEANNE GRIFFITH AND GREG BURDETTE

The prayer team consists of 14 people who receive and pray for special prayer requests, pray for those who seek it following the 8:30am and 11am services, and meet monthly for prayer on Zoom on the second Wednesday of each month from 6:30-7:15.

It is a deep joy to be a part of the prayer team. We've seen the Lord answer many prayers throughout the year, and gain encouragement through that. Being able to bring people's concerns before the Lord on their behalf, praying back God's promises to him, is one of the great privileges of being part of the body of Christ.

We all need the Lord every day, and therefore all of us need prayer. If you'd like to join us in any capacity, reach out to any of those listed above. Or, if there are things on your heart that you would like prayer for, stop by the prayer team following any of the morning services. We would love to pray with and for you.

LOOKING AHEAD

There are a few events we would like to highlight, so that you can keep an eye out for them and/or mark your calendars.

- Sunday, September 21st following the 11am service, we'll be having our annual all-church picnic on the Sci-Tech lawn across the street from the church. Please come and bring a side or dessert to share!
- On a Saturday in February or early March, we will be hosting a faith and work seminar, based on some of the work that Pastor Josh has been doing for his Doctor of Ministry program. Keep an eye out for more information about that, and make sure to come, it'll be a great opportunity for growth.
- April 17th-19th, we will be having our all-church retreat at Ligonier Camp and Conference Center. Please mark your calendars and plan to be there! More information will follow in the coming months.

CLOSING REMARKS

This report reflects most of what the Adult Discipleship Team has done, but certainly not all of it. Obviously, without the work of wonderful volunteers, these ministries would be impossible to sustain. So I want to say a special thanks to all those who are part of the Adult Discipleship Team: Gary Liberait, Dan Dolby, Laura Teufel, Andy Moore, Ken MacLeod, and Janice Bryant. Also, thanks to all of the volunteers who are not formally on the team, but are helping lead ministries, small groups, classes, etc. Some of them are mentioned in this report, others are not, but all of their work is invaluable.

If you would like to be involved in the Adult Discipleship Team, we would love for you to join us. Reach out to me or any of those listed in this report for more information on how to be a part of what we're doing.

"Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen." -Ephesians 3:20-21

Respectfully Submitted,

Greg Burdette

Associate Pastor for Adult Ministries

Children & Youth Ministries Annual Report 2024-2025

By Tanya Carter, Director of Children & Youth

CHILDREN'S MINISTRY

INTRODUCTION

Children's Ministry at Bellefield begins at birth and proceeds through elementary school, ending at the end of fifth grade, when children are invited to matriculate up to the Bellefield Youth Group. Programs in the Children's Ministry during the 2024-2025 ministry year included Childcare/Nursery, Sunday School, and Children's Church, as well as special events like the Advent Celebration, Sacraments Classes, and Vacation Bible School. We include children with special needs in our programs by being flexible with age groups, providing extra activities, and having one-on-one buddies when needed. This past year, our nursery was fully staffed, our classes went well, and events were well-attended. A highlight for many was the Advent Celebration where families made their own Christmas centerpieces using fresh greens.

VACATION BIBLE SCHOOL

This past programming year, our team focused on fixing how we do Vacation Bible School at Bellefield. For years, we have tried to address the problems presented by a traditional VBS by suggesting and implementing changes—changing the venue, changing the dates, and making it a one-day experience instead of a 4-5 evening event. At the beginning of the 2024-2025 programming year, we held “One Day, Fun Day VBS,” an all-day Saturday event that taught the VBS lessons in five different compressed modules throughout the day. I reported the following after holding that event:

VBS Report - One Day, Fun Day - Breaker Rock Beach

- 26 children and teenagers (age 3-18) attended VBS on July 13, 2024.
- 20 adults volunteered to help (four attended the volunteer meeting, two helped plan ahead of time, one helped decorate, the rest helped on the day itself).
- Bellefield spent roughly \$2,500.00 on the event.
- Four Bibles were given to attendees at their request.

Following that Saturday, our team met and put a motion to Session that laid out a plan for making a go/no-go decision on whether to hold VBS at all based on whether sufficient people showed up ahead of time to help plan it. We worked through several different ways to hold a summer program for kids. I also polled families to get their input on what would work for them.

By the spring of 2025 we had a working plan to hold the five sessions of VBS during the summer morning worship service, five weeks in a row, from June 22 through July 20. We scheduled a celebratory picnic for after church on the 20th.

While some of this summer's VBS was held in July, two sessions were held in June so I will give a preliminary report on how it went.

VBS Report - Magnified!

Curriculum: Magnified!, from Lifeway; Music from Seeds Kids Worship

Attendance Data - Sunday Morning Program (not including Celebration Picnic)

Date	Children	Volunteers	Total
June 22, 2025	14	6	20
June 29, 2025	10	6	16
July 6, 2025	10	7	17
July 13, 2025	12	6	18
July 20, 2025	14	8	22
AVG PER DAY	12	7	19
TOTAL UNIQUE PARTICIPANTS (attended at least one time)	25	13	38

Measuring apples and oranges note: In the past, we included the youth in some capacity, which enlarged our total number of participants. This year, we did not include the youth (other than one volunteer) in our VBS program. As a children's ministry event, these numbers represent an increase in this population's participation this year over previous years. One explanatory factor is that an evening VBS is problematic for our youngest children, since it impacts their evening meal and bedtime routine more disruptively than for older kids. Holding our VBS event during the Children's Church time on Sunday mornings made it easier for younger children, the intended demographic for VBS programming, to attend.

In addition to reaching more of the children in the church, it was accomplished with fewer volunteers. Not only were there fewer volunteers overall (13, down from 20 last year) but each session had only 6-8 volunteers involved directly. This was a gain in efficiency but it also represents an easier task for the volunteers who helped.

The most noticeable improvement in VBS from the summer of 2024 to the summer of 2025 was harder to measure. It included volunteers asking if they could come again the next week, and feeling like we had more than enough adults to run things. It also included volunteers helping who were previously unable to participate but could because it was held on Sundays when they were already in the building. It included children exclaiming over the skits and telling me that (each week) the snack was the "best ever," and the enjoyment everyone had due to the more relaxed pacing (one lesson per week instead of per day).

ATTENDANCE DATA - CHILDREN

Date or Date Range	Name of Program or Event	Attendance/Avg Attendance
Labor Day to Memorial Day	Sunday School Classes (toddler through age 10)	13
Year Round	Children's Church	14
7/13/2024	One Day, Fun Day VBS	46
12/14/2024	Advent Celebration	59
1/19/2025	Red Cross Training	5
3/23/2025	Sacrament of Baptism Class	12
4/27/2025	Sacrament of Communion Class	10

NEW YEAR, NEW GROWTH

We ended the year on June 30th, 2025, on a high note from the success of the new VBS format. It is so encouraging to be able to look forward to planning next year's summer program with joy and anticipation instead of dread. As well, the new programming year brings new growth to the children's ministry as we look forward to adding Children in Worship to the 8:30 worship service in the fall. Praise be to God for all of his many blessings.

I invite anyone who wants to know more about the Children's Ministry at Bellefield to come talk to me. You can join me for coffee in my office, or email me at tanya@bellefield.org.

BELLEFIELD YOUTH

By Matthew Jones, Youth Leader

INTRODUCTION

Youth Ministry at Bellefield starts at 6th grade (roughly, age 11) and proceeds through middle school and high school, ending at graduation from the 12th grade. Programs in the Bellefield's Youth Ministries during the 2024-2025 ministry year included Sunday School, weekly Youth Group, and our Wednesday Hangout Outreach programs to SciTech PPS, as well as many other special events, retreats, and fundraisers. This past year, our adult leader teams for each of our regular programs were fully staffed, our classes went well, and events were well-attended.

HIGHLIGHTS FROM 2025-2026

Emphasis on Prayer

This past year, the Holy Spirit actively pursued our Youth Ministry programs, bringing us back to Himself. In the Fall semester, our Youth Sunday School class curriculum focused on introducing (or re-introducing) prayer to our students: why we pray and how we pray (both how we talk to God and how we listen to God). We then walked through particular examples and structures of prayer. At each of our special events (Fall Retreat, EPiC, and the Lock-In), we gave our students 20 minutes or more of silence for prayer and meditative listening. In the Spring semester, we introduced a regular once-a-month prayer night at Bellefield Youth Group called 'Walking in the Light', where, in

smaller break-out groups, we practiced the confession of sins, bearing one another's burdens, and bringing all of these before God in prayer together.

Sustaining Wednesday HangOut Outreach

2024-2025 was a solid year for our Wednesday HangOut Outreach (WHO) programs. At every obstacle, God showed up and made a way for us. His blessings included:

- SciTech PPS promoted WHO in one of their official school communications to families.
- We had 28 families register students for our After School Drop-In program.
- We regularly handed out more than 150 snack bags to SciTech students.
- When we faced staffing shortages for the WHO Team, the right adults stepped up and in.

Amazing Adult Leader Teams!

We are incredibly thankful for our wonderful adult teams, which support each of our regular ministry programs, as well as our special events! This year, in addition to our Youth Leader, we were blessed to have regularly serve with us

- | | |
|---|---|
| <ul style="list-style-type: none">• Youth Sunday School Team:<ul style="list-style-type: none">◦ Mrs. Sarah Egeland◦ Mr. Kyle Buchheister• Bellefield Youth Group Team:<ul style="list-style-type: none">◦ Mr. Sam Smallwood◦ Mrs. Martha Smallwood◦ Mr. Josh Young | <ul style="list-style-type: none">• Wednesday HangOut Outreach Team:<ul style="list-style-type: none">◦ Ms. Sarah Fetterman◦ Ms. Rachel Kam◦ Ms. Gabby Howell◦ Ms. Donna Cho◦ Mr. Benjamin "Doc" Powell• Big Event Chaperones (not already on regular program Teams):<ul style="list-style-type: none">◦ Mr. Boaz Moser◦ Ms. Savanna Lattanzi◦ Mr. Dan Stumpp◦ Mrs. Lauren Stumpp◦ Ms. Emme Wetzel |
|---|---|

We also have a growing number of adults who are willing to step in as an emergency/substitute chaperone either with our regular programs or our special events. Thank you so much to our adult leaders for your service to our students in the name of Christ!!

Bellefield's Faithful Support!

Bellefield was incredibly faithful and supportive of our students this year! In addition to our growing volunteer team and countless prayers, we were able to raise \$1817.45 from our Hoagie Sale Fundraisers to help fund our BYG Summer programs, which included trips, service days, and fellowship events. Thank you so much for your support!

ATTENDANCE DATA - YOUTH

Date or Date Range	Name of Program or Event	Attendance/Avg Attendance
<i>Regular Programs</i>		
Labor Day to Memorial Day	Sunday School (ages 11-18)	7
Year Round	Bellefield Youth Group	10
Sept 2024 - June 2025	Wednesday Hangout Outreach - After School Drop In	17
Sept 2024 - June 2025	Wednesday Hangout Outreach - Snack Giveaway	156
<i>Special Events</i>		
07/19/2024	BYG @ Kennywood 2024	12
07/26-30/2024	BYG @ RYM 2024	6
08/16/2024	BYG Welcome Back Picnic and Pool Party	20
11/8-10/2024	BYG Fall Retreat	13
11/17/2024	Hoagie Fundraiser Volunteers	15
01/24-26/2025	BYG @ EPiC Retreat	19
03/16/2025	Hoagie Fundraiser Volunteers	16
05/17-18/2025	BYG Lock-In 2025	16

LOOKING AHEAD TO 2025-26

We are excited to restart our regular Sunday School, BYG, and WHO programs! We are eager for retreats, service opportunities, and special fellowship events. We are looking forward to meeting new students, deepening our relationships with returning students, and seeing where the Holy Spirit will lead us.

I invite anyone who wants to know more about the Youth Ministry at Bellefield to come talk to me! Grab me after a worship service or email me at matthew@bellefield.org and we will set up a time to meet!

Respectfully Submitted,

Jill Benson

Chair,
Session Representative

Tanya Carter

Director,
Children & Youth Ministries

Matthew Jones

Youth Leader

Deacons: Annual Report 2024-2025

CURRENT DEACONS

Brandi Bogan, Bill Griffith, Barb Liberati (CoModerator), Steve Lubinski, Josh Mateer, Jennifer Moak, Dave Schertz (CoModerator), Anna Sipe, John Stuart, Elizabeth Zimmerman

The EPC *Book of Order* defines the office of the Deacon this way:

“The office of Deacon as set forth in Scripture is one of compassion, concern for needs, and of serving others. Therefore, the first duty of the Deacon is sympathy and service. Historically, this office has been given the duty of being the Church’s instrument for the ministry of compassion.

The Board of Deacons of Bellefield Church is a multifaceted ministry to respond to the needs of the congregation and the community with compassion and care. We have three main areas of focus: Member Care, Hospital Visitation Ministry, and The Blessing Board. Read below for the details of various aspects of our ministry.

CONGREGATIONAL SUPPORT AND COMMUNITY OUTREACH

MEMBER CARE

The Deacons have provided compassion and care to our congregational members and regular attenders through prayer, communication, financial assistance, gift cards, and providing meals. We respond to direct requests from individuals, through the pastor or staff, other members and the weekly prayer requests. We pray for members’ needs and check in with those with ongoing issues. We follow and assist 10-15 individuals or families each month. Additional details regarding member care are detailed below.

HOSPITAL VISITATION MINISTRY

The Deacons regularly volunteer at UPMC Presbyterian and Montefiore Hospitals in order to provide spiritual care to patients and their families. The deacons visit patients and families, listen compassionately, offer prayer, and share the Gospel message. This ministry is a unique opportunity to reach individuals in need in our community, outside of our church family. The deacons work in partnership with the chaplains of the UPMC Office of Spiritual Care. The deacons also visit members of the congregation when they are hospitalized. The deacons are looking for additional persons to join in hospital visitation.

THE BLESSING BOARD

“The Blessing Board is a non-profit organization existing to provide donated household furnishings to those in need at no cost in response to what God has done for us.”

The Bellefield Church is a sponsor church of The Blessing Board (TBB). The deacons contributed \$3000 to their annual budget in 2025. This sponsorship meets the material needs of many in the community and allows us to use their services to aid our church members, college students and others in our community.

The Deacons are regular volunteers at TBB in support of their Days of Blessing three times a year. The deacons provide help as furnishing sorters, carriers / packers, and ambassadors. If you are interested in participating please contact the deacons.

DEACON ON DUTY (DOD)

The Deacon on Duty is assigned every Sunday and is available to answer immediate requests for assistance before, during and after the service. The Deacons maintain a rotating calendar to ensure someone is scheduled every week. Most of the requests are in line with other deacon services (e.g. food, financial assistance, prayer). The DoD also follows-up on requests that occur during the week. The Deacons also maintain a list of outside resources and guidance if the request is outside our purview. Over the past year we have received over 45 requests for help.

GIFT MINISTRY

The Gift Table in Fellowship Hall has offered Biblically themed items, Christian books, cards, and Bibles as free gifts. The gift table in fellowship hall has been discontinued as of this time. The Deacons have been gifting "Fearfully and Wonderfully Made" infant onesies to the families of new babies born into the congregation.

CARD MINISTRY

The Deacons provide cards of encouragement to members and regular attendees when they are going through difficult circumstances in their lives such as a death in the family, illness, or surgery. Cards are also sent to families of new babies. In some situations a gift card is also included.

BEREAVEMENT MINISTRY

The Deacons partner with the pastoral staff in assisting grieving families by providing family meals and assistance with memorial service receptions. The Deacons have also provided financial assistance for funeral expenses when needed. In 2024-2025, the Deacons assisted with 2 memorial services.

MEAL MINISTRY

Meal Ministry is for those in need and is a demonstration of Christ's love during a difficult time. We prepared and have distributed over 200 meals across our congregation and community. The Meal Ministry is headed up by volunteers in the congregation in partnership with the Deacons. The Deacons also coordinate Meal Trains for members of our congregation in need of meals. Other members of the congregation can participate in cooking and delivering meals to those in need.

FOOD DISTRIBUTION

The Deacons maintain a stock of prefilled grocery bags that are available for distribution in urgent situations.

MENTAL HEALTH MINISTRY

Through referrals from pastoral staff and Bellefield leadership, support can be provided for mental health and counseling services to those in need. Financial aid is available to the Bellefield community for mental health services.

CONNECTION CENTER

The goal of this room is to serve as a welcoming, community-facing space for the church to serve both congregants and community members for a variety of purposes. The Deacons provide resources to stock a small amount of food primarily to share with community members in need of a snack during the week. There are also hygiene items if needed.

CONGREGATIONAL ENGAGEMENT

The Deacons are actively looking for ways to engage the larger congregation in assisting the Deacons in meeting congregational and community needs. **If you are interested in volunteering with us, please contact one of the Deacons. We can use assistance with:**

- Member care including visitation, assistance with transportation to church services, medical appointments, and occasional home maintenance
- Meal ministry: cooking/clean-up/delivery
- Participation in Meal Trains: preparation/delivery
- Volunteering with The Blessing Board
- Assistance with memorial service receptions
- Volunteering with the hospital visitation ministry

TREASURER'S REPORT

General Expenditures Quarterly Totals 2024-2025

Fiscal Year 24/25		Gifts Cards	Congregation Assistance	Gift Ministry	Cards/ Stamps	Events	Other	Total	Notes
1 st Quarter		200.00	1,800.00	161.50		87.85	1,213.99	3,463.34	Other - \$1,000 Donation to The Blessing Board for Bibles
2 nd Quarter		1,400.00	150.00	446.16		56.30	57.63	2,110.09	
3 rd Quarter			1,650.00	325.32			3030.00	5,005.32	Other - \$3,000 Donation to The Blessing Board
4 th Quarter		250.00	657.22				92.50	999.72	
Fiscal YTD		1,850.00	4,257.22	932.98		144.15	4,394.12	11,578.47	

General Expenditures Quarterly Totals 2024-2025

Fiscal Year 24/25		Gifts Cards	Congregation Assistance	Gift Ministry	Cards/ Stamps	Events	Other	Total	Notes
1 st Quarter		200.00	1,800.00	161.50		87.85	1,213.99	3,463.34	
2 nd Quarter		1,400.00	150.00	446.16		56.30	57.63	2,110.09	
3 rd Quarter			1,650.00	325.32			3030.00	5,005.32	
4 th Quarter		250.00	657.22				92.50	999.72	
Fiscal YTD		1,850.00	4,257.22	932.98		144.15	4,394.12	11,578.47	

Food Pantry Expenditures Quarterly Totals 2024-2025

Fiscal Year 24/25		Food	Meal Ministry	Connection Center food	Fees	Other	Total	Notes
1 st Quarter		56.77	99.42	78.52			234.71	
2 nd Quarter		74.44		23.62			98.06	
3 rd Quarter			21.99	32.89			54.88	
4 th Quarter		44.89	378.98	41.35	180.00		645.22	
Fiscal YTD		176.10	500.39	176.38	180.00		1,032.87	

In conclusion, God has given us much to do and we are thankful for the resources and volunteers He has provided.

Membership: Statistical Report 2024-2025

Members on active roll, August 20, 2024	215
Members on inactive roll, August 20, 2024	<u>24</u>
Total	239

New members received July 1, 2023 – June 30, 2024	
By profession or reaffirmation of faith	19
By Letter of transfer	<u>4</u>
Total Gains	23

Losses for July 1, 2023 – June 30, 2024	
By letter of transfer	0
Deaths	1
Removed from Rolls	<u>0</u>
Total Losses	1

Members on active roll, July 1, 2025	232
Members on inactive roll, July 1, 2025	<u>29</u>
Total	261

Affiliate Members	6
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Infant Baptisms	2
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Adult Baptisms	0
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As a memorial, we list those members who have joined the church triumphant in Ministry Year 2024-2025: Dave Callen.

Ministry Support: Annual Report 2024-2025

FINANCE

Our offerings for the year totaled \$891,535. This is 7.8% more than last year (great!) and \$36,535 more than our target of \$855,000. We were able to keep expenses close to the overall budget, and we even held on making 2 of 6 planned endowment withdrawals. We ended the year with a \$36k surplus. Also, in May 2025, we made the last of our 10 payments to the PC(USA) as part of our 2016 dismissal agreement from that denomination.

Our endowment funds continue to grow, allowing us to take annual draws that increase to keep pace with inflation. The three primary accounts from which we draw (ML King, Gettman, Funding the Future) finished the year with a total value of approximately \$3.15M, up from \$2.87M last year.

Looking forward to 2025-26, these results allowed us to budget for an increase of 2.5% to most staff salaries, while being able to absorb some costs (such as health insurance for staff) that continue to rise more quickly.

Detailed financial reports are available in the Exhibits section of this report found on page 26.

PERSONNEL

The personnel committee is a subset of the Ministry Support Team. It is responsible for reviewing and updating job descriptions, interviewing and making recommendations to Session for new hires and helping to oversee staff performance. We have an excellent, dedicated staff. Our ministry continues to thrive under their leadership. We had several changes in our staff for the ministry year 2025-26. Savanna Lattanzi was hired for 20 hours/week for Pitt University ministry and we increased her hours from 20/week to 30/week. We just hired Jessica Stover to be our CCO minister at Chatham, starting August 2025. Andy Moore completed his ordination through the Evangelical Presbyterian Church and we ordained and installed him as our Assistant Pastor for Campus Ministry at the end of May. Brad Holewinski was increased to a full time position as the building manager in the spring, in part because of a number of building/renovation projects that were underway.

BUILDING

Over the last year, contractors restored the iconic front red doors, installed a new security system, restored the stained glass on the east side of the sanctuary, renovated the front landscape and installed an irrigation system, repaired the masonry and installed a french drain at the front of the building and renovated the PRISM office. The total cost of all work completed was \$204,982.

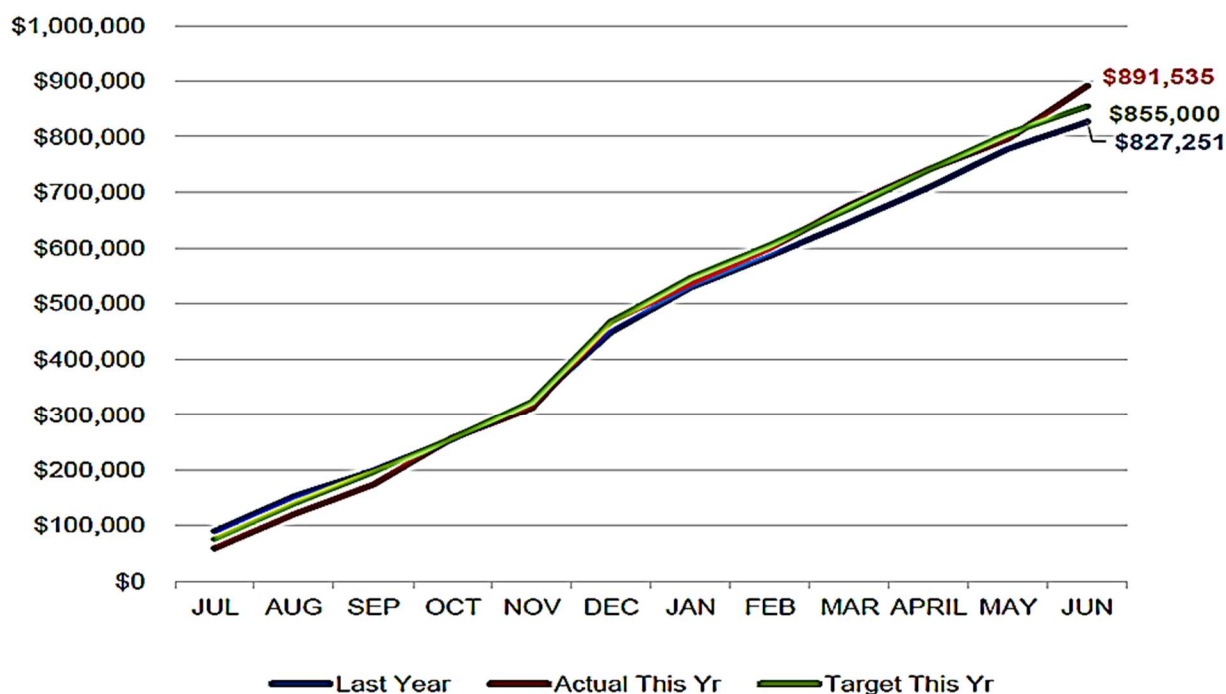
In the coming fiscal year, we plan to replace the second floor HVAC system, address the ongoing sagging issue with the front red doors, refinish the sanctuary entrance doors, refurbish the locks and hardware on those doors for security purposes, pursue a front tower beautification project, install a new kitchenette in the second floor, replace all single pane windows with more energy efficient double pane windows on the second floor, and continue with the ongoing repairs to the roof and restoration of the stained glass windows.

In the coming fiscal year, we plan to replace 2nd floor HVAC system, replace all single pane windows with more energy efficient double pane windows and continue with the ongoing repairs to the roof.

2024-2025
General Operating Fund Offerings Report

Fiscal Year 2024-2025						
Month	Actual	Target	Difference	% of target rec'd	diff actual vs. last year	% diff from last year
JUL	\$ 60,129	\$ 76,190	-\$16,061	79%	-\$30,518	-34%
AUG	\$ 60,286	\$ 63,550	-\$3,264	95%	-\$1,656	-3%
SEP	\$ 53,026	\$ 56,274	-\$3,248	94%	\$7,344	16%
OCT	\$ 84,201	\$ 60,655	\$23,546	139%	\$26,801	47%
NOV	\$ 54,128	\$ 66,622	-\$12,494	81%	-\$11,881	-18%
DEC	\$ 156,177	\$ 143,858	\$12,319	109%	\$29,034	23%
JAN	\$ 69,576	\$ 79,292	-\$9,716	88%	-\$10,655	-13%
FEB	\$ 61,705	\$ 58,921	\$2,784	105%	\$4,829	8%
MAR	\$ 77,022	\$ 65,131	\$11,891	118%	\$16,975	28%
APR	\$ 64,569	\$ 69,810	-\$5,241	92%	\$2,245	4%
MAY	\$ 54,576	\$ 64,923	-\$10,347	84%	-\$15,571	-22%
JUN	\$ 96,139	\$ 49,774	\$46,365	193%	\$47,337	97%
Year To Date	\$891,535	\$ 855,000	\$36,535	104.3%	\$64,284	7.8%

Offerings Comparison



Bellefield Presbyterian Church
Operating Fund Summary

Date Range: Jul 1st 2024 - Jun 30th 2025 | Includes Open Transactions | Filtered by: Fund

Accounts	Annual Budget	Actual	Budget Difference
Revenues			
General Offerings	855,000	891,535	(36,535)
Other Revenue			
Miscellaneous Income	3,000	3,683	(683)
Grant & Trust	15,000	20,831	(5,831)
Total Other Revenue	18,000	24,514	(6,514)
Investment Withdrawals	91,310	81,310	10,000
Total Revenues	\$ 964,310	\$ 997,359	(\$ 33,049)
Expenses			
Session Staff			
Ministers			
Sr. Pastor	118,241	118,241	0
Associate Pastor	66,444	65,291	1,154
Total Ministers	184,685	183,532	1,154
Pastoral Staff Insurance	38,911	33,632	5,279
Total Session Staff	223,596	217,164	6,433
Session General	500	2,493	(1,993)
Worship			
Staff	40,836	31,179	9,657
Regular Service	14,200	14,432	(232)
Total Worship	55,036	45,611	9,425
University			
Staff	107,250	85,028	22,222
Univ Chatham	4,500	1,097	3,403
Univ. General	11,559	11,044	515
Total University	123,309	97,169	26,140
Children & Youth			
Staff	136,182	131,264	4,919
Preschool / Children	6,500	6,018	482
General	4,120	2,271	1,849
Youth	16,800	13,046	3,754
Total Children & Youth	163,602	152,599	11,003
Adult			
General	5,800	4,791	1,009
Young Adult Ministry	2,700	1,297	1,403
Total Adult	8,500	6,088	2,412
Missions	63,300	55,750	7,550
Connections			
General	2,500	293	2,207
Total Connections	2,500	293	2,207
Administration			
Personnel			
Administrative Staff	119,500	118,543	957
General	3,804	1,794	2,010
Total Personnel	123,304	120,337	2,967
Total Administration	123,304	120,337	2,967
Finance	20,750	20,903	(153)

Accounts	Annual Budget	Actual	Budget Difference
Building			
Staff	32,594	42,732	(10,138)
Building Maintenance	34,000	87,555	(53,555)
Utilities	34,000	37,503	(3,503)
General Building	48,938	46,251	2,686
Service Contracts	35,000	35,190	(190)
Total Building	184,531	249,230	(64,699)
Total Expenses	\$ 968,929	\$ 967,636	\$ 1,293
Net Total	(\$ 4,619)	\$ 29,723	(\$ 34,342)

Bellefield Presbyterian Church
Annual Report of the Building Project Funds
July 1, 2024 - June 30, 2025

Building Projects Activity		
STARTING	UBS Current Building Project (CBP) account balance as of 7/1/24	\$88,695
INFLOWS	Building Project Allocations 7/1/24-6/30/25	
	UBS Current Building Project (CBP) Divident Interest Received	\$1,430
	UBS Funding The Future Building Draws	\$160,000
		\$161,430
OUTFLOWS	Building Project Expenditures 7/1/24 through 6/30/25	
	Sanctuary Red Door Restoration	\$21,184
	Security System	\$24,102
	Plaster & Masonry	\$78,450
	Stained Glass Window Restoration	\$78,413
	PRISM Office Renovation	\$2,834
	Total Bldg Project Expenditures as of 6/30/25	\$204,982
BALANCE	Bldg Project cash funds Available as of 7/1/25 <i>(UBS CBP & PNC BP accts)</i>	\$45,143
Funds available for future Building Projects 7/1/25		
	UBS Current Building Project (CBP)	\$41,826
	PNC Building Project Checking	\$3,317
	UBS Funding The Future Building Fund	\$663,757
	MLK Draw for 2025-2026	\$71,123
		\$780,023
Line of Credit (LOC) Summary		
	Balance of LOC as of 6/30/25	\$0

Missions Team Annual Report 2024-2025

Committee members: Rick Zimmerman, Elizabeth Zimmerman, Judy Menosky, Charlie George, Rhonda Smith, James Matta (Session representative)

Vision:

Bellefield will be an outreach-oriented church where all members joyfully engage in prayer, service, and substantial financial support to key partnerships and lay a foundation for those members who are called to be sent to minister the Gospel. All ministries selected for funding at Bellefield will advance the Great Commission. (Matthew 28:19-20)

Connection:

We continue to feature a “Ministry Partner of the Month” during weekly worship, asking the congregation to join us to lift them in prayer in a focused way. Members of the team stay in contact with the different missionaries, bringing their concerns to the team and reporting on any changes or needs in the ministries. Whenever international missionaries that we support are in town, we invite them to provide updates in person during worship or other times of congregational fellowship.

Budget:

This year’s budget of \$63,300 will continue to be divided among Ministry Partners, International Long-Term Missionaries, National Long-Term Missionaries, Local Partner Organizations, and Short-Term Missionaries/Missions. Our primary mission partners, which receive our highest level of support and interaction, are ASELSI in Guatemala, and PRISM (Pittsburgh Region International Student Ministries). Our plan is to keep the budget at the same level moving into the 2025-2026 fiscal year.

The following are the missionaries and ministry partners we supported this past year:

Ministry Partners and Associated Ministers

PRISM (Pittsburgh Region International Student Ministries)

Jessica Perez (Gormley), Commission To Every Nation (ASELSI)

Long-Term, International

Gary & Anita Chamberlin, Christian Literature (CLC Ministries International)

Jeremy Sutter & Khio Narethon, Servantworks (Thailand)

Barrett Hendrikson, Caribbean Youth Network

Allie Gray, Chichicastenago (Guatemala)

Matt Carter, The Holy Books

Long-Term Missionaries, National

Len & Deb Bartlotti, Frontiers

Emily Shrader, Serge

Deb Gephart, Child Evangelism Fellowship of PA

Mitch Hill, Coalition for Christian Outreach

Local Partner Organizations - East Liberty Family Healthcare Center, Pittsburgh Urban Christian School (PUCS), Haiti H2O, Native American Outreach Ministries, Inc. (NAOMI)

Short term Missions:

We were once again blessed to be able to send a team to Guatemala to work with our partners at ASELSI, and that team provided medical, dental and construction help to the community in that area. We hope to include more congregation members and first-time attendees next year.

For additional details on our partners, see <https://www.bellefield.org/missions>

Welcome Team Annual Report 2024-2025

WELCOME TEAM

INTRODUCTION

The Welcome Team has officially functioned for one year (formerly the Connections Team). This team focuses on hospitality towards visitors and guests on Sunday mornings. A primary function of the team is recruiting, training, and scheduling greeters for the 8:30am and 11am services. We currently have a team of 22 greeters (4 for 8:30am / 18 for 11am) who volunteer to greet approx once a month. We also have a Welcome team coordinator who is rolling off (needed: scheduler for the greeting teams).

ACCOMPLISHMENTS IN 2024-25

- Recruitment for new greeters has gone well throughout the year. For example, we added a new greeter in the 11am team recently who has been at the church for two years and said this is a step they'd like to take to be more connected to the community. That has been somewhat common. We also had an elementary-aged student serve as a greeter.
- Training of new greeters was held in November 2024. Twelve greeters were trained at that in-person event.
- Writing the job description and expectations of a Bellefield greeter was accomplished. See job description below and email Mitch Hill (mitch.hill@gmail.com) with any suggestions.
- Scheduling the team was faithfully done each month by Julie Coffin. The Coffin's will be moving from Pittsburgh and this creates a need for a scheduler. There will be training provided to get a new greeter scheduler up to speed.

Future Hopes & Needs

- The biggest need is for someone to take over the scheduling and list management of the greeters. Contact Mitch Hill (mitch.hill@gmail.com) / 412-600-7571.
- The Welcome Team would like to participate in more special events like the Lemonade Reception in August to extend our Sunday morning hospitality beyond the services.

JOB DESCRIPTION

Greeter purpose statement: Be a greeter! These friendly people set a welcoming tone at Bellefield services by greeting guests at the entrances and handing out bulletins. It's a smaller commitment but a large impact. Greeters arrive about 20 minutes early, hand out bulletins, and collect the offerings. We are seeking willing volunteers to serve once or twice a month. Contact office@bellefield.org

How to be a greeter?

Being a greeter is inviting others to worship! You help people feel welcome, included, and calm as they enter worship.

Arrive at Bellefield 20 minutes before service starts.

Grab a name tag, kept at the desk at the Thackery St entrance, and write your name with a dry erase marker.

If the bulletins are not out, go to the office and use the code to unlock the door and take out the bulletins. Make sure to grab children's bulletins as well. If the offering plates are not out, grab these while there. These are stored in a cabinet above the desk close to the box for the offering.

The plates can be placed back on the AV tables (volunteers there can show where!). Stand at one of the 3 door entries with bulletins to pass out. Smile, offer a good morning; and look people in the eye.

When the offertory is collected, please walk with the plate up the aisles. The collection should be taken to the office, placed in the box inside of a plastic bag. Walk back with someone else - noting that if you are married to another greeter it is probably a good idea to take the offering back with another greeter!

Finally, count the attendance and please remember to include the people up front, those who are operating the AV equipment, the number of children and teachers who have left for Children's Church Time and any latecomers and add everyone to the total. Then email that number to office@bellefield.org.

Other Tips:

Be informed of the location of key facilities (bathroom!) and 'go-to' people so you can point people in the right direction.

If all the door greeter positions are covered - be a Roaming Greeter to make sure others feel welcomed and engaged! It is always beneficial to all if someone has an eye out for newcomers.

Respectfully,

Mitch Hill

Session representative

Worship Team Report 2024-2025

INTRODUCTION

The Worship Team works with various worship staff to oversee all regular Sunday services, plan for special services and liturgical seasons like Advent, manage all worship-related equipment, and maintain the general sanctuary décor.

The Lord has continued to bless our times of worship over the past year. We are grateful to see the many ways that the Spirit has been at work during these times when we are together.

SPECIAL APPRECIATION

We want to highlight that we especially miss the long-term service of two Davids whose regular contributions were each Goliath in their effects for our worship here at Bellefield. Both Davids worked tirelessly behind the scenes to make worship at Bellefield the wonderful experience we've all appreciated over the years. During our worship together this past year, Dave Callen's passing has been voluble and David Cashmere's long-term illness has been visible. Both men are dearly noticed in their gaping absence. Those of us on the worship team are still coming to terms with continuing their legacy to our worship by passing on the torch of sacrificial service both men embodied across many years here at Bellefield.

We also want to thank all the musicians, singers, greeters, Scripture readers, ushers, A/V volunteers, and everyone else who served in varied ways to make our Sunday worship services reverent and inspiring. It is a blessing to gather together as God's people for worship, and we on the Worship Team look forward to continuing our worship time together during the coming year!

ACCOMPLISHMENTS 2024-2025

A few items of note about worship during the past year here at Bellefield:

- During the school year, we worshipped at 8:30, 11:00 and 5:00. During the summer, we worshipped at 10:00 and 5:00.
- We celebrated communion together on the first Sunday of each month.
- We celebrated several baptisms together throughout the year.
- We livestreamed the 11:00 service during the school year and the 10:00 service during the summer.
- We also held special services throughout the year: Christmas Eve Before You Leave, Christmas Eve with PRISM, Ash Wednesday, Maundy Thursday, Good Friday, University Sunday, Youth Sunday and Reformation Day.
- We also heard from various ministry partners during our summer series "If I Could Tell You One Thing".

Worship is the bedrock of our life together as a church. We gather together each week on this corner in the heart of Pittsburgh's educational center to worship and adore our Lord and Savior with any and all who will walk through our doors. Together we proclaim the goodness of God!

Respectfully Submitted,

Matt Carter

Chair,
Session Representative

Exhibits for Annual Report 2024-2025

Bellefield Presbyterian Church
Annual Operating R&E Report

Date Range: Jul 1st 2024 - Jun 30th 2025 | *Inactive Account | Includes Open Transactions | Filtered by: Fund

Accounts	Budget	Actual	Difference	Budget %
Revenues				
General Offerings				
40000 Offerings- AM	855,000	891,535	36,535	104 %
Total General Offerings	855,000	891,535	36,535	104 %
Other Revenue				
Miscellaneous Income				
40003 Building Use	3,000	2,500	(500)	83 %
40004 Interest Received-Operating	0	4	4	0 %
40029 Offset ACH Fee	0	1,179	1,179	0 %
Total Miscellaneous Income	3,000	3,683	683	123 %
Grant & Trust				
40007 Lloyd Estate	5,000	6,471	1,471	129 %
40008 Pittsburgh Foundation	10,000	14,360	4,360	144 %
Total Grant & Trust	15,000	20,831	5,831	139 %
Total Other Revenue	18,000	24,514	6,514	136 %
Investment Withdrawals				
60000 Gettman Outreach Draw	40,194	40,194	0	100 %
60003 Ministry Seed Draw	6,500	6,500	0	100 %
60006 FTF Ministry Draw	32,727	32,727	0	100 %
60010 Rosemeyer Draw	1,889	1,889	0	100 %
60011 Covid Relief Funds	10,000	0	(10,000)	0 %
Total Investment Withdrawals	91,310	81,310	(10,000)	89 %
Total Revenues	\$ 964,310	\$ 997,359	\$ 33,049	103 %
Expenses				
Session Staff				
Ministers				
Sr. Pastor				
50000 Sr. Pastor Salary	49,018	49,018	0	100 %
50001 Sr. Pastor Housing	45,342	45,342	0	100 %
50002 SP - Social Security Supplement	7,614	7,614	0	100 %
50003 SP - 403(b)	9,436	9,436	0	100 %
50005 SP - Continuing Ed	4,023	4,023	0	100 %
50006 SP - Professional Expenses	2,808	2,808	0	100 %
Total Sr. Pastor	118,241	118,241	0	100 %
Associate Pastor				
90000 Assoc. Pastor Salary	26,650	26,650	0	100 %
90001 AP - Housing	26,650	26,650	0	100 %
90002 AP - Social Security Supplement	4,814	4,814	0	100 %
90003 AP - 403(b)	5,330	5,330	(0)	100 %
90005 AP - Continuing Education	1,000	524	476	52 %
90006 AP - Professional Expenses	2,000	1,323	677	66 %
Total Associate Pastor	66,444	65,291	1,154	98 %
Total Ministers	184,685	183,532	1,154	99 %
Pastoral Staff Insurance				
50004 SP - Insurance Benefits	20,478	21,420	(942)	105 %
90004 AP - Insurance Benefits	18,433	12,212	6,221	66 %
Total Pastoral Staff Insurance	38,911	33,632	5,279	86 %

Accounts	Budget	Actual	Difference	Budget %
Total Session Staff	223,596	216,201	7,395	97 %
Session General				
50034 Session Misc.	500	2,493	(1,993)	499 %
Total Session General	500	2,493	(1,993)	499 %
Worship Staff				
50044 Contemp Svc Worship	15,000	15,671	(671)	104 %
50045 Contemp Svc FICA	1,148	1,199	(51)	104 %
50046 Video Admin	1,845	1,590	255	86 %
50047 Video Admin FICA	141	122	20	86 %
50050 Sound Specialist	3,459	0	3,459	0 %
50051 Sound Spec. FICA	265	0	265	0 %
50052 Trad Svc Worship- Salary	3,548	1,425	2,123	40 %
50053 Trad Svc Worship- FICA	306	0	306	0 %
50054 Eve Svc Worship- Salary	7,264	6,240	1,024	86 %
50055 Eve Svc Worship- FICA	556	467	88	84 %
50070 Guest Worship Leader	3,000	420	2,580	14 %
60057 Media Coordinator	3,998	3,769	229	94 %
60058 Media Coord FICA	305	277	29	91 %
Total Staff	40,836	31,179	9,657	76 %
Regular Service				
50056 Eve Svc Worship Exp	100	447	(347)	447 %
50057 Instrument Maintenance	1,000	760	240	76 %
50058 New Music	100	0	100	0 %
50063 Communion Supplies	520	665	(145)	128 %
50064 Guest Preachers	800	800	0	100 %
50065 Guest Musicians	7,800	9,200	(1,400)	118 %
50066 Misc. Worship	200	149	51	74 %
50067 Worship Planning App	1,350	1,343	7	99 %
50068 CCLI Copyright Fees	830	951	(121)	115 %
50071 Video Maint & Upgrades	1,000	118	882	12 %
50167 Greeting & Outreach Pgm	500	0	500	0 %
Total Regular Service	14,200	14,432	(232)	102 %
Total Worship	55,036	45,611	9,425	83 %
University Staff				
50083 Campus Minister 3 PT	12,300	12,300	0	100 %
50085 Campus Minister 1	38,950	38,950	0	100 %
50086 Campus Minister 2	28,000	28,000	0	100 %
50104 Campus Minister CHATHAM	28,000	5,778	22,222	21 %
Total Staff	107,250	85,028	22,222	79 %
Univ Chatham				
50087 Chatham Program	4,500	1,097	3,403	24 %
Total Univ Chatham	4,500	1,097	3,403	24 %
Univ. General				
50090 Univ. Program Team	1,400	1,383	17	99 %
50091 Univ. Large Group	1,709	1,764	(55)	103 %
50092 Univ. Small Groups	300	282	18	94 %
50093 Campus Ministry Team	750	746	4	99 %
50095 Univ. Leadership Team	1,500	1,515	(15)	101 %
50098 Univ. Retreats	2,200	1,817	383	83 %
50099 Univ. Equipment	200	198	2	99 %
50100 Summerstone	150	48	102	32 %
50102 Univ. Outreach/Focus	3,000	2,994	6	100 %
50103 Univ. Advertising	350	298	52	85 %

Accounts	Budget	Actual	Difference	Budget %
Total Univ. General	11,559	11,044	515	96 %
Total University	123,309	97,169	26,140	79 %
Children & Youth				
Staff				
50105 Dir. Child & Family Ministries	41,000	41,000	(0)	100 %
50106 Dir C&F Ministries FICA	3,122	3,137	(14)	100 %
50107 Dir C&F Benefits	24,799	25,442	(643)	103 %
50108 Youth Leader	33,259	33,259	0	100 %
50109 Youth Leader FICA	2,544	2,544	(0)	100 %
50110 Youth Leader Benefits	14,658	12,054	2,604	82 %
50127 Nursery - Payroll	16,800	13,827	2,973	82 %
Total Staff	136,182	131,264	4,919	96 %
Preschool / Children				
50124 Children's Program	2,000	1,873	127	94 %
50125 Children's Supplies	1,500	1,502	(2)	100 %
50126 Children's Giving Project	1,000	989	11	99 %
50128 Nursery - Supplies	0	62	(62)	0 %
50129 VBS	2,000	1,592	408	80 %
Total Preschool / Children	6,500	6,018	482	93 %
General				
50130 Volunteer Support	620	369	251	60 %
50131 Families Program	2,000	1,901	99	95 %
50149 Training CHY	1,500	0	1,500	0 %
Total General	4,120	2,271	1,849	55 %
Youth				
50137 Youth Program	2,500	2,434	66	97 %
50138 Youth WED Hangout	5,000	2,765	2,235	55 %
50139 Youth Team Development	300	281	19	94 %
50140 Youth Summer Program	3,000	3,000	0	100 %
50141 Youth Retreats	3,000	2,528	472	84 %
50152 WED HangOut Payroll	3,000	2,038	962	68 %
Total Youth	16,800	13,046	3,754	78 %
Total Children & Youth	163,602	152,599	11,003	93 %
Adult				
General				
50115 Adult Program	4,500	4,164	336	93 %
50117 Men's Ministry	400	369	31	92 %
50118 Women's Ministry	700	36	664	5 %
50120 Small Group Ministry	200	222	(22)	111 %
Total General	5,800	4,791	1,009	83 %
Young Adult Ministry				
50119 Young Adults Ministry	2,700	1,297	1,403	48 %
Total Young Adult Ministry	2,700	1,297	1,403	48 %
Total Adult	8,500	6,088	2,412	72 %
Missions				
50154 General Missions	53,400	49,983	3,417	94 %
50159 Short Term Missions	8,900	4,950	3,950	56 %
50161 Missions Hospitality	1,000	817	183	82 %
Total Missions	63,300	55,750	7,550	88 %
Connections				
General				
50173 All Church Picnic	800	0	800	0 %
50174 Easter Breakfast	800	293	507	37 %
50176 Events Connections	900	0	900	0 %

Accounts	Budget	Actual	Difference	Budget %
Total General	2,500	293	2,207	12 %
Total Connections	2,500	293	2,207	12 %
Administration				
Personnel				
Administrative Staff				
50016 Administrator Salary	50,482	50,482	(0)	100 %
50017 Admin. Social Security	3,861	3,862	(1)	100 %
50018 Administrator Benefits	26,648	27,223	(575)	102 %
50021 Office Assistant	27,294	25,894	1,400	95 %
50022 Office Assist. FICA	2,088	1,981	107	95 %
50024 Secretary Vacation Relief	533	508	25	95 %
50182 Financial Secretary	7,983	7,982	1	100 %
50183 Financial Sec. FICA	611	611	0	100 %
Total Administrative Staff	119,500	118,543	957	99 %
General				
50035 Staff Development FT	2,000	1,244	756	62 %
50036 PT Staff Training	1,500	495	1,005	33 %
50040 Personnel Clearances	104	24	80	23 %
50041 Church Supplies	200	31	169	15 %
Total General	3,804	1,794	2,010	47 %
Total Personnel	123,304	120,337	2,967	98 %
Total Administration	123,304	120,337	2,967	98 %
Finance				
50199 Banking EFT	4,800	6,332	(1,532)	132 %
50200 Payroll Service	4,200	4,011	189	96 %
50209 Presbytery Assessment	11,750	10,560	1,190	90 %
Total Finance	20,750	20,903	(153)	101 %
Building				
Staff				
50180 Sunday Bldg Assistant	4,100	3,939	161	96 %
50181 Sunday BA FICA	314	34	280	11 %
50184 Building Manager	16,514	23,878	(7,365)	145 %
50185 Building Mgr. FICA	1,263	1,827	(564)	145 %
50190 Building Assistant	1,743	470	1,272	27 %
50191 Building Assistant FICA	133	17	116	13 %
50280 Sunday Security Svcs	8,528	7,140	1,388	84 %
60184 Bldg Mgr Spec INSURANCE	0	5,427	(5,427)	0 %
Total Staff	32,594	42,732	(10,138)	131 %
Building Maintenance				
50187 Furnace HVAC Repairs	5,000	6,873	(1,873)	137 %
50188 Snow Removal & Landscaping	5,000	11,835	(6,835)	237 %
50189 Maint. - Labor	8,000	35,240	(27,240)	440 %
50192 Maint. - Supplies	6,000	6,575	(575)	110 %
50193 Special Maintenance & Improvement	10,000	27,033	(17,033)	270 %
Total Building Maintenance	34,000	87,555	(53,555)	258 %
Utilities				
50194 Electricity	20,000	18,302	1,698	92 %
50195 Gas	10,000	12,938	(2,938)	129 %
50196 Water/Sewer	4,000	6,262	(2,262)	157 %
Total Utilities	34,000	37,503	(3,503)	110 %
General Building				
50207 Building Insurance	21,000	21,428	(428)	102 %
50208 Worker's Comp	2,538	2,063	475	81 %
50210 Computer H/W & Equip	2,000	1,458	542	73 %

Accounts	Budget	Actual	Difference	Budget %
50212 Building Team Misc.	300	76	224	25 %
50213 Postage	500	591	(91)	118 %
50214 Office Supplies	2,500	1,626	874	65 %
50215 Printer Lease & Usage	12,000	10,748	1,252	90 %
50216 Telephone & Wifi	5,300	5,115	185	97 %
50217 Kitchen Basic Supplies	1,800	1,943	(143)	108 %
50219 Furnishings	1,000	1,204	(204)	120 %
Total General Building	48,938	46,251	2,686	95 %
Service Contracts				
50197 Fire Alarm Security	1,500	1,721	(221)	115 %
50201 Cleaning	14,000	13,044	956	93 %
50202 Computer S/W & Services	7,000	6,954	46	99 %
50203 Sunday Parking	200	50	150	25 %
50204 Furnace Contract	4,500	4,290	210	95 %
50206 Elevator Contract	800	792	8	99 %
50303 Tech Support	7,000	8,339	(1,339)	119 %
Total Service Contracts	35,000	35,190	(190)	101 %
Total Building	184,531	249,230	(64,699)	135 %
Total Expenses	\$ 968,929	\$ 967,636	\$ 1,293	100 %
Net Total	(\$ 4,619)	\$ 29,723	\$ 34,342	(643 %)

ANNUAL Balance Sheet Analysis

As of: Jun 30th 2025 | Includes Open Transactions

Accounts	Balance Last Year Year to Date	Balance This Year Year to Date
Assets		
Current Assets		
Checking		
10000 General Checking (Operating)	56,623	64,606
10005 Bldg Project Checking	(7,292)	726
10017 Designated Checking	4,427	4,782
Total Checking	53,758	70,113
Money Market		
10002 Money Market (operating)	20,240	40,236
10018 Desig. Money Market	2,650	4,980
90019 Bldg Proj Money Market	2,591	2,591
Total Money Market	25,480	47,807
Petty Cash		
10001 Petty Cash	100	100
Total Petty Cash	100	100
Discretionary Funds		
10022 Pastors Discretionary Checking	651	1,324
Total Discretionary Funds	651	1,324
Investments		
MLKing		
10029 ML King-UBS	896,746	942,531
10038 MLKing Accum. G/L	454,506	566,135
Total MLKing	1,351,252	1,508,666
Current Projects		
10006 Current Project-UBS	80,354	28,784
10007 Accum G/L CBP	13,042	13,042
Total Current Projects	93,396	41,826
Ministry Seed		
10028 Ministry Seed-UBS	6,091	6,537
10037 Min. Seed Accum G/L	8,958	8,964
Total Ministry Seed	15,049	15,500
Gettman Outreach		
10025 Gettman-UBS	586,841	574,685
10034 Gettman Accum G/L	259,966	327,668
Total Gettman Outreach	846,807	902,353
Operating Reserve		
10030 Operating Reserve-UBS	100,271	103,700
10039 Operating Accum G/L	(260)	(38)
Total Operating Reserve	100,011	103,661
FTF Building		
10020 FTF BLDG -UBS	698,078	561,445
30021 FTF Bldg Accum G/L	49,824	102,312
Total FTF Building	747,902	663,757
Symetra Annuity		
10032 Denomination Annuity	68,506	0

Accounts	Balance Last Year Year to Date	Balance This Year Year to Date
Total Symetra Annuity	68,506	0
FundingTheFuture		
10033 FTF-UBS	505,206	495,310
10041 FTF Accum G/L	184,253	239,370
Total FundingTheFuture	689,459	734,681
C Rosemeyer Youth-UBS	38,835	43,363
Total Investments	3,951,217	4,013,806
Total Current Assets	4,031,206	4,133,151
Fixed Assets		
Building		
10008 Church Building	1,752,066	1,752,066
10009 Stained Glass	267,300	267,300
10010 Cemetery Lots	4,800	4,800
10011 Land	256,724	256,724
Total Building	2,280,890	2,280,890
Furnishings & Equipment		
10013 Furniture	136,153	136,153
10014 Projection System	84,431	84,431
Total Furnishings & Equipment	220,584	220,584
Total Fixed Assets	2,501,474	2,501,474
Total Assets	\$ 6,532,680	\$ 6,634,625
Liabilities & Net Assets		
Liabilities		
Current Liabilities		
20009 PCUSA Settlement	70,000	0
Credit Cards		
20100 CB ADMIN CARD	3,798	1,077
20200 CB ASSOC PASTOR CARD	27	77
20300 CB UNIVERSITY CARD	0	166
20400 CB CHILDREN YOUTH CARD	1,187	1,833
Total Credit Cards	5,011	3,153
Total Current Liabilities	75,011	3,153
Payroll Withheld		
Taxes Payable		
20002 FICA withholding	0	0
20005 Pgh withholding	(0)	(0)
20006 Occupation withholding	91	91
Total Taxes Payable	91	91
Total Payroll Withheld	91	91
Total Liabilities	75,102	3,243
Net Assets		
Without Donor Restrictions	6,700,680	6,871,973
With Donor Restrictions	(87,727)	(85,218)
Total Net Assets	6,612,953	6,786,756
Total Liabilities & Net Assets	\$ 6,688,055	\$ 6,789,999
Out of Balance	(\$ 155,375)	(\$ 155,375)

Summary of Restricted Accounts

Date Range: Jul 1st 2024 - Jun 30th 2025 | Includes Open Transactions

Accounts	Beginning Balance	Income	Expense	Ending Balance
Restricted Net Assets				
Temporary Restricted1				
80002 Legal Expenses - Temporary	(138,149.19)	70,020.28	70,000.00	(138,128.91)
80006 C'stone Special	0.00	1,435.88	1,210.88	225.00
80008 Jubilee Scholarship	1,950.90	1,713.00	2,605.90	1,058.00
80009 SB Missions Trips	1,315.89	15,662.92	15,782.94	1,195.87
80010 Youth Summer FR	3,303.01	8,221.13	3,018.26	8,505.88
80011 Churchwide Events	(10.00)	35.00	25.00	0.00
80013 Mission Trip Settlement	13,232.55	23,682.00	24,645.64	12,268.91
80016 Cong. Care Fund	20,210.13	0.00	0.00	20,210.13
80018 Deacons Billing	(8.97)	416.98	437.67	(29.66)
80020 Fees Payable (Exch)	8,645.68	12,253.40	20,771.38	127.70
80021 PRISM childcare	0.00	658.81	658.81	0.00
80024 Deacons Offering	844.50	15,056.52	15,904.02	(3.00)
80025 Session Desig. Offering	0.00	578.00	578.00	0.00
80027 Cstone Giving Project	12.50	630.00	600.00	42.50
80028 Childrens Giving Project	3.00	100.00	103.00	0.00
80031 Individual Request	(4.00)	937.00	312.00	621.00
80034 PDF Txn Account	(1,848.77)	3,000.00	2,326.98	(1,175.75)
80035 Flowers - designated	0.00	577.50	577.50	0.00
80036 FT Future Campaign	2,650.00	2,580.00	250.00	4,980.00
80037 Summer Children's Program	0.00	1,000.00	0.00	1,000.00
80038 Seminary Scholarship	125.44	3,884.57	125.44	3,884.57
80050 Youth Registration Events	0.00	2,320.00	2,320.00	0.00
Total Temporary Restricted1	(87,727.33)	164,762.99	162,253.42	(85,217.76)
Total Restricted Net Assets	(\$ 87,727.33)	\$ 164,762.99	\$ 162,253.42	(\$ 85,217.76)