

November 6, 2025

**SOUTH CENTRAL COLFAX COUNTY SPECIAL HOSPITAL DISTRICT BOARD
SPECIAL BOARD MEETING
3:00 PM**

PLACE:

Cimarron City Hall, 356 9th St B, Cimarron, NM 87714

3:00 pm

Zoom Link

<https://us02web.zoom.us/j/85311663191?pwd=3JzaN9LQz3566XscllgNHZXmvaplwT.1>

Meeting ID: 853 1166 3191

Passcode: 109620

Agenda Items & Discussion

1. Call Meeting to order – 3:00 p.m.

1. Chairman Boe Lopez called meeting to order at 3:00 PM.

2. Roll Call

2. Members present at time of Roll Call – Chairman Boe Lopez, Vice Chair Louise Portillos(Zoom), Trustee Bruce Jassman.

Members absent at time of Roll Call – Treasurer/Secretary Nate Lay, and Trustee Fred Martinez.

Treasurer/Secretary Nate Lay joined meeting at 3:04 PM via Zoom.

Additional staff present – Nursing Home Administrator Ashley DeHerrera, Clinics Administrator Annabelle Sillas-Graves(Zoom), HR Generalist Teresa Ebell, and Business Officer Analy Tellez.

3. Approval of Agenda

3. Lopez entertains a motion to approve agenda. Jassman motions to approve the agenda, Portillos seconds, all in favor, motion carries.

4. Executive session pursuant to NMSA 1978, Section 10-15-1(H)(2) to discuss a limited personnel matter and under Section 10-15-1(H)(7) because discussions may include issues subject to the attorney-client privilege pertaining to threatened litigation in which the District may become a participant.

4. Chairman Lopez entertains a motion to close meeting to public and enter into Executive session pursuant to NMSA 1978, Section 10-15-1(H)(2) to discuss a limited personnel matter and under Section 10-15-1(H)(7) because discussions may include issues subject to the attorney-client privilege pertaining to threatened litigation in which the District may become a participant. Portillos makes a motions, Jassman seconds, all in favor, motion carries.

Roll Call taken by Analy Tellez. Lopez, Portillos, and Jassman – present.
Lay and Martinez – absent.
Board enter into executive session at 3:02 PM, Lay joins (zoom) breakout room for executive session.

5. Reconvene in Open Session – Take Necessary Action, if any, on matters discussed in Executive Session.

5. Board Returns.
Chairman entertains a motion to reconvene in open session. Jassman makes a motion, Portillos seconds, all in favor, motion carries.
Roll Call taken by Analy Tellez. Lopez, Portillos, and Jassman – present.
Lay and Martinez – absent.
Lay dropped off call sometime during executive session and did not return.

Board exits executive session at 5:16 PM.

Board confirmed that no matters were discussed in executive session beyond the limited items listed on the agenda. Board determines no action is needed. Portillos makes a motion to reaffirm that no action would be taken, Jassman seconds, all in favor, motion carries.

6. Adjournment

6. Chairman Lopez entertains a motion to adjourn meeting. Portillos motions to Adjourn meeting, Jassman seconds, all in favor, motion carries.
Meeting adjourns 5:18 PM.

Respectfully submitted,

Ashley DeHerrera
Nursing Home Administrator

Annabelle Sillas-Graves
Clinics Administrator

Boe Lopez, Chairman
Louise Portillos, Vice Chair