

July 27, 2026

**SOUTH CENTRAL COLFAX COUNTY SPECIAL HOSPITAL DISTRICT BOARD
REGULAR BOARD MEETING
6:00 PM**

PLACE:

**Cimarron Healthcare Clinic, Conference Room, 31039 US-64, Cimarron, NM 87714
6:00 PM**

<https://us02web.zoom.us/j/83328213355?pwd=Afgg3PilliG1zvi2yJfokfeU48LGE9.1>

Agenda Items & Discussion

1. Call Meeting to order – 6:00 p.m.

1. Chairman Lopez called meeting to order at 6:11 PM.

2. Roll Call

2. Members present at time of Roll Call– Chairman Boe Lopez, Vice Chair Louise Portillos(Zoom), and Trustee Debra Chris Campbell.

Members absent – Treasurer/Secretary Kaycee Sandoval, and Trustee Fred Martinez.

Additional staff present – Nursing Home Administrator Ashley DeHerrera(Zoom), Clinics Administrator Annabelle Sillas-Graves, HR Generalist Teresa Ebell(Zoom), and Business Officer Analy Tellez.

3. Approval of Agenda

3. Chairman Lopez entertains a motion to approve amended agenda as presented. Campbell motions to approve the agenda, Portillos seconds, all in favor, motion carries.

4. Review/Discuss/Approve Board Meeting Minutes

a. June 29, 2026 Regular Board Meeting Minutes

4. Campbell motions to approve the June 29, 2026 Regular Board Meeting Minutes as presented, Portillos seconds, all in favor, motion carries.

5. Public Comments (Limited to 3 minutes per person) – *This item is for information purposes only and not for discussion or debate, to inform the Board of an issue or concern that would not be addressed on the agenda during business session of the meeting. Because of time constraints, the public comments from members of the public are limited to three minutes, unless approved by the presiding officer of the meeting.*

5. None.

6. Board Reports

6. a. Nothing to report.

- a. Chairman/Vice Chair Report
- b. Board Docket
- c. Committee Reports

- b. Nothing to report.
- c. Nothing to report.

7. Review/Discuss/Approve June/July 2026
Nursing Home Administrator Report for Colfax
General Long Term Care and Colfax General
Laboratory

7. Ashley DeHerrera Administration presented the June/July 2026 Nursing Home Administrator Report for Colfax General Long Term Care and Colfax General Laboratory. The Board was updated on the GO Bond, FY2026 audit, financial position, FY2026-2027 budget, staffing, Medicaid and private-pay rate increases, facility maintenance issues, new Long Term Care construction, grant opportunities, community activities, and laboratory operations.

The Long Term Care facility remains at full capacity with 33 residents and a waiting list. Administration also reported continued CNA recruitment and training efforts. The new Medicaid rate increased to approximately \$309 per day, with the private-pay rate increasing to approximately \$325 per day effective August 1, 2026.

The Board discussed the upcoming continuing education convention. Five employees were scheduled to attend because they required continuing education credits. The employees included representatives from administration, nursing, social services, life safety, and activities. The Board discussed the possibility of utilizing online education where appropriate to reduce expenses. Administration explained that the summer convention provided important Long Term Care-specific education and updates regarding CMS survey expectations and was not available online.

The Board also discussed the possibility of Board members attending future educational conferences.

Campbell makes a motion to approve June/July 2026 Nursing Home Administrator Report, Portillos seconds, all in favor, motion carries.

8. Review/Discuss/Approve June/July 2026 Clinics Administrator Report for Cimarron Healthcare Clinic, Moreno Valley Healthcare Clinic, and Moreno Valley Urgent Care @ AF Resort

8. Annabelle Sillas-Graves presented the June/July 2026 Clinics Administrator Report. The District had submitted an offer of \$175,000 for approximately 1½ acres, and Administration was awaiting the resort's response. If the resort countered with a higher amount, the matter would be brought back to the Board for further consideration. Administration also reported that the existing Moreno Valley property survey was being finalized so an appraisal could be obtained. The Moreno Valley clinic had been approved to participate in the Vaccines for Children program, allowing the clinic to resume providing childhood vaccinations locally rather than sending families to Taos or Raton. Supplies had been ordered, and the Moreno Valley RN would assist with establishing vaccination services at the Cimarron clinic as well. The Board also discussed the portable X-ray machine for Moreno Valley Urgent Care. Administration was exploring financing options for the additional cost while continuing to seek grant and community funding. The Board expressed support for continuing to pursue the equipment. An ACO grant application was also discussed, with potential funding for infrastructure, connectivity, and needed equipment. A decision on the grant was expected near the end of August.

Campbell makes a motion to approve June/July 2026 Administrator Report for CHC and MVHC and MVUC, Portillos seconds, all in favor, motion carries.

9. Review/Discuss/Approve June 2026 Compliance Report
- a. Nursing
 - b. Personnel/Staffing
 - c. Trainings
 - d. Grievances

9. Compliance Report Attached and presented by Teresa Ebell, HR Generalist.

Campbell makes a motion to approve June 2026 Compliance Report, Portillos seconds, all in favor, motion carries.

10. Review/Discuss IPRA Requestor Report June 2026

10. The Board reviewed the IPRA Request Report for April 2026. The Board was informed that two IPRA requests were received during the reporting period. Both requests concerned Board meeting minutes from May 2026, including the regular and special meetings. Administration reported that both requests had been fulfilled within the required three-business-day timeframe. No action was required.

11. GO Bond Updates

11. The Board received an update regarding GO Bond activities. The Board received the GO Bond update as discussed in the Nursing Home Administrator report. Administration reported that the primary pending item related to the proposed Moreno Valley Healthcare Clinic property. If the resort accepted the District's \$175,000 offer, the District would be required to provide earnest money. The Board was advised that approval would be required before the earnest money could be issued.

12. Capital Outlay Project Updates
- a. Notice of Obligations & Payment Statuses

12. a. Board reviewed current capital outlay project funding balances and expenditures. Administration reported that the District continued working through the \$7.4 million capital outlay appropriation and GO Bond funding associated with the new Long Term Care construction project.

13. New Long Term Care Building – Project Updates
- a. Review/Discuss/Approve Pay App #29 and #30
 - b. Review/Discuss/Approve Change order – Upper Parking Lot

13. a. The Board reviewed Pay App #29 and #30. Administration reported that Pay App #29 had been processed and the District was awaiting reimbursement. Once reimbursement was received, payment could be made on Pay App #30. The Board was asked to approve both applications. Campbell moved to approve Pay App #29 and #30, Portillos seconds motion, all in favor, motion carries.

b. The Board reviewed a change order for the upper parking lot at the new Long Term Care facility. The change order included a ramp connecting the two parking areas. Total change order amount: \$594,124.13. Administration explained that the project would be funded through the approximately \$1 million grant obtained from DFA for the upper parking lot and maintenance building. If approved, the District would submit the required Notice of Obligation for State approval. Upon approval, Franken Construction could begin the parking lot work. Remaining funds would be designated toward the maintenance building. Board members expressed support for the project, noting that the additional parking would be beneficial for future large events and was consistent with the intended use of the grant funds.

Campbell motions to approve Upper Parking Lot Change Order, Portillos seconds, all in favor, motion carries.

14. New Moreno Valley Healthcare Clinic – Project Updates

- a. Review/Discuss/Approve Purchase Offer of \$175,000 and Authorization of a 10% Earnest Money Deposit for Property on North Angel Fire Road for the Proposed Moreno Valley Healthcare Clinic

14. The Board reviewed the proposed purchase of property on North Angel Fire Road for the proposed Moreno Valley Healthcare Clinic. The proposed purchase price was \$175,000, with a 10% earnest money deposit if the offer was accepted. Administration explained that the offer had been submitted to the resort. If the resort accepted the \$175,000 offer, the District could proceed. If the resort countered with a higher amount, the matter would be brought back before the Board. The Board expressed support for the proposed location. Campbell motions to approve Purchase Offer of \$175,000 and Authorization of a 10% Earnest Money Deposit for Property on North Angel Fire Road for the Proposed Moreno Valley Healthcare Clinic, Portillos seconds, all in favor, motion carries.

15. Financial Review

- a. Review/Discuss/Approve June 2026 Financial Reports

15. a. The Board reviewed the June 2026 financial reports. The financial presentation was provided by recorded video from the District's accountant, who was unable to attend in person. The accountant explained that June 30, 2026 represented the end of FY2026 and that additional audit adjustments could still occur. The District ended FY2026 with approximately \$784,000 in unrestricted cash, approximately \$462,000 less than the prior year-end balance but slightly higher than the previous month. Patient accounts receivable had decreased substantially. The District had decided to write off balances associated with the former All

Star billing company because the balances were considered unlikely to be collectible. The amounts had already been substantially reserved, resulting in a minimal net impact to the profit and loss statement. The financial representative reported a net loss before State appropriations of approximately \$206,000. State appropriations and restricted mill levy debt-service revenue were accounted for separately. Approximately \$33,000 in construction-related amounts had been accrued in other accrued expenses. The District was entering the FY2026-2027 budget using more realistic assumptions based on discussions between management and department leadership. Chairman Lopez raised the issue of the District's employee PTO cash-out policy and the potential financial impact of allowing employees to cash out accrued leave multiple times during the fiscal year. Lopez expressed concern about the effect of unexpected PTO cash-outs on the District's cash position and ability to accurately budget for these expenditures. The Board discussed the current number of permitted PTO cash-outs, the financial liability associated with accrued leave, and whether the policy should be modified to reduce the number of cash-outs allowed each year. The Board also discussed the importance of balancing the financial impact of the benefit with employee recruitment and retention. The Board agreed that the current PTO policy should be reviewed and that potential revisions could be considered at a future meeting. Administration was asked to provide the current policy for Board review.

Campbell makes a motion to approve June 2026 Financial Reports, Portillos seconds, all in favor, motion carries.

16. Old Business

- a. Review/Discuss/Approve Purchase of X-Ray Machine Upgrade with additional cost

16. The Board revisited the proposed portable X-ray machine upgrade. The matter remained on the agenda because a final decision had not yet been made. The Board discussed the possibility of financing the additional cost and the anticipated timeline for ordering and receiving the equipment. Administration indicated that if the equipment were ordered in August, it could potentially arrive by November and be operational by December, in time for the ski season. No action was taken. The item will remain on a future agenda for further consideration.

17. New business

- a. Review/Discuss/Approve FY2026 BAR #3 – Final Budget Adjustment
- b. Review/Discuss/Approve Final Budget Adjustment to DFA FY2026 – Resolution #2120
- c. Review/Discuss/Approve Final Quarter Financial Report Submission to DFA FY2026 – Resolution #2121
- d. Review/Discuss/Approve FY 2026-2027 Final Budget – Resolution #2122
- e. Review/Discuss/Approve Annual Inventory Certification
- f. Review/Discuss/Approve July 1, 2026 State Medicaid Increase – Resolution #2123
- g. Review/Discuss/Approve Private Pay Rate Increase for Long Term Care Resolution #2124

17. a. Board reviews FY2026 BAR #3 – Final Budget Adjustment. Campbell makes a motion to approve FY2026 BAR #3 – Final Budget Adjustment, Portillo seconds, all in favor, motion carries.

b. Board reviews Final Budget Adjustment to DFA Resolution #2120. Campbell makes a motion to approve Resolution #2120, Portillo seconds, all in favor, motion carries.

c. Board reviews Final Quarter Financial Report Submission to DFA Resolution #2121. Campbell makes a motion to approve Resolution #2121, Portillo seconds, all in favor, motion carries.

d. Board reviews FY2026-2027 Final Budget and Resolution #2122. Campbell makes a motion to approve FY2026-2027 Final Budget and

Resolution #2122, Portillo seconds, all in favor, motion carries.

e. Board reviews Annual Inventory Certification. Campbell makes a motion to approve Annual Inventory Certification, Portillo seconds, all in favor, motion carries.

f. Board reviews July 1, 2026 State Medicaid Increase and Resolution #2123. Campbell makes a motion to approve July 1, 2026 State Medicaid Increase and Resolution #2123, Portillo seconds, all in favor, motion carries.

g. Board reviews Private Pay Rate Increase and Resolution #2124. Campbell makes a motion to approve Private Pay Rate Increase and Resolution #2124, Portillo seconds, all in favor, motion carries.

18. Executive session pursuant to NMSA 1978, Section 10-15-1(H)(7) because discussions may include issues subject to the attorney client privilege pertaining to threatened litigation in which the District may become a participant.

18. The Board considered whether an executive session was necessary pursuant to NMSA 1978, Section 10-15-1(H)(7) regarding matters potentially subject to attorney-client privilege concerning threatened litigation. After discussion, the Board determined that an executive session was not necessary. No executive session was held.

19. Reconvene in Open Session – Take Necessary Action, if any, on matters discussed in Executive Session.

19. Because no executive session was held, no reconvening action was necessary.

20. Board Concerns

20. The Chair asked whether any Board members had additional concerns. No additional Board concerns were raised.

21. Set Day & Time of Next Regular Meeting –
August 24, 2026

21. The next Regular Board Meeting was
scheduled for August 24, 2026 in
Angel Fire.

22. Adjournment

22. There being no further business to
come before the Board, the Chair
entertained a motion to adjourn.
Campbell makes a motion to adjourn,
Portillos seconded the motion, all in
favor, motion carried.

The meeting adjourned at 7:26 PM.

Respectfully submitted,

Ashley DeHerrera
Nursing Home Administrator

Annabelle Sillas-Graves
Clinics Administrator

Boe Lopez, Chairman
Louise Portillos, Vice Chair