

March 23, 2026

**SOUTH CENTRAL COLFAX COUNTY SPECIAL HOSPITAL DISTRICT BOARD
REGULAR BOARD MEETING
6:30 PM**

PLACE:

**Cimarron Healthcare Clinic, Conference Room, 31039 US-64, Cimarron, NM 87714
6:30 pm**

<https://us02web.zoom.us/j/83250727232?pwd=fdFcVFsuS2nyuuxjH6lufV7QgXYxpR.1>

Meeting ID: 832 5072 7232

Passcode: 767280

Agenda Items & Discussion

1. Call Meeting to order – 6:30 p.m.

1. Chairman Boe Lopez called meeting to order at 6:30 PM.

2. Roll Call

2. Members present at time of Roll Call– Chairman Boe Lopez (via Zoom), Vice Chair Louise Portillos, Trustee Kaycee Sandoval (via Zoom), and Debra Chris Campbell.

Members absent – Trustee Fred Martinez.

Additional staff present – Nursing Home Administrator Ashley DeHerrera, Clinics Administrator Annabelle Sillas-Graves, HR Generalist Teresa Ebell, and Business Officer Analy Tellez.

3. Approval of Agenda

3. Chairman Lopez entertains a motion to approve agenda as presented. Portillos motions to approve the agenda, Campbell seconds, all in favor, motion carries.

4. Review/Discuss/Approve February 23, 2026 Regular Board Meeting Minutes

4. Sandoval makes note of a correction needed on accountant name. Portillos motions to approve the February 23, 2026 Regular Board Meeting Minutes as corrected, Campbell seconds, all in favor, motion carries.

5. Public Comments (Limited to 3 minutes per person) – *This item is for information purposes only and not for discussion or debate, to inform the Board of an issue or concern that would not be addressed on the agenda during business session of the meeting. Because of time constraints, the public comments from members of the public are*

5. None.

limited to three minutes, unless approved by the presiding officer of the meeting.

6. Board Reports

- a. Chairman/Vice Chair Report
- b. Board Docket
- c. Committee Reports

7. Review/Discuss/Approve February/March 2026 Nursing Home Administrator Report for Colfax General Long Term Care and Colfax General Laboratory

6. a. Nothing to report.

b. Nothing to report.

c. Sandoval provided report on Finance Committee meeting.

7. Ashley DeHerrera presented the Licensed Nursing Home Administrator's Report for February/March 2026. She reported that an additional \$3 million in GO Bond funding will be released and noted the need to establish a separate bank account to properly segregate debt service and operational mill levy funds. The line of credit was renewed at \$1.7 million, with a planned reduction to \$1 million after six months. Staffing has improved significantly, with two nurses hired and CNA trainees nearing certification, which is expected to reduce reliance on agency staffing. Dr. Zmily will return as Medical Director in early April, replacing Dr. Rossi. Ashley also discussed the Rural Health Care Delivery Fund Stabilization Grant, due April 19, 2026, which will be submitted by individual facilities to maximize funding opportunities. The grant is intended to offset operational losses and support financial stabilization. Additional updates included attendance at a healthcare conference, renewal of licensure, and results from the Life Safety Code survey, which identified compliance issues with estimated correction costs of \$50,000–\$60,000. The Board discussed the balance between investing in the current facility and transitioning to the new building, noting stricter regulatory requirements.

Further updates included ongoing efforts to recover Blue Cross Blue Shield reimbursements, continued progress on the new long-term care facility, and upcoming decisions regarding furniture procurement. Ashley also noted staff appreciation efforts and reviewed lab performance trends, including decreased utilization.

Sandoval makes a motion to approve February/March 2026 Nursing Home Administrator Report, Portillos seconds, all in favor, motion carries.

8. Review/Discuss/Approve February/March 2026 Clinics Administrator Report for Cimarron Healthcare Clinic, Moreno Valley Healthcare Clinic, and Moreno Valley Urgent Care @ AF Resort

8. Annabelle Sillas-Graves the Clinics Administrator Report Administrator's Report for February/March 2026. The Board reviewed the attached written report and engaged in discussion. She reported that Moreno Valley Healthcare Clinic has begun dispensing medications and is tracking gross receipts tax. Patient volume for February was slightly lower than expected due to limited provider capacity, and efforts to recruit additional providers are ongoing. A water leak at Moreno Valley Clinic (Building B) has rendered the building unusable for several months, with further investigation pending. Annabelle also reviewed progress on the new clinic project, including preliminary architectural designs and potential site options, either remaining at the current location or relocating to a more visible site along North Angel Fire Road. Additional updates included Cimarron clinic visit volumes, implementation of open appointment slots for urgent needs, and receipt of a quote for an ADA-accessible door. A replacement portable X-ray machine has been received, with certification

pending evaluation by a medical physicist and determination of whether modifications are required. The urgent care clinic reported a strong month with 116 patient visits. Following discussion, the Board approved the Clinics Administrator Report.

Campbell makes a motion to approve February/March 2026 Administrator Report for CHC and MVHC and MVUC, Portillos seconds, all in favor, motion carries.

9. Review/Discuss IPRA Requestor Report February 2026

9. The Board reviewed the IPRA Request Report for February 2026.

10. Review/Discuss/Approve February 2025 Compliance Report

10. Compliance Report Attached by Teresa Ebell, HR Generalist.

- a. Nursing
- b. Personnel/Staffing
- c. Trainings
- d. Grievances

Portillos makes a motion to approve February 2026 Compliance Report, Campbell seconds, all in favor, motion carries.

11. GO Bond Updates

11. Ashley DeHerrera provided a brief update, noting the inclusion of additional detail in financial reporting to better track debt service associated with GO Bond funds. No further discussion occurred.

12. Capital Outlay Project Updates

- a. Notice of Obligations & Payment Statuses

12. Report Attached and discussed by Board. The Board reviewed a summary of capital outlay projects, including notice of obligations and reimbursement statuses. No additional questions were raised.

13. New Long Term Care Building – Project Updates

- a. Review/Discuss/Approve Pay App #25

13. a. Pay App #25 is reviewed by board. Chairman Lopez entertains a motion to

b. Review/Discuss/Approve Change Orders, if any.

approve, Campbell motions to approve Pay App #25, Portillos seconds, all in favor, motion carries.

b. Board reviewed proposed change order for a maintenance building. The quoted cost of approximately \$591,000 raised concerns among Board members, particularly when compared to significantly lower estimated costs for prefabricated alternatives. After discussion, Portillos made the motion to table the change order in order to pursue additional quotes and potentially issue an RFP for more cost-effective options, Campbell seconds, all in favor, motion carries.

14. New Moreno Valley Healthcare Clinic – Project Updates

14. No additional updates were provided beyond those included in the administrator report. Annabelle offered to provide design plans for further review at a future meeting.

15. Financial Review

a. Review/Discuss/Approve February 2026 Financial Reports

15. a. The Board reviewed the February 2026 financial reports, with discussion focusing on recent adjustments and ongoing financial trends. It was noted that financial reporting will now clearly separate GO Bond debt service from operating funds to improve transparency and tracking. The Board also reviewed revenue performance, noting that urgent care collections were close to projected targets for the month. Additionally, it was discussed that agency staffing costs are expected to decrease as staffing levels continue to stabilize and reliance on contract staff is reduced.

Portillos makes a motion to approve February 2026 Financial Reports,

Campbell seconds, all in favor, motion carries.

16. Old Business

16. There was no old business to report.

17. New business

- a. Review/Discuss/Approve Opening of a separate InBank Account for GO Bond Debt Service Collections to Maintain Segregation from Operating Funds

17. a. Chairman Lopez entertains a motion to approve Opening of a separate InBank Account for GO Bond Debt Service Collections to Maintain Segregation from Operating Funds. Campbell made a motion to approve, Portillos seconded the motion, there was no further discussion, motion carried.

18. Executive session pursuant to NMSA 1978, Section 10-15-1(H)(2) to discuss limited personnel matter involving staffing at SCCCSHD facilities and under Section 10-15-1(H)(7) because discussions may include issues subject to the attorney client privilege pertaining to threatened litigation in which the District may become a participant.

18. Chairman Lopez entertains a motion to enter into Executive session pursuant to NMSA 1978, Section 10-15-1(H)(2) to discuss limited personnel matter involving staffing at SCCCSHD facilities and under Section 10-15-1(H)(7) because discussions may include issues subject to the attorney client privilege pertaining to threatened litigation in which the District may become a participant.

Portillos made a motion to enter Executive Session, Campbell seconded the motion.

Roll call vote was taken: Lopez – yes; Portillos – yes; Campbell – yes; Sandoval – yes; Martinez – absent. Motion passed.

The Board entered Executive Session at 7:28 p.m.

19. Reconvene in Open Session – Take Necessary Action, if any, on matters discussed in Executive Session.

19. Board opens doors for public to enter. Portillos made a motion to reconvene in Open Session, Campbell seconded the motion. Roll call vote was taken: Lopez – yes; Portillos – yes; Campbell – yes;

Sandoval – yes; Martinez – absent.
Motion passed. The Board reconvened
in Open Session at 8:37 p.m.

Upon conclusion of the executive
session, the Board reconvened in open
session. It was stated for the record that
only the matters identified in the
motion were discussed and that no
action was taken.

20. Board Concerns

20. No formal Board concerns were raised.

21. Set Day & Time of Next Regular Meeting –
April 27, 2026

21. The next Regular Board Meeting was
scheduled for April 27, 2026, at 6:30
p.m. in Springer.

22. Adjournment

22. Portillos made a motion to adjourn the
meeting, Campbell seconded the
motion, all in favor, motion carried.

The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Ashley DeHerrera
Nursing Home Administrator

Annabelle Sillas-Graves
Clinics Administrator

Boe Lopez, Chairman
Louise Portillos, Vice Chair