

Caregiver Direct Plus – First Time User Checklist

- ☐ Received email #1 with username
- ☐ Received email #2 with temporary password
- ☐ Went to login page and logged in with username & temp password
- ☐ Viewed and accepted license agreement
- ☐ Entered and confirmed new password
- ☐ Selected Security Question(s) and response(s) [make it easy to remember!]
- ☐ Reviewed Caregiver Direct Plus home page:
 - Your username in upper right corner?
 - Play with font size to find the one setting best for you
- ☐ Review each section of the website. Click the “Tell Me More About...” link on each page. Read the information that displays.
 - Schedule Summary
 - Service Plans
 - Service Suspensions
 - Service Deliveries
 - Care Team
 - User Profile [scroll down to see where you can change your password & security questions]

What do you think of Caregiver Direct Plus?

Provide feedback by phone or email to your ASAP Care Manager. Thank you!