

How to transfer your recurring gift to Pushpay

Thank you for your generosity!



Transferring Your Recurring Gift

Slides 3-9 will teach you how to set up a recurring gift in Pushpay, our new online giving platform. Thank you for your gift to our faith community!

Slides 10-13 will help you if you also need to end a recurring gift in WeShare, the platform that will be replaced by Pushpay.

If you have questions or need assistance, call the Parish Office at 262-679-1773.



Pushpay - Online Giving

WeShare

How To Give Online

Commitment Card

Love One Another Campaign

1. Go to stleonards.org
2. In the menu, select “Give”
3. In the options that appear, select “Pushpay - online giving”

School

Christian Formation

1. Enter the amount you would like to give
2. Select “Give one time” or “Set up recurring”
3. If recurring, select the frequency of the gift.
4. Select when you would like your recurring gift to begin.
5. Select the fund you would like your gift to be contributed toward.
6. Click “next”

The screenshot shows a donation interface for a Catholic Church. At the top, the text "Catholic Church" and "Español" are visible. The main heading is "Give". Below it, a large input field contains the amount "\$ 10.00", with a red box containing the number "1" highlighting the input field. Below the amount, there are two buttons: "Give one time" and "Set up recurring". A red box containing the number "2" highlights the "Set up recurring" button. Below these buttons, there are three frequency options: "Every week", "Every 2 weeks", and "Every month" (which is selected), along with a "More" dropdown. A red box containing the number "3" highlights the "Every month" option. Below the frequency options, there is a "Starting" date field showing "Mar 6, 2026 (Today)" with a calendar icon. A red box containing the number "4" highlights the date field. Below the date field, there is a "Fund" dropdown menu showing "Parish Contributions". A red box containing the number "5" highlights the dropdown menu. Below the dropdown menu, there is a button labeled "+ Add another fund". At the bottom of the form, there is a large "Next" button. A red box containing the number "6" highlights the "Next" button.



St. Leonard Catholic Church

VERIFY YOUR MOBILE NUMBER

Enter your number so we can sign you in.

[How does mobile sign in work?](#)

Mobile number

[Need help?](#)

US ▼

Next

Back

[Pushpay Terms & Conditions](#) and [Privacy Policy](#).

Organization Legal Name: St Leonard Congregation | Address: W173 S7743 Westwood Dr, Muskego WI 53150

1. Enter your phone number
2. Click “next”



St. Leonard Catholic Church

1. You will receive a text message with a security code.
2. Enter the security code into the box.
3. Click “confirm”

VERIFY YOUR MOBILE NUMBER

Enter the security code sent to your number [Resend code](#)

[← Change your number](#)

Security code [Need help?](#)

Stay signed in [i](#)

Confirm

[Back](#)

[Pushpay Terms & Conditions](#) and [Privacy Policy](#).

Organization Legal Name: St Leonard Congregation | Address: W173 S7743 Westwood Dr, Muskego WI 53150



St. Leonard Catholic Church

PERSONAL DETAILS

Enter your name and email to create an account.

First name

Last name

Email address

Next

Back

1. Enter your name and email address
2. Click “next”



St. Leonard Catholic Church

1. Choose “card” or “bank account”
2. Enter your payment information
3. Click “next”

PAYMENT METHOD

St. Leonard Catholic Church accepts debit cards, credit cards and bank transfers.

Card Bank account

Card number

Supported

Expiration CVV Zip Code

Next

Back



1. Review the information on screen
2. Click “Give”
3. You will see a confirmation message appear.
4. Congratulations! Your recurring gift is set! Thank you!
5. You will receive a confirmation email as well. Be sure to follow the instructions in this email.
Don't forget to save your username and password in a safe place!

CONFIRM YOUR GIFT

Gift of USD towards Parish Contributions for St. Leonard Catholic Church.

Add 2.2% to contribute to processing costs*

[Change details](#)

Payment method

MasterCard

[Add new payment method](#)
Supported payment methods include credit cards, debit cards and bank accounts.

By making this gift to **St Leonard Congregation** I agree to the Pushpay [Terms & Conditions](#) and [Privacy Policy](#)

Give

[Back](#)

✓ Athletics Calendar Policies ✓ **Give** ^ Contact

🔍 ENHANCED BY Google

Pushpay - Online Giving

WeShare

How To Give Online

Commitment Card

If you also need to cancel a recurring gift in WeShare:

1. Go to stleonards.org
2. In the menu, select “Give”
3. In the options that appear, select “WeShare”



Home

Give Now

Sign in



CHRISTIAN FORMATION PAYMENTS

Christian Formation Payments

tion and fees help pay for supplies and m...



Mission Trip General...

Thank you for your gener...

Latest Liturgical Environ...

You can make a donation ...

Participant Payment...

Participant Payment Page:...

1. When WeShare opens, click "Sign-In" near the top.
2. Sign in to your account using your user name and password



Home

Give Now

Scheduled

History

Scheduled giving and payments

If any recurring payment was selected on a form submission where a administrative fee was accepted or required, an administrative fee will apply in addition to each scheduled amount.

Recurring



1. Once you are signed-in, click “scheduled”
2. Your recurring gifts(s) will appear. Click the trash can icon on the right hand side of a recurring gift.

by WeShare
onation support
estions or need assistance with your donation.

Stop Recurring Payment

Are you sure you want to stop this set of recurring payments?

Cancel

Stop This Payment

1. Click “Stop this payment”
2. Repeat these steps for any other recurring gifts you had on WeShare.

Thank you for your generosity!

For questions, contact the Parish Office at
262-679-1773.

Michelle Kreuser, ext. 18

Karen Tenfel, ext. 12

