



Professional Glean Full-Time Commercial Cleaner -Day

Summary

We are seeking a **Professional Commercial Cleaner** whose work is defined by **integrity, reliability, and an exceptional eye for detail**. This role involves 30 hours weekly of maintaining a clean, sanitary, and welcoming environment for our clients. The ideal candidate takes deep **pride in their work**, treats others with respect and can work independently or with a team.

The hourly rate begins at **\$18.00 hourly** with earned paid leave, emergency funding access, and **tips** and **bonus options**. The position will require staff to arrive between 9:30 am until 4:30 pm Monday-Friday at a location in Downtown Richmond. Location is bus-accessible and parking is available on site.

Core Responsibilities & Expectations

- **Diligent Cleaning:** Execute all cleaning tasks with a high degree of thoroughness, including dusting, sweeping, mopping, vacuuming, and sanitizing offices, restrooms, breakrooms, and common areas.
- **Physical Stamina:** Comfortably perform the physical demands of the role, including standing, bending, and lifting up to **30 lbs** (e.g., full trash bags, backpack vacuum cleaners).
- **Attention to Detail:** Consistently go beyond surface cleaning, focusing on the small details that elevate a space from clean to pristine.
- **Trustworthy & Independent Work:** Be a highly **reliable** team member who can be trusted to work independently, manage time effectively, and maintain the utmost professionalism and confidentiality while on client premises.
- **Teamwork and Communication:** Collaborate effectively with team members or work independently as needed, always communicating kindly and courteously with colleagues and clients.
- **Pride in Work:** Demonstrate a clear commitment to delivering high-quality results in every task, reflecting a strong personal work ethic and pride in your profession.
- **Technology :** Use and maintain cleaning equipment, online technology, and supplies properly and safely.

Required Character & Skill Traits

Honesty & Integrity	Maintains the highest ethical standards; is truthful and acts with sincerity in all interactions.
Reliability & Trustworthiness	Punctual, dependable, and fully capable of handling client property and confidential access with discretion.
Diligence & Work Ethic	Committed to thorough, hard work; finishes tasks completely and to a high standard, focusing on quality over speed.
Kindness & Courtesy	Interacts respectfully and politely with team members, clients, and the public at all times.
Detail-Oriented	Possesses a significant, inherent attention to detail, noticing and addressing areas others might overlook.

Work Schedule and Compensation

- **Standard Shifts: Monday through Friday**, with shifts typically ranging from **6 to 8 hours**.
- **Full-Time Schedule:** All standard full-time hours are completed **before 4:45 PM each day**.
- **Additional Work:** Opportunities for additional hours may be available on **Saturdays**.

Requirements

- Must be legally authorized to work in the United States.
- Must be **physically able to lift up to 30 lbs** (heavy trash bags, backpack vacuum, equipment).
- Must maintain a **working smart phone** for electronic time tracking and communication (electronic timesheets are mandatory).
- Must maintain an active **bank account** for direct deposit of wages.
- Prior experience in commercial cleaning is a plus, but a demonstrated alignment with the core character traits listed above is the priority.

