Meeting Minutes: Health Board Meeting

Date: September 9, 2026

1. Call to Order & Roll Call

- **Call to Order:** The meeting was called to order.
- **Roll Call:**
    - **Kathy Clodfelter** – Present
    - **Leigh Ann Holder** – Present
    - **Stevie McKeethen** – Absent
    - **Jacob Green** – Present
    - **Taylor Fauerbach** – Present
    - **Tony O'Neal** – Present

- **Quorum:** Confirmed.

2. Approval of Minutes

The board reviewed the meeting minutes from the previous session.

- **Motion:** Motion made to approve the minutes as written.
- **Second:** Motion seconded.
- **Outcome:** Approved unanimously.

3. Staff Reports

Health Officer / Administrative Report (Dr. Kahre)

- **Administrative Assistant Staffing:**

    - Sydney's last day will be next week.
    - The administrative assistant position was posted externally on August 10th and requires a 30-day posting period due to funding via the HFI fund.
    - Over 80 applications were received.
    - Interviews were conducted by Dr. Kahre, April, and Sydney.
    - An internal candidate from Warrick County has been selected, pending the close of the 30-day posting period. The target start date is the following Monday.

- **Upcoming Events:**
    - **World First Aid Day (Saturday, 9:00 AM – 1:00 PM):**

        - Location: Ohio Township Fire Department.
        - Participating Agencies: Ohio Township Fire Department, Boonville Fire Department, Newburgh Fire Department, Chandler Fire Department, Warrick County Sheriff's Office, Ascension St. Vincent Statflight Helicopter, and Warrick EMS.
        - Activities & Demonstrations: Deaconess Trauma Department (bike helmets), Ascension (first aid kits and teddy bears), Safe Sleep education,

EpiPen demonstrations, CPR/telecommunicator CPR walkthroughs, Narcan demonstrations and distribution (Warrick's Hope), Heimlich vest simulator (Coroner's Office), Stop the Bleed (EMA), Mental Health First Aid (Suicide Coalition), animal bite prevention (Animal Control), car seat checks, bounce house, and an inflatable life escape house.
        - Vendors/Food: Ice cream and Mexican food trucks.

    - **Jentry Pace Blood Drive (Sunday, September 20th):**
        - Organized with the Ohio Township Fire Department, American Red Cross, and Ascension Trauma Department.
        - All 76 available blood donation spots have been filled.
        - Includes Stop the Bleed training.

Expenditures, Programs & Inter-Agency Coordination (April's Report presented by Dr. Kahre)

- **Department Budget & Septic Salary:**
    - Met with IDOH on August 3rd regarding septic oversight and the Church Street Apartments.
    - A budget request was presented to County Council on August 4th for the septic inspector position. The proposed salary reflects two advanced degrees and 20+ years of experience, remaining below the state average. The department is awaiting council approval.
    - Confirmed that paying Mark's LLC as a contractor through December 31st is legally compliant; the goal is to transition him to an employee on January 1st.

- **Outreach & Public Education:**
    - PSAs created for World First Aid Day and ongoing cancer screenings (aired on 96.1 and 104.3).
    - Purdue Agreement signed.
    - Ronald McDonald House Mobile Outreach held on August 19th.
    - Researched "Food as Medicine" program initiatives for potential in-house training.
    - Partnered with Goodwill Nurse-Family Partnership for "We Are Strong" classes on August 20th and 27th (covering self-care, postpartum care, mental health, and addiction).
    - Attended LAPC Incident Command tabletop exercise, Regional IDOH meeting, Region 8 Rural Health Coalition, and Lynnville Soil & Field Day.
    - Met with Youth First to explore joint initiatives for an upcoming October event.
    - Met with Studio B regarding potential partnership/funding for their weekly meal program and "Get Moving" day on October 15th.

Vital Records (Sydney Skelton & Jackie Ramsey)

- **August Statistics:**
    - **Birth Certificates Issued:** 622 ($9,335 total revenue).

    - **Death Certificates Issued:** 216 ($4,322 total revenue).
    - **Total Births in County:** 305 (49 to Warrick County residents; 131 females, 164 males).

    - **Total Deaths in County:** 75 (36 females, 39 males).
        - Location of Deaths: 33 hospital, 18 nursing home, 24 home/other.
        - Primary Causes: Cancer, cardiac arrest, dementia, Alzheimer's, pneumonia.
        - Infant Deaths: 2 (attributable to prematurity and congenital anomalies).
        - Suicides: 0.

Sanitarians (Tina & Katrina's Report presented by Dr. Kahre)

- **Inspections Completed:**
    - 13 routine food inspections
    - 1 food truck inspection
    - 6 routine hospital inspections
    - 7 body art inspections
    - 2 pool inspections and 2 follow-up pool inspections

- **Pool Sampling:** Chemical imbalances caused by heavy rainfall led to temporary pool closures requiring two consecutive satisfactory tests prior to reopening.

- **Training & Outreach:** Attended IDOH virtual Tuesday training and the Lou Dennis Community Playground opening. Launched a monthly newsletter for food establishments titled *"A Few Bites of Information"*.

Environmental Inspection (Mark's Report presented by Dr. Kahre)

- **Septic Permits:** 10 permits currently pending.

- **Meth Lab Cleanup Verification (New Requirement):**

    - IDOH notified local health departments that they must verify the cleanup/demolition of historical meth lab sites dating back several years (a 40–50 page backlog).
    - The board discussed safety concerns, potential high labor demands, and the necessity of coordinating with the Sheriff's Department (specifically Sheriff and Chief Deputy Paul Kruse).
    - *Proposed Strategy:* Draft local ordinances requiring property owners to hire certified/licensed hazardous remediation firms, with unpaid remediation costs attached to property taxes.

Public Health Nursing (Sarah)

- **Audits & Community Events:** Passed IDOH site visit with no issues. Participated in National Night Out (Elberfeld) and Newburgh Elementary Back to School Bash.

- **Tuberculosis (TB):** Transferred 1 active case out-of-county due to relocation; remaining cases are managed via private providers.

- **Screenings & Clinics:** Completed 22 lead and hemoglobin tests at Boonville and Newburgh Head Start locations. Scheduled fall clinics and homebound flu/COVID visits.

- **Upcoming Drive-Through Flu Clinics:**

    - October 3rd at St. Vincent Warrick (9:00 AM – 1:00 PM)
    - November 7th at Friedman Park (9:00 AM – 1:00 PM)

- **Meetings Attended:** Child Fatality Review (Aug 19), District Nurses Meeting in Dubois County (Aug 21), LEAPC Tabletop Exercise, and District 10 Healthcare Coalition Preparedness Grant Meeting.

Nursing & Community Health (Amy Willis)

- **Senior Center Outreach:** Weekly blood pressure screenings and flu shot sign-ups at Warrick County and Boonville Senior Centers.

- **Tobacco/Vaping Prevention:** Completed the *Change.org* "Train the Trainer" program for youth smoking and vaping cessation; coordinating with Youth First for school outreach.

- **STI Clinic Preparation:** Researching CLIA regulations and completing required training courses to obtain a CLIA-waived status in preparation for launching an in-house STI clinic.

Client Relations & Outreach (Angelina Pribble)

- **Activities:** Assisted with Elberfeld National Night Out, Head Start lead testing, Ronald McDonald Mobile Care scheduling, and World First Aid Day preparations. Compiled resource lists for Guardian ad Litem.

- **Social Media:** Reached approximately 23,000 views on Facebook over the past 28 days. Planning upcoming posts for Infant Safe Sleep Month in October.

- **Board Vacancy Discussion:** Discussed posting on social media regarding the open physician seat on the Health Board. Reviewed statutory requirements to present a list of recommended names to the County Commissioners to fill the position.

4. Old / Unfinished Business

- **STI Service Transition:** Transitioning STI testing and prescription services in-house to Warrick County. Prescription coverage under the 403(b) waiver will take effect in January, bringing all services fully local.

5. New Business

- **Nurse Practitioner Position:** Brief discussion regarding the potential future addition of a Nurse Practitioner to the health department staff; tabled for further consideration.

6. Adjournment

- **Motion:** Motion made to adjourn the meeting.
- **Second:** Motion seconded.
- **Outcome:** Approved unanimously; meeting adjourned.