

MOVE-IN FAQ

1) When is the earliest I can move in?

All new tenants' keys are available at 9am on the 1st of the month. Keys are released from our office at 1714 W. Sunnyside, Basement office, Chicago IL 60640. Move-in can occur as soon as you have your keys.

2) Will the apartment be cleaned prior to move-in?

Seminary Properties provides a broom-finish cleaning of apartments. Any cleaning level beyond this is up to the tenants to perform upon move-in.

3) What will be done to the apartment prior to move-in?

Seminary Properties will perform an inspection before and after the apartment is painted and broom-cleaned. Some work requests may be created at this time for repairs to be performed after move-in.

4) What should I do when I move in?

Upon move-in, residents should take 1-2 weeks to document any pre-existing damage or concerns they have. Please present this list to Seminary Properties with pictures so our Maintenance Team can inspect each item with limited interruption of your move-in.

5) Will the apartment locks be changed?

Yes, locks will be changed after move-in. Seminary Properties will let you know the day before apartments locks are to be changed and will explain the procedure for the lock change.

6) Who do I contact to set up my utilities?

An apartment's gas meter account is set up via Peoples Gas, the electric meter is through ComEd, and internet is through Comcast or RCN.

For more information about moving into your new Seminary Properties residence, please check our website, [FAQ page](#), [Information Sheets](#) page, and [Help Videos](#). You can also contact our office with any questions.