



BYLAWS

2:01 BOARD OF MANAGERS

2:01:01 The League membership shall elect the following Executive Board officers at the Annual General Meeting:

- A. President** The President shall conduct meetings of the Board of Managers and shall cast a vote only in the case of a tie. The President shall appoint committee chairpersons at the beginning of the President's term, subject to any approval required by these Bylaws. The President shall not serve concurrently as a Manager or Representative of an affiliated Club.
- B. 1st Vice-President** The 1st Vice-President shall succeed to the powers of the President in the President's absence and shall perform duties assigned by the President. The 1st Vice-President shall chair the Protest and Disciplinary (PAD) Committee and shall appoint the membership of the PAD Committee.
- C. 2nd Vice-President** The 2nd Vice-President shall succeed to the powers of the 1st Vice-President in the 1st Vice-President's absence, shall perform duties assigned by the President, and shall administer the League's coaching programs.
- D. Secretary** The Secretary shall keep an accurate record of meetings, handle League correspondence, provide or post notices of meetings, and maintain League records and files.
- E. Registrar** The Registrar shall be responsible for ensuring the proper registration of players and teams in accordance with League rules, policies, and applicable governing requirements.

2:01:02 The Executive Board shall consist of the President, 1st Vice-President, 2nd Vice-President, Secretary, and Registrar. Each Executive Board officer shall have full voting privileges except the President, who shall vote only in the case of a tie. Executive Board officers other than the President may concurrently serve as Club Managers, Club Representatives, or in other Club leadership roles. No individual may cast more than one (1) vote on any matter, regardless of the number of roles held.

2:01:03 Executive Board officers shall serve two (2) year terms following the Annual General Meeting at which they are elected. The President, 2nd Vice-President, and Registrar shall be elected in odd-numbered years. The 1st Vice-President and Secretary shall be elected in even-numbered years. If a vacancy occurs, the Board of Managers shall elect a replacement to complete the unexpired term as soon as reasonably practical.

2:01:04 The Board of Managers shall be responsible for and have authority over the following:

- A.** Enforcing and interpreting the Constitution, Bylaws, and Rules and Regulations;
- B.** Sanctioning League youth soccer games;
- C.** Reviewing and approving proposed changes to League Bylaws and ensuring consistency with the Constitution, applicable law, and governing requirements;
- D.** The operation of special games;
- E.** Approving the League schedule, including dates and scheduling of divisional play;
- F.** Approving affiliated Clubs;

- G.** Monitoring and supporting each Club in establishing and maintaining a system for refereeing during the playing season;
- H.** Recommending to the membership the procedures, rules, and fees required for affiliated Clubs for ratification at the Annual General Meeting; and
- I.** Reviewing and approving League expenditures that are not included in the approved operating budget or that exceed allocated amounts.

2:01:05 The Board of Managers shall have the authority to suspend, bar, or otherwise discipline any player, coach, manager, team assistant, League officer, referee, official, or other individual associated with a Team or Club, provided the individual receives proper notice and an opportunity for a hearing.

2:02 COMMITTEES

2:02:01 The President may appoint committees as needed, subject to approval of the Board of Managers. Committees may include Awards, Budget/Finance, Credentials, Field Administration, Rules and Revisions, Seeding, Standings, Competitive, or other committees appropriate to League operations.

2:02:02 The Protest and Disciplinary (PAD) Committee shall be established by the 1st Vice-President.

2:02:03 The PAD Committee shall be composed of at least one (1) certified referee from each affiliated Club. A working quorum shall consist of three (3) committee members, each from a different Club. Representatives from Clubs involved in a dispute may not serve on any working quorum.

2:02:04 The 1st Vice-President shall formulate suggested punishments and make recommendations to the working quorum. The 1st Vice-President shall not serve on a working quorum, but shall submit a report of the findings to be published in the League Minutes.

2:02:05 The Board of Managers may establish additional standing or ad hoc committees as needed.

2:03 MEMBERSHIP

2:03:01 Application for affiliation with the League must be submitted to the Executive Board for approval by the Board of Managers by March 1 of each year. Applications may be accepted from organized soccer Clubs.

2:03:02 To be eligible for affiliation, an organized Club shall:

- A.** Submit current Club Bylaws and a copy of its articles of incorporation with the Affiliation Application. Affiliation shall not be accepted without Bylaws;
- B.** Maintain a bank or financial account in the name of the Club;
- C.** Have at least four (4) members serving as Manager, Treasurer, Registrar, and PAD Committee representative. Vacancies in these positions must be filled promptly;
- D.** Select uniform color or colors to be used by its teams that are not the same as those of another affiliated Club;
- E.** Promote participation by interested youth within the Club's defined geographic area and not recruit players from outside its defined area; and
- F.** Remain in good standing with the League and pay all fines, fees, and other amounts due to the League.

2:03:03 Affiliated Clubs shall submit each year, with the appropriate fees:

- A.** Properly completed player and/or team registration information in accordance with current League registration instructions and procedures; and
- B.** Upon a player's original registration, acceptable legal documentation verifying place and date of birth. Hospital certificates, baptismal certificates, and other non-legal documents shall not be accepted as proof of birth.

2:03:04 All dues and fees for Teams shall be paid when invoiced. Teams are not eligible for play until all dues and fees are paid or other arrangements are approved by the League.

2:03:05 Payments to the League may be made by check, money order, electronic payment, payment card, or any other payment method accepted by the League. Payments shall be made payable to, or processed for the benefit of, the Sacramento Youth Soccer League or SYSL, as applicable.

2:03:06 Travel papers and other League authorization documents shall be signed by the President or by the Registrar with the approval of the President.

2:04 RESERVED

2:04:01 This section is reserved for future use.

2:05 MEETINGS

2:05:01 Regular meetings of the Board of Managers shall be held on the second Wednesday of each month unless the Board of Managers votes to establish a different regular meeting day. The date, time, location, or format of an individual meeting may be adjusted when necessary, with reasonable notice to Board members. Meetings may be held in person, electronically, or in a hybrid format, provided participants are able to communicate in real time. The President shall establish the agenda for each meeting.

2:05:02 The Board of Managers shall meet whenever the President deems it necessary, or when the President is instructed to call a meeting by four (4) or more members of the Board of Managers.

2:05:03 Each affiliated Club may designate up to four (4) persons who are authorized to represent the Club at meetings of the Board of Managers. Each affiliated Club in good standing may cast no more than two (2) votes at a meeting. No individual may cast more than one (1) vote.

2:05:04 Any Club without an authorized voting representative present at two (2) consecutive regular meetings shall be placed in bad standing and fined at the rate of \$25 per missed meeting.

2:05:05 Any Club missing more than three (3) regular meetings in a calendar year shall be placed in bad standing and fined \$100. Upon payment of the fine, the Club shall be reinstated on a probationary basis. Subsequent missed meetings may result in further disciplinary action by the Board of Managers, including possible suspension or declination of affiliation for the following year.

2:06 QUORUM

2:06:01 A quorum for a meeting of the Board of Managers shall consist of voting members representing at least fifty percent (50%) of the total votes entitled to be cast at that meeting.

2:07 SEASONAL YEAR

2:07:01 The seasonal year shall be September 1 through August 31. League insurance coverage, when applicable, shall be maintained for the appropriate coverage period.

2:08 PROTESTS AND APPEALS

2:08:01 In matters of protest and appeal, no individual, player, Team, or Club shall engage the services of a lawyer or attorney until all available protest and appeal procedures through the regular channels of organized youth soccer have been exhausted.

2:09 RESPONSIBILITIES

2:09:01 Falsification of League records shall be grounds for suspension, removal, or disqualification from future participation and/or membership in the League.

2:09:02 A plea of ignorance of the Constitution, Bylaws, or Rules and Regulations of the League shall not be sufficient to excuse a violation. Violators may be subject to appropriate action by the Board of Managers.

2:09:03 Any person found to have violated the Constitution, Bylaws, and/or Rules and Regulations of the League may be required to appear before the Board of Managers to explain the person's actions. The Board of Managers may take action pursuant to Section 2:01:05.

2:10 FINANCIAL RESPONSIBILITY

2:10:01 The League shall maintain financial accounts in the name of the Sacramento Youth Soccer League. The Board of Managers shall establish reasonable controls over League financial accounts, payment cards, electronic payment methods, and other financial access. Access shall be limited to individuals authorized by the Board of Managers.

2:10:02 The Board of Managers shall review and approve an operating budget at least annually and shall review League financial information periodically. The League shall arrange for periodic review of its expenditures, transactions, financial data, and financial records by a qualified Certified Public Accountant (CPA). The CPA may also prepare or oversee required tax returns, government filings, and other financial reporting.

2:10:03 The League shall not assume, nor be liable for, the debts or financial responsibilities, whether implied or incurred, of any of its members.

2:11 DISSOLUTION

2:11:01 If the League dissolves, all assets remaining after payment of debts and obligations shall be distributed to one or more nonprofit organizations serving the soccer community, as designated by the President, provided the recipient organization or organizations are eligible to receive such assets under applicable law and the League's tax-exempt status.

2:12 RULES OF ORDER

2:12:01 Robert's Rules of Order Newly Revised shall serve as the parliamentary authority for meetings of the League except where inconsistent with the Constitution, Bylaws, Rules and Regulations, or applicable law.