



Date: _____

RE: Volunteer Vulnerable Sector Check Request

To Whom It May Concern,

This letter is to confirm that _____ has applied for a
Full Legal Name
volunteer position with Emmanuel Baptist Church of Barrie – Orillia Campus.

This role involves working directly with **children, youth, seniors, and other vulnerable individuals** within our church community. Responsibilities may include (but are not limited to):

- Childcare and children's ministry
- Youth ministry
- Seniors' ministry
- Supporting individuals with special needs
- Mentoring, teaching, or supervision roles
- Providing personal assistance (e.g., washroom support, caregiving)
- Driving or transportation of vulnerable persons

Due to the nature of this role and the level of trust involved, this position qualifies as one of **authority or trust relative to vulnerable persons**, as defined by applicable screening standards.

As part of our **Safe Church screening process**, all volunteers in these roles are required to obtain a **Criminal Record Check including a Vulnerable Sector Check (VSC)**.

This position is **strictly voluntary**, and no financial compensation is provided.

We appreciate your assistance in processing this request. If further information is required, please feel free to contact us.

Sincerely,

Jackie Torrie

Jackie Torrie
Office Administrator
Emmanuel Orillia
705-326-4561 x 2000