



Dear Family,

First and foremost, please accept our heartfelt condolences for your loss. We understand this is a tender and difficult time, and we want you to know that our entire team at Walker Sanderson Funeral Home is here for you before, during, and after the services.

We are honored to walk beside you and your loved ones as you begin making arrangements and saying goodbye. Our role is to guide you through each step with care, compassion, and clarity.

What to Expect Next:

• **Funeral Planning Meeting**

One of our licensed funeral directors will meet with you to discuss service details, gather necessary information, and help you make the decisions that best reflect your loved one's life and your family's wishes.

• **Obituary and Tribute Page**

We'll help create a meaningful obituary and online tribute page where friends and family can share memories, view service details, and send flowers or condolences.

• **Service Coordination**

Whether you are holding a traditional service, graveside ceremony, or something more unique, we will handle all logistics and communicate directly with clergy, cemeteries, or other venues on your behalf.

• **Personal Touches**

From music and floral arrangements to tribute videos and printed materials, our team will help personalize the experience to reflect your loved one's life and values.

• **After the Service**

Our care doesn't end with the funeral. We offer continued support, grief resources, and can assist with things like death certificates, veterans' benefits, and more.

Please know that you're not alone. If you have any questions or concerns at any point in this process, don't hesitate to reach out. We are available 24/7 and committed to providing the highest level of service and support.

With deepest sympathy,

Jason Walker

President, Walker Sanderson Funeral Home
801-226-3500



Friends and Family

As part of our continued care and commitment to your family, your Aftercare Specialist will offer additional resources and guidance to support you during this tender and transitional time.

Please use additional forms as needed to include each eligible family member.

Informant

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Other Family Members

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Decedent name: _____ Funeral Director: _____

Other Family Members

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Name: _____ Relationship: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone: _____ Email: _____

Name: _____ Relationship: _____
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Walker Sanderson Funeral Home Orem
646 East 800 North
Orem, UT 84097

Phone: 801-226-3500

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Provo, UT 84606

Email: wecare@walkersanderson.com



Funeral Arrangement Form

Deceased Information

Deceased Name: _____
Maiden Name: _____
Address: _____
City: _____
State: _____ Zip: _____
Gender: Female Male Ethnicity: _____

Education

8th Grade or Less 9th – 12th Grade no Diploma
 High School Graduate or GED Some College
 Associate Bachelors Masters Doctorate
Social Security Number: _____
Date of Birth: _____
Birthplace (City & State): _____
Mother's Maiden Name: _____
Father's Name: _____

Marriage Information

Never Married Married Widowed Divorced
 Married, but separated Unknown
Spouse's Maiden Name: _____

Occupation Information

Decedents Usual Occupation: _____
Kind of Business or Industry: _____

Veteran or Military Service

Veteran: Yes No Branch: _____
Military Rites: Yes No
Flag Placed on Casket Folded in Casket

Next of Kin or Person in Charge of Arrangements

Name: _____
Address: _____
City: _____ State: _____
Phone: _____
Email: _____
Relationship: _____

Date of Death: _____
Time of Death (24 hr.): _____
Place of Death: _____
If Hospital Inpatient ER/ Outpatient DOA
Address: _____
City: _____
County: _____ State: _____

Doctor Information

Certifier of Death Certificate: _____
Hospice Group: _____
Phone Number: _____

Funeral Service Information

Date / Day: _____
Time of Service: _____
Place: _____
Address: _____
City: _____
Clergy: _____
Phone: _____

Viewing Information

Date / Day / Time _____
Place: _____
Date / Day / Time _____
Place: _____

Final Disposition

Burial Cremation Other
Date / Day / Time _____
Cemetery / Crematory: _____
City: _____
Lot Owner: _____
Number of Death Certificates: _____

Obituary Newspapers / Online



Things to Remember

- Death certificate proof reviewed and approved (emailed confirmation sent to funeral home)
- Photograph for obituary selected and submitted to funeral home
- Obituary information submitted to funeral home by
Date _____ Time _____
- Tribute slide show photos submitted to funeral home by
Date _____ Time _____
- Program outline and photos submitted to funeral home by
Date _____ Time _____
- Clothing delivered to funeral home by
Date _____ Time _____
- Gravesite purchased and paid for (if needed)
- Gravesite opening and closing arranged with cemetery and fees paid
- Casket flowers, family flowers, and boutonnieres ordered (through funeral home or personal florist)
- Hairdresser arranged (funeral home can provide or family may choose their own)
- Gather personal items or photos for display at visitation
- Obtain Social Security number for death certificate and benefit filings
- Obtain military discharge papers (DD-214) if applicable
- Follow up survey sent to family (please complete and return)

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Obituary Writing Master Guide

How to Write a Meaningful Obituary

Writing an obituary is both a privilege and a responsibility. Whether you're honoring a spouse, parent, friend, or loved one, the goal is to capture the essence of their life in a way that is accurate, heartfelt, and memorable.

A well-written obituary includes two key elements:

1. Factual details – such as name, age, date of death, and service information.
2. Personal storytelling – thoughtful reflections or anecdotes that bring their personality to life.

Obituaries do more than inform. They celebrate. They preserve a legacy. They connect family, friends, and communities through shared remembrance.

This guide will walk you through what to include and how to write an obituary that feels both respectful and personal.

Obituary vs. Death Notice: What's the Difference?

A death notice is brief and factual. It typically includes the deceased's name, age, date of death, and service details. A full obituary, on the other hand, offers a richer picture, highlighting life accomplishments, passions, personality traits, and cherished memories. It's this storytelling aspect that makes an obituary a meaningful tribute.

Key Information to Include

Regardless of the format, the following information is typically included:

- Full name (include maiden name or nickname if applicable)
- Date and place of birth
- Date and place of death
- Age at the time of death
- Surviving family members
- Funeral or memorial service details (date, time, location)
- Where they lived most recently

Adding Personal Touches

To turn a simple obituary into a lasting tribute, consider including:

- Names of parents, spouse, and children
- Career or military service highlights
- Church, club, or civic affiliations
- Personal accomplishments or milestones
- Hobbies, interests, and passions
- Their impact on others or their community
- Favorite sayings or stories

Once you've gathered the facts, reflect on what made your loved one special. What did they love? How did they treat others? What moments defined their life? Thoughtfully weaving these elements together will help others truly understand and remember who they were.

Why Writing an Obituary Matters

Beyond announcing a death, an obituary serves a deeper purpose. It preserves history. It honors a life. It helps others grieve, remember, and celebrate. You're not just recording facts, you're telling a story that will be read by future generations.

Being asked to write an obituary is a profound honor. It means you've been entrusted to reflect someone's legacy with compassion, truth, and care.

Considering Writing Your Own?

While still uncommon, more people are choosing to write their own obituaries in advance. It can be a thoughtful act of reflection, humor, or clarity, and can relieve stress from grieving family members later on. Whether used publicly or privately, it's a powerful way to reflect on your journey.

Final Step: Proofread Carefully

Before submitting the final obituary, take time to review it, twice, maybe even three times. Look for:

- Spelling and grammar errors
- Factual accuracy (confirm names, dates, places)
- Flow and clarity

It's also a good idea to share the draft with a trusted family member to ensure everything is correct. Remember, once published, obituaries become a permanent part of a person's story. Accuracy and thoughtfulness matter. Writing an obituary may feel overwhelming at first, but with care and reflection, you can create something truly meaningful. Whether it's simple or detailed, the most important thing is that it reflects the life and love of the person it honors.

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Sample Funeral Service Program

This is a sample only. Your program may vary, please feel free to add or remove information as needed. If your service is being held at a church, please review and approve the program with the presiding clergy or bishop.

Funeral Services for (Full Name) _____

Presiding: _____

Conducting: _____

Prelude & Postlude Music: _____

Opening Musical Selection: _____

Chorister: _____

Accompanist: _____

Invocation: _____

Tribute or Life Sketch: _____

Musical Selection: _____

By: _____ Accompanied by: _____

Speaker: _____

Speaker: _____

Musical Selection: _____

By: _____ Accompanied by: _____

Remarks Clergy: _____

Closing Musical Selection: _____

By: _____ Accompanied by: _____

Benediction: _____

Place of Burial: _____

Graveside Prayer: _____



Sample Funeral Service Program (continued)

Pallbearers (we recommend listing 6 to 8)

<hr/>	<hr/>

Honorary Pallbearers (you may list as many individuals as you'd like in this section)

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Please return this completed information to the mortuary no later than 10:00 AM, two days prior to the funeral service. You may submit it by email or bringing it into the office. If you choose to email it, please call to confirm we received it.

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Embalming Authorization

I/We hereby authorize **Walker Sanderson Funeral Home** to assume responsibility for the funeral arrangements of: _____, and grant permission for the release and transfer of the deceased's remains into their care for the purpose of embalming.

I/We affirm that I am/we are the legal next of kin, the authorized agent(s) of the next of kin, or the legal representative(s) of the deceased, and as such, have the legal right to make decisions regarding the final disposition of the body.

I/We authorize Walker Sanderson Funeral Home, including its staff, licensed embalmers, apprentices under direct supervision, independent contractors, and agents, to provide professional care, preparation, and embalming of the decedent. This authorization includes permission to perform embalming at their facility or at another properly equipped location, as deemed necessary by the funeral home.

Signature:

Relationship:

Witness:

Date:

Verbal Authorization

Authorization from: _____

Relationship: _____

Date: _____ Received by: _____

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Choices Related to Payment

At Walker Sanderson Funeral Home and Crematory, we are honored to support you during this tender and challenging time. Please know that no matter what type of service you choose for your loved one, our commitment to you and your family remains the same, we will provide the highest level of care and service.

If you have any questions or would like clarification about the financial details of the services selected, we welcome the opportunity to speak with you. Our goal is to ensure you feel confident, informed, and at ease with both the arrangements and associated costs.

The estimated cost of the Funeral Account is \$ _____ and may be settled as follows

- _____ A. Full payment by cash or check is due at the conclusion of the arrangement conference.
- _____ B. Full payment by credit card (Visa, MasterCard, or American Express) is due at the conclusion of the arrangement conference. A 3% convenience fee will be applied to cover credit card processing costs.
- _____ C. We accept valid and assignable life insurance policies as payment when assigned directly to Walker Sanderson Funeral Home and Crematory. If the policy is not assignable, an alternative form of payment will be required. In cases where the insurance benefit does not cover the full balance, please choose an additional payment method to cover the difference. A 3.5% administrative fee will be added to the final statement to cover insurance processing costs.
- _____ D. We honor pre-arranged funeral insurance policies that designate Walker Sanderson Funeral Home and Crematory as the primary beneficiary. If the policy does not cover the full balance, please select an additional payment method to cover the remaining amount

If you are facing unique circumstances or financial hardship, we encourage you to speak with us openly. We are committed to serving every family with dignity and respect, regardless of financial situation. Our team can offer guidance to help keep services within your personal budget while maintaining the highest standard of care.

By signing this agreement, you acknowledge and accept the payment option selected, and you agree to fulfill the financial terms outlined. In the event that the account is not paid as agreed, a late fee of 18% per annum will apply to the outstanding balance. Should the account be referred to collections, you will be responsible for all associated costs, including reasonable attorney's fees.

Family Buyer Representative _____ Date _____

Walker Sanderson Representative _____ Date _____