

Commissioner Meeting Minutes  
December 3, 2025

Meeting called to order at 4:00 pm.  
All Board members present

The Board reviewed and signed Warrants

Mr. Bursch made a motion to approve the minutes of October 22nd, 2025, and to approve the 2026 Commissioners meeting schedule, second, all in favor.

The Board reviewed the cost breakdown for the Rolling Acres water main project. The total came to around \$166,000 for all time and material. The estimated cost if the District hired engineers and contractors to do the job was around \$600,000. The Board agreed they want to continue doing these water main projects in house and felt it would be beneficial to start looking into hiring another employee and purchasing the equipment needed. The Supt is working on a long term plan for the projects he would like to complete over the next few years. The Board reviewed another draft of the Community engagement survey. The Supt had updated a few sections to reflect the treatment options available. The Board agreed that survey needs to go out to the community soon so they can get some guidance. The Clerk will work with Capital Strategic Solutions to get a final draft together.

Back in February the Chairman, Supt and Clerk had meet with a few of the Woodland's Condo residents and their lawyer at the Hickory Hills well to discuss the Zone I area. The lawyer sent a follow up email recapping everything that was discussed. It was at that meeting that the District requested the Woodlands Condo move the kayak rack by May 1st. The Woodland's hired a consultant who sent a letter to MassDEP requesting that the rack be able to stay in the Zone I. DEP reached out over the phone to that consultant and the Supt and told them both the rack could not stay. The District has since requested multiple times to have the rack moved. The Woodland's lawyer sent a letter stating that they will not move it until an official letter is received from DEP. The Water District had to have legal council step in and write a response to them. Legal Council advised the District the next step would be taking the Woodlands to court. The Supt will follow up with DEP and keep the Board updated.

The Supt spoke with Tighe & Bond, and they agreed to apply for another round of SRF funding. There was speculation this could be the last year of infrastructure funding available. The Chairman congratulated the Supt on his 40 year anniversary here at the Water District.

#### Public Comment

Paul Grunditz of John St suggested that in the survey we add a question and comment section William Emkey of Townsend Harbor Rd questioned the operating and maintenance cost that were listed in the survey. He asked if Tighe & Bond could provide more details. The Board did not want to spend more money at this time. When the projects move forward, we will get more information then.

Meeting adjourned 5:05 p.m.  
Minutes by Christina Schwinger