

**KR County Line Catholic Parishes
Pastoral Advisory Council Meeting Minutes
Tuesday, June 16, 2026
Location: St. Francis Xavier**

Present: Fr Hugo, Mike Leshok, Susan Ludwig, Mary Kay Walsh, Larry Pileski, Jean Petersen, Linda DeBrabander, Mark Niccolai, Dianne Funk, Lynn Johnsen, Gina Halter, Jane Serdynski, Tom Czerniak, Ellen Galvan, Glen Bordak, Chris Franco

Excused: Donna Jaworski, Cathy Jacobs

Meeting called to order at: 7:00 pm by Gina Halter, council chair

I. **Opening Prayer:** Mary Kay Walsh

II. **Approval of prior minutes:**

Motion made by Glen Bordak to approve the corrected May 12, 2026 minutes; seconded by Tom Czerniak and motion carried

At start of meeting introductions of incoming council members were made: Nicole Friesema from SMD and Patty Wier from SFX. Incoming member Rachel Hagen could not be present.

III. **Parish Administrator/Pastor Report:** Fr Hugo

-OCIA (Order of Christian Initiation of Adults) program: 5 candidates will be completing OCIA, possibly two more will join. KR Catholic Parishes will be promoting OCIA opportunities to our parishioners. Brian Shimon, Pastoral Associate, is reaching out with programs.

-A monthly young adult Bible Study group is in progress (people in their 20's and 30's). It began with a request to Fr. Hugo from a young adult parishioner. Some OCIA candidates are coming out of that group. Seven to ten people are meeting in private homes; it has grown by word of mouth. Others are also asking about it. If council members hear of other new interest in a young adult Bible Study, please contact Fr Hugo.

-Festival at St. Robert's: Fr Hugo extended a thank you to all who helped organize and run the recent SRB festival. Several SMD parishioners also volunteered to help. Chris Franco and JJ did a great job leading the events. SRB is now working out the numbers regarding funds raised at the festival. Fr Hugo is looking forward to all upcoming festivals and fund-raising events at all 4 KR Catholic parishes.

IV. **Director of Administration Report:** Mike Leshok

-Christian Formation: the middle school mission trip (to Slinger, WI) has become in need of a male chaperone. Mission trip organizers are speaking with the Archdioceses for possible assist. Seven or eight boys are signed up for the trip.

-Parish budgets were submitted to the Archdioceses and have been approved. Any registered parishioner who wants to view their parish's budget should come to/ contact the KR Catholics office. A related announcement will be made in the bulletin.

-A Shared Services Agreement will need to be signed by each parish's trustees, per the Archdioceses. This is because the four parishes share an office, office staff, our Priest, etc.

-A new/ updated KR Catholic parishes website is scheduled to begin this week, after final sign-off as Mike learns how to update and administer the site. Deadline for website to be up is July 1, 2026. KR Catholic parishes signed a contract with LPI for 3 years. LPI has been providing services regarding our bulletin and website. Mike suggested that a volunteer with website experience would be helpful for upkeep our KR Catholic website.

-Property inspections with Catholic Mutual Insurance Company have been completed. Mike is working with the parishes' Buildings and Grounds Committees to address requests coming out of those inspections. One requirement is that all wooden ladders need to be replaced with aluminum or fiberglass ladders.

-Recent storm: SJB was affected as trees on parish property lost limbs and several nearby power poles on the street were damaged. No insurance claim needs were identified. Most problems have already been addressed and the on-site day care at SJB resumed operation.

-Catholic Central HS representatives will be at the masses on the weekend of 7/18-19, 2026 to provide parishioners with an update.

V. Old Business:

None

VI. New Business:

A. Council Meeting Schedule Change: Members discussed possible reduction in frequency of KR County Line Catholic Parishes Pastoral Advisory Council Meetings- from the current planned monthly meetings/ 12 per year. A requirement for parish councils to meet at least 6 times per year exists. Jane Serdynski recalled that 10 years ago this combined 4-parish advisory council was formed and began to meet together. Further discussion during meeting included consideration of group dynamics and the fact that as of July 1, 2026 there will be a transition to 3 new council members and a transition to a new council chair and a new council secretary. Following all discussion, a motion was made by Tom Czerniak to change the number of meetings from 12 to 9 meetings per year, with a plan that meetings will NOT be held during the months of January, August, and November; the motion was seconded by Glen Bordak and Larry Pileski and the motion carried.

VII. Committee Reports:

*** = Review current Committee Reports that are sent prior to the meeting

A. Finance:

a. SMD

- They are starting to work on the SMD Festival
- The Marie Meyers Catholic Education scholarships deadline has been extended. No new candidates have come forward to apply for the scholarships this year. SMD is considering other options to use the funds. Applications are available at the KR Catholics office.

b. SJB

- Parish house (former Rectory) renovation project is complete and is now ready to rent. Residence rent will be \$1800/ month plus utilities. Inquiries are being received from parish members.
- SJB Finance committee is active in managing bank accounts
- SJB Informational meeting was held and was well-attended. A balanced budget has been presented to the parish as a whole.

c. SFX

- School roof repair included the need to fix brickwork adjacent to the roof
- Finance committee has elected to put some funds in CD's to gain more interest income compared to savings account.

d. SRB

- SRB finances are in the black, YTD. Envelope giving has increased and parish is waiting for the results of the Festival.
- SRB extends a thank you to SMD for many SMD parishioners who helped with the recent festival. SRB did not have enough SRB volunteers to staff the festival without this additional help.

B. ***Pastoral Associate Report

C. Christian Formation (Youth and Adult) Report: June report not received prior to this meeting

D. Prayer & Worship

- Gina Halter gave update: The P&W committee is headed up by Maria Mattelini. Two members from each parish also serve on the committee. The role of the P&W committee is to make sure liturgical details are supported.

E. ***Human Concerns

F. Knights of Columbus

- Our Lady/Clergy Dinner was well-attended.
- K of C will have a meeting soon about the Tootsie Roll fund raiser.
- Float for July 4th Parade: K of C is working with Brian Shimon. K of C members will hand out Tootsie Rolls. KR Catholic parishioners will hand out Koozies & flyers and carry KR Catholic Banner(s).

G. ***Quad Quilters (QQ)

H. Communications

- Mike Leshok reported that Debbie Merkt is helping to update the registered parish member lists with names, e-mail address, phone number, and home address for each member.
- Mary Kay Walsh recommended encouraging submissions of brief reports and picture(s) of events for inclusion in bulletins. Although the Communication Committee has addressed many of their initial primary objectives, she feels a Communication Committee is still needed.

Words and gifts of appreciation were extended to retiring council members Gina Halter, Ellen Galvan, and Susan Ludwig.

VIII. **Closing Prayer:** Fr Hugo

Next Pastoral Advisory Committee meeting: Tuesday July 14, 2026 at SRB

A motion was made to adjourn the meetings; the motion was seconded. The motion carried.

Respectfully submitted by Susan Ludwig