

**KR County Line Catholic Parishes
Pastoral Advisory Committee Minutes
Tuesday, September 9, 2025
Location: St. Robert Bellarmine**

Present: Fr Hugo, Mike Leshok, Susan Ludwig, Mary Kay Walsh, Larry Pileski, Linda DeBrabander, Donna Jaworski, Dianne Funk, Mark Niccolai, Tom Czerniak, Lynn Johnsen, Jane Serdyski, Ellen Galvan, Cathy Jacobs, Glen Bordak
Excused: Gina Halter, Jackie Fonk, Jean Petersen
Not attending: Vera Maalouf

Meeting called to order at: 7:04 pm by Jane Serdyski, who was asked to chair the meeting in the absence of Jackie Fonk and Gina Halter

1. **Opening Prayer:** Ellen Galvan

2. **Approval of prior minutes:**

Motion made by Glen Bordack to approve the August 12, 2025 minutes, with corrections; seconded by Larry Pileski and motion carried.

3. **Parish Administrator/Pastor Report:** Fr Hugo

-Faith Formation begins this coming Sunday at SJB and next Wednesday at SRB. Sister Evangeline is bringing a lot of experience to her new role as Director of Faith Formation. Faith Formation will be stressing teachings on the Eucharist.

-Brian Shimon has started Bible Study groups. Approximately 15 people attended the recent group at SFX. There will also be meetings at SRB after 10 AM Mass.

-OCIA (Order of Christian Initiation of Adults) Program: There are currently 7 candidates with possibility to add more; Brian S. oversees the OCIA program

-SFX: now planning for Turkey Dinner which will be Sunday 11/2/2025. Planning for roof repairs of school and office with completion of church roof repairs- Building and Grounds committee choosing to prioritize timing of roof repairs over interior work in church. Planning to have a blessing of new church roof after mass in near future (it may be on Oct 11th).

-SJB: Renovation of South Sacristy planning has begun. Fr Hugo has met with 3 SJB church committee members toward the goals of beautification and having more usable space (for storage, vestments, confessional, etc).

-Bi-monthly official parish Finance Council meetings will be held at the same day at SRB, with first meeting on 9/30/2025. The on-going schedule and meeting processes are being worked out. There will be time for all parishes' members to meet as a large group and also time for members to subdivide into meetings by each parish. Fr Hugo, Mike Leshok, and the KR Catholic Parishes accountant will also be attending. If individual parishes need additional meetings between the bi-monthly meetings, those can be held as needed, however Fr. Hugo may not be present at extra meetings.

-Fr Hugo has been busy with Funerals and Anointing of the Sick

4. **Director of Administration Report:** Mike Leshok

-Mike is helping Sister Evangeline get up and running with the Faith Formation program.

-A custodian was hired; she began working one week ago and is doing well thus far. The current plan for her work schedule is Monday- Thursday at 3 parishes (SMD excluded). She will also be cleaning the rectories.

-RSB: HVAC repairs have started

-SFX: school door has been repaired and the small fridge in the sacristy was replaced

-SJB: The lift is now not fully functional- power to open the door is not working. The company who sold the lift will be reopening the work order.

5. Old Business:

None

6. New Business:

-Parish Council training is available via a virtual meeting in near future with sign-up deadline by 9/20/2025. See email from Jackie with details.

-SFX office: Mike Leshok reported that there is not much traffic to the SFX office on its current limited office hours (1/2 day on Wednesdays). KR Catholic Parishes leadership prefers to work more efficiently out of one office, at SRB, and therefore would like to/ is considering closing office hours at SFX. The topic was brought up at committee meeting at SFX. Future uses for the Office building are being considered. There is a desire by KR Catholic Parishes staff and leadership to consolidate all four parish records into one place with location TBD. After Parish council discussion, Glen Bordack made a motion to close the office/ office hours at SFX, effective 10/1/2025. Tom Czerniak seconded it. There was a unanimous vote to approve; the motion carried.

-Communication Subcommittee update: This newly formed committee of the Parish council has met twice so far. They are discussing all aspects of their identified purpose which is to improve internal and external communications within the KR Catholic Parishes and community. Conversation at this council meeting included discussion of options of times for announcements, such as just before mass starts versus near end of mass/ prior to final blessing. Decision was made to have further discussion of announcement times and by whom at next Council meeting.

7. Committee Reports:

A. Finance: fiscal year-end financial reports

a. SMD

- Grotto repair starting in October, proxy approved
- Good financial status/ in the black per year-end financials
- Pork Chop Festival had net profit of \$61,400 which is second highest ever; very successful
- In process of getting bids for parking lot repair for lot across street from church

b. SJB

- SJB Financial Committee members are now in place
- Year end financial numbers are not yet finalized
- Picnic in Paris profit amount is not yet finalized

c. SFX

- Finances are going well/ stable
- Window repair at church has been completed
- Church interior restoration planning is now under consideration

d. SRB

- Year end financials are in the black; SRB held two festivals in fiscal year
- SRB benefitted from profits from Fish Fry and acknowledged generosity of SMD for allowing profits to go to SRB
- One-time monetary award from pandemic funds have been received
- Envelopes are down \$20,000 compared to budget.

B. Christian Formation Youth and Adult

- Staffing of teachers for Youth formation classes was briefly discussed

C. Human Concerns & Quad Quilters

- Quad Quilters next meeting will be 9/20/25. Meals on Wheels will be recipient of QQ donation
- See the Human Concerns Meeting minutes/ attachments forwarded to council members with this meeting's agenda

D. Knights of Columbus

- Toys for Tots donation boxes are vs will be out at the churches, month of December
- Recent Livesaver drive raised \$1600; funds will go toward an ultrasound machine for the Dominican Republic

E. Prayer and Worship

- Nothing reported

F. St. Sharbel Mission

- Fr Joe is now in Lebanon. Help-out priests are covering weekend masses as needed, including masses for St Sharbel.

8. **Closing Prayer:** Father Hugo

9. **Next Pastoral Advisory Committee meeting:** Tuesday, NOVEMBER 11, 2025 7:00 pm;

Location- SJB

-Decision made NOT to have a meeting in October

-Dianne Funk volunteered to say the opening prayer at the November meeting.

A Motion was made by Donna Jaworski to adjourn the meetings; seconded by Larry Pileski. The motion carried.

Respectfully submitted by: Susan Ludwig

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