

ARCHITECTURAL CHANGE APPLICATION
c/o Palm Creek Estates HOA
2506 SE 9th Way, Okeechobee, FL 34974
Phone: 863-697-6706
Email: PalmCreekEstates2025@gmail.com

Name of Owner/Applicant

Address of Unit to be Modified

Mailing Address of Owner/Applicant (if Different from Above)

Date of Application

Owner/Applicant Telephone Number

Applicant/Owner Email Address

Please submit one (1) copy of this form for all proposed changes, modifications, etc. Accompanied where appropriate by floor plans, exterior elevations (all views), and site plan/property. Survey (showing applicable setbacks, dimensions from property lines to proposed structures, etc.). In addition, submissions should include photos, proposed colors, patterns, materials and all additional information necessary for the BOARD OF DIRECTORS and/or ARCHITECTURAL CONTROL COMMITTEE to make an informed decision. If all required information (see also conditions of approval) is not received with this completed application, the Board and Committee will automatically REJECT the application until all requested information is received.

Description of proposed additions, changes, modification, etc.: _____

The undersigned acknowledges that they have read and understand this application. The undersigned also understands that submission of the application does not guarantee approval. Any approval must be received, in writing, prior to making the alterations sought in this application. The undersigned understands that the Architectural Approval is based upon the aesthetics of the proposed change and does not certify the construction worthiness or structural integrity of the proposed change. The undersigned further understands that if digging that the undersigned, or the undersigned's contractor, must contact the appropriate utilities prior to digging; All local building codes and setback requirements must be followed when making a change and a building permit may be required.

Applicants Signature _____ Date _____

Damage Deposit: Check Number(s) _____

Date received by HOA

All Required ARCHITECTURAL CHANGE APPLICATION CONDITIONS OF APPROVAL:

(Please initial the following conditions)

- _____ 1. All **Required** permits must be obtained and included with this application. They must also be displayed by the owner prior to work commencing in conspicuous space and available for code enforcement review if applicable.
- _____ 2. All exterior aluminums may be white/bronze/black color. All screenings must be charcoal colored.
- _____ 3. To paint exterior: All exterior paint colors must be approved by the **Architectural Review Board**. Please submit color samples to the **ARB** if requesting a color change or repainting in the same color.
- _____ 4. Individual homeowners are responsible for coordinating and costing the capping of the irrigation system for any subsurface work proposed with a licensed irrigation contractor.
- _____ 5. Homeowners are responsible for maintaining, watering, pruning, trimming, and fertilizing, of all landscape materials approved by the Architectural Review Board including the removal and installation of material. No landscape materials may encroach on the neighboring properties or common areas.
- _____ 6. Pool heater, satellite dishes (with tops no more than 6 ft above ground and diameter shall be 24” or less and all other ground-based structures are to be screened from view with hedge or plantings (i.e., roof, wall, or trim).
- _____ 7. Piping, fasteners, and frames to solar panels must be painted to match the adjacent exterior structure, color, (i.e. roof, wall, or trim).
- _____ 8. A time of one year is provided for the completion of a project. The Board of Directors request that if the project is not completed within eight months, please notify the Board of Directors.
- _____ 9. For fence types, the approved material is either white aluminum or white vinyl.
- 10. Regardless of Palm Creek Estates HOA and Okeechobee County’s approval, any construction, addition or installation which interferes with work needed in an easement or swale, removal, modification or reinstallation will remain the responsibility of the owner and at his or her expense. -----

-----**Below for use of The Board or the Architectural Review Committee only**----- This

Application is **APPROVED** or **REJECTED**:

Member’s Signature_____ () Approved () Rejected Member’s
Signature_____ () Approved () Rejected Member’s
Signature_____ () Approved () Rejected

Final approval:

Palm Creek Estates HOA reserves the right to review all permits issued for the said project, to final approval or reject construction.

Board or Directors, Property Manager_____ () Approved () Rejected