

**ATTENTION – The following must be submitted in order to finalize registration:**

- Copy of Immunization Record (if not previously on file)
- 2022-2023 Membership Enrollment form (required for all participants, additional \$50 annual fee for gr. 1+)
- Program registration form and fee



**2022-2023**

**AFTER SCHOOL ENRICHMENT WITH TRANSPORTATION REGISTRATION (\$175/MO.)  
(Gr. 1 + ONLY)**

**Payments are due on the 15<sup>th</sup> of the month prior to service (October's payment will be due September 15<sup>th</sup>, November's payment will be due October 15<sup>th</sup>, etc.). You are strongly encouraged to enroll in automatic payment withdrawals. Registration and supplemental paperwork can be scanned and emailed to [info@salembgc.org](mailto:info@salembgc.org) once completed in its entirety. You may then call us at 603-898-7709 x10 to make a telephone payment using your debit/credit information. Registration is also welcomed in-house. Please call to confirm business hours.**

\* First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

\* D.O.B.: \_\_\_\_/\_\_\_\_/\_\_\_\_ \* Gender: (please circle) M F Prefer Not To Identify

Start Date (no sooner than 8/31/2022): \_\_\_\_\_ 2022-2023 Grade Level: \_\_\_\_\_

\* School District (please circle): Salem Pelham Birches Windham

\* School (please circle): Barron (see below) Fisk Lancaster North Salem Soule\*(8 y.o.+)  
Pelham Elementary Birches Academy Golden Brook School Windham Center School  
Pelham Middle School (pickup will take place at Pelham Public Library after picking up at Pelham Elementary at 3:00PM)

\*Anticipated weekly attendance pattern \_\_\_\_\_. You **must** keep the Main Office at your child's school aware of projected attendance and notify them of any changes (**SSD parents should utilize the Pickup Patrol app**). Students of Birches/Pelham/Windham should notify the Club of their child's attendance plan prior to the start of each week via email ([info@salembgc.org](mailto:info@salembgc.org)).

**The Club follows the Salem, NH school district calendar. We will not provide transportation from Pelham/Windham on their respective Early Release days. If there is school in Salem but not in your child's district, they may not attend the Club until the SSD dismissal time (typically 3:00PM for gr. 1-5, 2:10PM gr. 6+).**

\* Address: \_\_\_\_\_

\* City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip Code: \_\_\_\_\_

\*Parent/Guardian Name(s): \_\_\_\_\_

\* Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

\* Email Address: \_\_\_\_\_

\* If you will receive assistance through the State of NH for these services or would like to inquire about in-house financial assistance please contact [info@salembgc.org](mailto:info@salembgc.org) for registration instructions and to discuss the application process. You may also visit [www.salembgc.org/registration](http://www.salembgc.org/registration) to download the application.

\*Medical Issues, Allergies, etc. \_\_\_\_\_

\*Additional Person(s) Authorized to Pick Up: \_\_\_\_\_

**I have read and fully understand all policies pertaining to the Club and the services that it provides. I give my child permission to utilize the transportation service(s) offered by the Boys & Girls Club of Greater Salem and/or the Salem School District after school.**

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

*We are currently finalizing logistics regarding afternoon transportation from the Barron school. Although we have every intention of providing the service, in the event of unforeseen circumstances we may be unable to do so - in this case, all enrollment payments for such would be refunded.*

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## After School Enrichment with Transportation Policies & Fees

*Please read carefully: Tentative and Subject to Change*

- All deposits/fees are **non-refundable**.
  - The first month's payment is required upon registration.
  - **\*Each monthly payment must be made by the 15<sup>th</sup> of the month prior to service** (payment for October's service will be due on September 15<sup>th</sup>, etc.).
  - **An interruption of service may occur should your account become delinquent.**
- There will be no pro-rating of monthly fees regardless of at which point in any given month the child begins utilizing the program(s). Fees are a fixed rate, regardless of how frequently your child utilizes transportation services throughout the course of the month.
- **The Boys & Girls Club of Greater Salem follows the Salem, NH school district calendar (i.e. delayed openings, early release days, Teacher In-Service days, snow days, etc.) and its transportation services will operate accordingly – we will not provide transportation to the Club from Pelham/Windham schools on their Early Release days (SCHEDULED or UNPLANNED). If there is school in Salem but not in your child's district, they may not be dropped off at the Club until SSD dismissal time (typically 3:00PM for gr. 1-5, 2:10PM for gr. 6+).**
- After School Transportation is \$175 per month.
  - **In order for a member to be transported to the Club from the Soule School (Salem, NH), he or she must be at least 8 years of age. Any child under the age of 8 must attend our Soule Satellite After School Program (\$150 monthly).**
- **Two weeks' written notice (please email [info@salembgc.org](mailto:info@salembgc.org)) is required upon program cancellation. Otherwise, you will continue to be billed and held responsible for occupying a spot on the transportation roster.**
- Inappropriate behavior while waiting for, riding on, or departing a Boys & Girls Club/Salem School District vehicle may result in suspension or termination of transportation and membership privileges.
- We accept cash, check, Visa, American Express, MasterCard, and money orders.
  - However, we also offer (and STRONGLY ENCOURAGE) automatic payment withdrawal via credit/debit card or through your bank. You may request a Monthly Rebill Agreement upon registration or by emailing [info@salembgc.org](mailto:info@salembgc.org). You may also call us at 603-898-7709 x10 to process your monthly payment using your debit or credit card information.
  - Checks returned to us by the bank will incur a \$25 charge.
- All participants must possess a 2022-2023 membership to the Club. An updated membership form is required for all new registrations and renewals.
- Membership for children in gr. 1+ costs \$50 annually (July 1 – June 30) and is non-refundable. Please call (603) 898-7709 x10 or email [info@salembgc.org](mailto:info@salembgc.org) if you are unsure about the status of your child's membership.
- **Any attempt to register for 2022-2023 school year offerings with a past due balance will result in your payment being applied to the oldest outstanding charges on the account. The right to register will be forfeited until the balance has been resolved.**
- The monthly after school transportation fee provides access to the Club free of charge on school vacation/Election/Teacher In-Service days, and select holidays on which the Club is open.
  - Only members registered for after school transportation will be brought to the Club on Early Release days (Salem, NH School District).

I have read, understand, and accept the policies listed below.

\_\_\_\_\_  
(Parent/Guardian Name, Please Print)

\_\_\_\_\_  
(Parent/Guardian Signature)

\_\_\_\_\_  
(Date)