

Tax Return - Deduction Claim

MOTOR VEHICLE: Did you use your car for work (driving to & from work is not deductible) Yes / No

If yes, describe how you used it for work. ⇒

REGO:	Make:	Model:	Total work Km's travelled
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Describe how kilometres calculated

	Did you keep a log book of travel?	Yes / No
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TRAVEL: Were you required to be absent from your normal home overnight for work? Yes / No

Destination / Reason for travel		Were you reimbursed?	Yes / No
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Costs not reimbursed - (include Accommodation, meals and fares)

UNIFORM: Are you required to wear a uniform to work that is logoed AND compulsory Yes / No

Describe uniform

List all purchases during year. ⇒

Are you required to wear protective clothing e.g. safety boots, aprons, safety vests etc? Yes / No

List all purchases during year & amounts. ⇒

Do you launder clothing	Yes / No	Washes per week?	washed separately?	Yes / No
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SELF-EDUCATION: Did you incur education costs **directly** related to your employment? Yes / No

Education Institution:	Course name
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Expenses incurred:

OTHER DEDUCTIONS: Did you incur any other expenses, which were not reimbursed? Yes / No

eg. diary, union fees, sun protection, replacement tools, telephone, stationery etc. Please list with amounts:

INVESTMENTS: Did you incur any expenses in managing your investments? Yes / No

e.g. brokerage, fees, investment loan interest? Please list ⇒

DONATIONS: Did you make donations to charities/political parties? Tickets are not deductible Yes / No

List charities & amounts donated ⇒

TAX AGENT FEES: Who did your tax last year?	What was the fee?	\$
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PRIVATE HOSPITAL INSURANCE: Do you have private hospital insurance? Yes / No

Fund name:	Member number
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Type/level of cover	_Ancillary OR _Hospital OR _Combined	Excess \$
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Full year	Yes / No	If not covered for full year, list dates covered/...../..... To/...../.....
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ZONE OFFSET: Principal Place of residence in past 12mths (include how many days)

Do you claim the zone offsets for your dependents? Yes/No

DECLARATION: I certify that I have incurred the costs detailed above and can supply documentation supporting each claim made.

SIGNATURE => X _____

Please return with other forms to Cape York Accounting Smithfield

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