

CTFC board meeting 8/15/25

			Present
Executive Board			
	Erin Gorman	President	Over phone
	Michael Lish	Vice President	
	Casey Sterrett	Treasurer	X
	Katrina Hanna	Secretary	
	Séamus Leonard	Director	X
	Karen Fuller	Registrar	
Founding members			
	Lisa Acevado		X
	Alejandro Acevado		
	Lisa Lish		
	Julie Ross Buckmaster		X
	Matt Buckmaster		
	Joe Fuller		
	Katy Smith		
Team representatives			
	Heidi Orr	B2010	X
	Xcinia Babayan	B2011	X
	Brandi Schultz	B2012 Green	
	Christie Raper	B2012 Purple	
	Ryan Van Straten	B2013	X

	Jesse Ireland	B2014 Green	
	Amy Clark	B2014 Purple	X
	Debbie Fisher	B2015 Green	X
	Forest Payne	B2015 Purple	
	Seth	G2012	X
	Scott Pelton	G2014	X
	Jessica Taylor	G2015 Green	
	Reuben Shroeder	G2015 Purple	X
Coaches			
	Nikki Platte Nieves		
	Jared Fields		
	Bryan Wokick		

Approval of last meeting minutes: Erin moves to approve. Lisa seconds. All in favor.

President's update:

- Created a format to communicate with the club with a newsletter. Sent a draft to the group and asked coaches if there was something to add.
- Tabled item: wanting to add meeting minutes to the website? In agreement. Board meetings are open for people to attend anyway. Seamus can put them up after they are approved.
- Tabled item: proposal for training/networking opportunity in Las Vegas. Moved to next meeting.
- Need to establish and agree upon norms for the board. Would like to bring that up at the next meeting to help keep on track. Action items. Executive board to come up with some norms and discuss at the next meeting. Tabled for next meeting.

Directors update:

- Tournaments: B15 purple, lost all games but made massive improvements and were competitive. 7 of our B10s guested for Skagit and made it to the final.
- Xtreme Cup: 6 teams went and had a successful tournament. G13 made it to final. B15 won. B13 player fractured a bone in his arm falling in the grass. He had surgery and it went well.

- Training Player update Question: They are attached to the team but not officially rostered. We register them all as club players but are not officially on a team and can play games as needed. We want them to feel part of the club and have the opportunity to train. Question: Rostered players cannot “lose their spot” to a training player. We will look into buying tshirts for training players guest playing in games.
- Soccer.com meeting on Aug 4th. Some issues with uniforms coming late. There was a fire started in the warehouse at their business which is the issue with the delay. It was an alleged arson so the warehouse had to be closed for a week for investigation. They are working on getting back on track. CTFC have spent \$75,000. We will get a rebate for \$2,139. Promotional gift cards have covered all coaching gear. If someone has any issues with logos peeling off we can send a picture and they will replace them. Avoiding the hot dryer helps with that.
- Insurance - need to adjust due to increase of players. 213 registered players which is still growing. Works out to about \$10 a player.
- Roster changes. B15 movement of players from purple to green. Added new player to purple.
- Fields - Apologized for how things shook out after the last meeting. It is more difficult with a bigger group. WWU is not an option, FHS will get back to us this week about specifics for games to be scheduled. Seamus responded to Katy King, copied Jessica Sankey. Major issue is the statement that CTFC is saying we have priority access to Kulshan. Jessica responded and apologized for the statement. Seamus also sent an email to the club making sure we are not saying this as a club. We used the reservation system available to everyone and we were able to reserve Kulshan. When we start playing games we are looking at 5k a month for fields. BSD opened Kulshan and elementary fields for reservations for the community during the blackout period. All fields open at the weekends for reservations. The air is clear and we are happy with the outcome for the whole community. We would like to stay at the school district fields. They will look at blackout policy for future years.
- We have reserved Kulshan 6-9pm Mon-Thur for the duration of the black out period. All sessions will have to start at 6 or later which will affect some teams more than others. B11s moving to M/W but the other teams are just changing times. We are looking at indoor spaces to start earlier for the younger kids especially. We scheduled as many games as we could as away games to take pressure off field needs during the blackout. On Monday we are submitting game requests to Katy for approval during the black out period.
- Hope to run a Futsal program for BFPP in the winter if possible. We want to offer mutually beneficial programs for the district. Also helps us find kids who might be slipping through the cracks.
- WPL - schedule was released and teamsnap is updated. Once the master schedule is set we can request fields. Saturday is tough for refs. Two teams will need to go to Sequim as the farthest away game.
- At WWU camps negative comments have been made to CTFC players by other kids. We need to stay positive and show our competitiveness through our playing. Avoid

negative talk. Stick up for ourselves and our kids. We are about giving opportunities to everyone.

- Long term facilities development. Looking to make relationships and see possibilities and opportunities for more fields being built. Not enough fields currently in Whatcom County. Most other communities have more fields open to the community. Bellingham is behind.
- Lights - Starting next week we should have lights at the fields.
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Registrar's update: (Registrar absent and sent following message)

- Finish up Got Sport stuff for board members

Treasurer's update:

- Payroll update - Coaches, director and registrar are getting paid double for three months to make up for three months they didn't get paid. Projected 30k for fundraiser. Most goes to scholarships due to a larger number of players paying dues than projected.
- Any progress on cash flow analysis. Casey brought a visual chart of cashflow from Nov 2024-Nov 2026.
- In the future it will be more cost effective to have coaches coaching multiple teams so that travel expenses are lower.
- Look at coaches being classified as employees rather than independent contractors. We need to look into this and make sure we are doing it correctly for tax purposes. WA has a test online to see what category they fall under. Action Item: Seamus will reach out to US Soccer to help get an opinion.

Team Reps: any issues?

- Reviewed role of team board members. If there is an issue on the team or something that wants/needs board attention they can bring it up at the meeting.
- Use of team snap for some families that are struggling with use. If it becomes a huge issue the coaches will have to enforce the use (availability ect). It is very important for parents to label and follow availability. If we show up with not enough players for a game we will be fined.
- Looking at benches for games. The fields we use the spaces are tight.
- Medical boxes might be donated.
- We need to look at how we can be set up for donations.

Committees:

- Community outreach: Proposal for monthly newsletter for volunteer opportunities and ideas for building community.

Tabled items from last meeting:

- Preset board meetings/times- Second Friday of every month. Sept 12th, Oct 10th, Nov 14th, (December off), Jan 9, Feb 13th, March 13, - Katrina will send out an invite.
- Julie offered use of her classroom at Sehome as a potential location.
- Guest playing procedures. Skagit Premier came and requested permission from the director to release players to play for them as guest players in a tournament. If teams do not do this the answer will be no. We cannot release players to teams within our league

for regular play. Our policy is that we do not allow double club players. We are building a relationship with Skagit Premier for friendlies and guest players for tournaments if needed. We will ask our club players for guest play and not outside clubs.