

CTFC Board meeting 2/13/26

			Present
Executive Board			
	Erin Gorman	President	X
	Michael Lish	Vice President	X
	Casey Sterrett	Treasurer	
	Katrina Hanna	Secretary	
	Séamus Leonard	Director	X
	Karen Fuller	Registrar	X
Founding members			
	Lisa Acevado		X
	Alejandro Acevedo		
	Lisa Lish		X
	Julie Ross Buckmaster		X
	Matt Buckmaster		
	Joe Fuller		X
	Katy Smith		X
Team representatives			
	Heidi Orr	B2010	X
	Xcinia Babayan	B2011	X
	Brandi Schultz	B2012 Green	X
	Christie Raper	B2012 Purple	X
	Ryan Van Straten	B2013	X
	Jesse Ireland	B2014 Green	X
	Amy Clark	B2014 Purple	X
	Debbie Fisher	B2015 Green	X

	Forest Payne	B2015 Purple	X
	Seth Allen	G2012	
	Evan Hall	G2014	X
	Jessica Taylor	G2015 Green	X
	Reuben Shroeder	G2015 Purple	

Welcome and approval of the last meeting's minutes:

President's update

1. Copa Surf Cup

- Four CTFC teams participated in the tournament.
- The B11 goalkeeper attended the Keeper ID Training Camp, which was a valuable experience.
- A team-wide email was sent to inform families of ICE activity reported in the tournament area. This communication was strictly for family safety and not political in nature.

2. WWU/KMRE Radio Podcast

- A CTFC-focused podcast is scheduled to begin in March through the WWU KMRE Radio Station.
- Seamus and Erin met with Suzanne, the station director.
- Erin will follow up this week to begin planning show content related to CTFC.

3. Upcoming CTFC Events (March – TBD)

- Exploring an event in partnership with Farmstrong or Rooted Kitchen to coincide with the release of the first podcast episode.
- Goal: Create a club-wide gathering that supports fundraising and highlights the new radio show.

4. Cleat Donation & Swap

- The cleat closet cleanout is underway; initial session communication was limited, but participation is increasing.
- Planning a cleat-swap event during U11–U15 tryouts or during kit try-on sessions.
- High school boys' teams will be invited to volunteer.

5. BFPP Futsal Enrichment Classes

- Seamus and Erin launched the futsal enrichment program two weeks ago.
- Attendance has been low due to limited advertising; additional promotion is expected to increase participation.

Director's update

HS Boys Tryouts

- U16/U17 tryouts begin next Friday evening and continue the following Monday.
- Current numbers indicate two teams can be formed.
- Many players have requested to “play up.” Guidance:
 - Appropriate for rising juniors; not ideal for rising freshmen, as they would likely move down again as seniors.
 - Alignment with school grade levels remains the preferred structure.
 - A small number may play outside grade alignment due to birthdates.
- Tryouts for non-high school ages will occur in April; field reservations are not yet available.

Soccer.com Update

- Price increases of \$3–\$5 per uniform package are expected due to tariffs.
- Seamus will meet with rep next Tuesday for further details.

BFPP Futsal / Facility Access

- Seeking gym access at Franklin Academy (possible exchange: futsal coaching for gym time).
- Space limitations continue to be an issue for the club.
- Jesse will reach out to a contact at Franklin Academy.

Tournament Hotel Policy for Coaches

- Coaches who are *not* parents of a player on the team may not stay in the same hotel as the team.
- If a coach chooses to stay at the team hotel, they must:
 - Do so as a parent,
 - Pay for their own room, and
 - Keep their room off-limits to all players except their own child.
- This policy will be incorporated into the Coach Code of Conduct.
- Discussion raised regarding whether future policy adoptions require board approval.

Registrar's update

Elections / AGM

- Board elections will take place during the AGM on March 27.
- Need to develop a plan to publicly advertise open and upcoming board positions.

Jersey Cycle

- Considering shifting to an "off year" cycle (1-year or 3-year adjustment) to improve selection availability.
- Awaiting additional information after Seamus's meeting with Soccer.com.
- Discussion also tied to sponsorship considerations.

Scholarships

- Last year's total: \$30,000 (significant portion allocated to uniform support).
- Proposal: Maintain scholarship allocation at \$30–35K for next season, anticipating fewer uniform-related requests.
- Suggestion to base future caps on a percentage of active players.
- Current year: approx. 15% of revenue has gone toward scholarships.

Fee Increase Proposal

- Proposal to increase fees by ~\$15 to help offset:
 - Lack of uniform sponsorship
 - Rising field costs
 - Raffle cancellation
 - Additional coaching expenses
- Seamus believes a fee increase is unnecessary at this time, as expenses can be reduced if needed.
- Board discussed long-term planning, fundraising, and whether increases should be incremental or periodic.
- Suggestion: Option for families to add voluntary donations for scholarships/facility development.
- Board decision: Keep fees the same for next year; continue exploring grants and fundraising strategies.

Treasurer's update - will be sent through email. Casey is in Atlanta

Committee updates.. And Joe!

Committee Updates

Proxy Voting – Joe Fuller

- Joe presented a proxy process allowing board members to designate another voter when absent.
- This will support decision-making when quorum is not met.
- A shared file has been created for proxy assignments.

Facilities Committee – Ryan

- Committee held its first meeting and is reviewing possible locations, including existing facilities with underused outdoor space (e.g., daycare properties).
- Concept:
 - Four futsal courts with dividing nets
 - Turf with lights
 - Covered roof for year-round use
 - 20-year lease for guaranteed club access
 - Community access during unused times
- Facility would be for training only (not official games), but could host a futsal tournament.
- Casey and Seamus are developing the construction plan.
- Forest volunteered to join the committee.

Team updates

Call for team updates.

B11 – Club-wide reminder sent about players taking shots during warm-ups. This remains a safety concern and has already resulted in injuries.

B13 – Families unhappy with a match being scheduled close to Super Bowl kickoff. The club requested a time change, but the opponent declined; the club was required to keep the scheduled time. Ryan will communicate this explanation.

B14 Green – Strong opening performance- a shutout.

Discussion topics: (Seamus)

Documentation of Team Issues

- Proposal to maintain a separate, internal document (not part of published minutes) within the Club Hub for sensitive issues.

- Access would be limited via a closed-session protocol.
- General agreement.

Game Video Platform (Veo or similar)

- Discussion postponed to a future meeting.

Health Insurance for Full-Time Employees

- Proposed subgroup: Heidi, Reuben, and Séamus to research options.
- Goal: Improve ability to attract and retain full-time coaching staff.

AGM Date & Location

- Proposed: Friday, March 27, 5:30–7:30 PM at Kulshan Commons.
- Will be announced in the newsletter and on social media.
- Elections for the executive board will take place at the AGM.

Next Board Meeting

- Friday, March 13, 6–8 PM at Prime Institute on North State Street.
- If successful, this may become a consistent meeting location.

Action items:

- Review proxy votes file to decide about appointing proxies for voting on action items during meetings if there isn't a quorum.