

National Honor Society
Glendale Adventist Academy Chapter
Membership Guidelines
(ASC reviewed September 2025)

I. National Honor Society (NHS) Membership Eligibility at Glendale Adventist Academy (GAA)

A. Membership: four types of membership

1. Active:
 - a. In Good Standing: all who meet or exceed minimum requirements
 - b. Not in Good Standing: members who are on probation
2. Transfer: members in good standing from other NHS Chapters (automatic acceptance into the GAA Chapter)
3. Graduate: members of NHS who have graduated from high school
4. Honorary: principals and teachers

B. Eligibility¹

1. Must be in either 10th, 11th, or 12th grade
2. Must have been a student of Glendale Adventist Academy for at least three semesters just prior to membership
 - a. Exception: student who has transferred in from another NHS Chapter (must be member in good standing at previous Chapter)
 - b. Exception: in-coming Senior who has completed at least one semester at GAA and has a semester and cumulative grade point average (GPA) of 3.8 or higher and has shown commitment to academic excellence
 - c. Exception: in-coming Junior who has completed at least two semesters at GAA and has earned two semester and cumulative GPAs of 3.8 or higher and has shown commitment to academic excellence
3. Must have a cumulative high school GPA of 3.5 or higher and three consecutive semester GPAs of 3.5 or higher (see exceptions listed in #2 above) just prior to membership
4. Must be working toward a College Preparatory or Advanced College Preparatory diploma
5. During each semester of eligibility and membership, must be registered in at least FIVE of the core subjects listed below:
 - a. English
 - b. Foreign Language
 - c. History/Social Studies
 - d. Mathematics
 - e. Religion
 - f. Science
 - g. Fine Arts (visual)
6. Must uphold the guidelines and principles of GAA and be a positive force in the community

¹ While the entirety of a student's record in high school is considered, there are three main terms that are examined: (1) GPA—the three semesters just prior to membership, (2) Citizenship—the two semesters/four quarters just prior to membership, and (3) Attendance—one semester/two quarters just prior to membership.

- f. Citizenship: grade of A for two semesters/four quarters before membership eligibility (on no probations; have no issues of concern on Citizenship record—have earned no referrals or any equivalent citations, documentation, or notations, etc.); in addition, must uphold GAA principles and guidelines both on and off campus
 - g. Attendance: grade of A or B in the semester/two quarters before membership eligibility (on no probations)
 - h. Community Service: should be “on track” for GAA graduation requirements of community service (25 hours a year; 12 ½ hours per semester of attendance at GAA or other SDA Academy; if from a non-SDA high school, CS history will be considered on an individual basis)
 - i. Leadership: expected to show leadership by upholding the pillars of the NHS and by being actively engaged in NHS activities, with or without a leadership title on campus
7. Eligibility will be considered on the basis of all of the following:
- a. Citizenship
 - b. Leadership
 - c. Scholarship
 - d. Service
 - e. Completed NHS Information Packet (submitted on or before the published deadline)

II. **Officers**

- A. Requirements: All officers must be in full compliance with NHS guidelines and requirements for continued membership-in-good-standing. If students are on any probations, they are not eligible for election. If a student is a president for another organization on campus, he/she is not eligible to be nominated or elected for NHS President.
- B. Responsibilities: Each officer will be responsible for taking a leadership role in at least one community service project during the school year. This includes selecting dates, contacting off-campus organizations, overseeing supply acquisition, determining fees, and orchestrating transportation. Additionally, officers are expected to be leading supporters of all NHS activities and projects. Officers who fail to meet this responsibility may be removed from the position.
- C. Election Procedure: Elections will take place during Quarter 4 so that officers are in place when the next school year begins. Only Sophomores and Juniors members are eligible to nominate candidates and vote in the election. An exception would be if a position needs to be filled in the middle of a school year, in which case all members of the NHS would vote.
- D. Members will submit nominations to the NHS adviser. It is possible for a member to be nominated for more than one position, but ultimately, a member can hold only one office. The election will focus on one position at a time, in this order: President, Vice-President, Historian/Pastor, Secretary, Treasurer, Parliamentarian. The candidate who receives the most votes for a position will be elected. If candidates tie for a position, a revote will be held.
- E. Officers:

1. President: Answers to the NHS Adviser(s). In charge of the entire NHS; makes certain that activities are planned well in advance; ensures that the NHS provides a group opportunity for some of the community service hours needed each semester; helps track members' community service hours; oversees the organization of academic, cultural, social, and spiritual activities
 2. Vice-President: Answers to the NHS President and the NHS Adviser(s); accepts responsibilities designated by the President; seeks out and plans activities for academic, cultural, and social development, as well as for community service; supports all NHS programs.
 3. Secretary: Answers to the NHS President and the NHS Adviser(s); records minutes of all NHS officer and full NHS meetings; confirms attendance with the Parliamentarian at all meetings; is in charge of communication to all members and faculty adviser(s), including the distribution of NHS minutes each week to all members; assists in anything specified by the President or NHS Adviser(s)
 4. Treasurer: Answers to the NHS President and the NHS Adviser(s); responsible for tracking all money flowing into and out of the NHS Project account; collects dues and fees; ensures that all check requests are submitted in a timely manner; plans fundraising activities; assists in anything specified by the President or NHS Advisers
 5. Historian/Pastor: Answers to the NHS President and the NHS Adviser(s); responsible for prayer for NHS at NHS meetings (either doing these him/herself or arranging ahead of time for someone else to assist); plans spiritual development activities for the NHS (vespers is just one example); assists in anything else specified by the President and NHS Adviser(s)
 6. Parliamentarian: Answers to the NHS President and the NHS Adviser(s); Responsible for ensuring that meetings begin on time and run in a smooth and controlled manner; takes attendance at all meetings and confirms attendance record with Secretary for each meeting and event; assists in anything else specified by the President and NHS Adviser(s)
- A. Executive Committee that will consist of:
1. Chapter Adviser
 2. Chapter Officers
 3. Principal
 4. Academic Standards Committee (ASC)

III. **Dues**

- A. Each member will pay dues of \$20.00 a year (or any part of a year in which a student is or becomes a member of NHS).
- B. Dues for new members must be paid within the first two weeks of notification of eligibility.
- C. Dues for members other than new inductees must be paid within the first two weeks of the first semester.
- D. A student who is removed from NHS for failure to maintain standards set in the guidelines will not be refunded dues.

IV. **Meetings**

- A. NHS Chapter may meet monthly on a day assigned by the Administration.

- B. NHS Officers will meet weekly on a day assigned by the Administration.
- C. Attendance at meetings is required of all Active and Transfer members.
- D. Absences must be excused prior to the event by the NHS Chapter Adviser.

V. **Activities**

- A. Fifteen community service (CS) hours must be completed by each NHS member during every semester of membership.
 - 1. NHS CS hours are due on or before posted deadlines each semester.
 - 2. NHS CS must be completed through non-profit and/or medical organizations and must be approved by the NHS Chapter Adviser.
 - 3. NHS CS hours cannot also be used toward regular community service graduation credit.
 - 4. Regular NHS CS hours must be completed during a semester (hours cannot be earned before or after a semester has begun or ended, unless completing warning or probation terms).
- B. NHS Chapter may participate in one field trip per year.
- C. NHS Chapter may participate in one social activity per semester.
- D. NHS Chapter may participate in one or more religious activities per semester.

VI. **Insignias and Awards**

- A. Upon induction, each Active member shall receive a membership card and a pin.
- B. Each Active Senior member will receive, for graduation, a white NHS stole, a member certificate, and blue honor cord(s)—(students who become members as Sophomores will receive three cords; students who become members as Juniors will receive two cords, and students who become members as Seniors will receive one cord).
- C. Active Senior member diplomas will bear the seal of the NHS organization.

VII. **Probation and Dismissal**

- A. Members who fall below the standards that were the basis for their selection shall be placed on probation and be subject to discipline by the Faculty Council of the Academic Standards Committee.
 - 1. Failure to complete 15 NHS CS during a semester is cause for automatic warning (or possible probation), and any missing CS hours for NHS are doubled and must be completed by a deadline established by the ASC.
 - 2. If a semester GPA drops below the minimum required 3.50, a student is automatically placed on probation, and will have to make up the missing points in the next semester's GPA. Failure to make up the points is grounds for dismissal for not maintaining the standards of NHS selection.
 - 3. Failure to earn an A or B for Attendance for any quarter of membership is cause for automatic warning (or possible probation) by ASC, and the student must earn an A for the next quarter as part of meeting warning or probation terms.
 - 4. NHS members who are placed on probation during any quarter for more than one reason may be dismissed from the organization.
 - 5. NHS members on probation for more than two quarters may be dismissed from the organization.
 - 6. Members on any disciplinary status are ineligible to run for NHS office.

- B. Students who are placed on probation or who are dismissed from the organization have the privilege to appeal to the Principal.
- C. Students must maintain an A in Citizenship during all quarters of membership. Referrals, citations, documentations, and notations for misconduct may result in probation or the loss of membership.
 - 1. Repeated minor incidents may be cause for dismissal from NHS
 - 2. Any major incident may result in immediate dismissal from NHS
- D. Non-commitment to the goals of the organization may result in the loss of membership.
 - 1. Commitment to the goals of the organization includes clear evidence of striving beyond minimum standards to maintain membership in NHS and support of GAA and its policies.
 - 2. Active members are required to be working toward a College Preparatory or Advanced College Preparatory diploma, and must meet those diploma requirements.
 - 3. Active members are expected to stay current with all GAA graduation requirements (graduation community service hours, school deadlines, etc.)
 - 4. Active members take an active role in supporting NHS projects.
- E. Non-involvement in organization activities and/or failure to attend NHS meetings may result in the loss of membership.