

# **KADDRA FARM Inc (NARRATIVE DESCRIPTION OF ACTIVITIES AND KEY OPERATIONAL GOALS- FOR**

**THE YEARS ended -DECEMBER 31 – 2021 TO 2020:**

## **OUR MISSION & VISSION**



It is the mission of Kaddra-Farm striving to establish a cultural marketplace of various international merchandise, dedicated to generating funds, maintain store operations and provide reinvestment activities through participation in community programs and financial contributions.

## **VISION:**

The company's vision is to evolve and extend its reach globally and to use its resources to help all people in need.

## **The Organization:**

The focus of the Kaddra-Farm Project is to contribute to a sustained improvement of living conditions, stability, economic development and health in the rural population of four communities in the Gbinleh Dixain Chiefdom Kambia District of Sierra Leone. Kaddra-Farm will operate solely from donations, partners and supporters.

## **A): Activities targeting the developmental plans for communities farmers in Sierra Leone.**

<u>Country</u>	<u>District</u>	<u>Chiefdom</u>	<u>Community</u>
<u>Sierra Leone:</u>	<u>Kambia</u>	<u>Gbinleh -Dixain</u>	<u>Ro-Mankneh,</u>
			<u>Ro- Kalangba</u>
			<u>Makanie</u>
			<u>Ro- Salatoke</u>
		<u>Western Area (Rural)</u>	<u>4-Mile</u>

The communities selected for the implementation of the project are the most deprived in terms of development. The level of development and poverty vary from community to community within the selected Chiefdom.

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## **2021 HIGHLIGHTs: Consolidated statement of activities for the year ending December 31 -2021**

*July 31-2021 Kaddra Farm, First Convention, held in Free Town (Sierra Leone)*

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### **Fundraising event:**

The event was organized, by the staff members to coordinate with the new appointed board members and the executive team officers of the organization. This supporting service category provides encouragement and also secures financial support for the organization's own out of pocket operations.

### **COMPANY OVERVIEW:**

Consolidated Statement of Performance and Key Operation Goals .

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### **The use of Estimates:**

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The management team requires making estimate and assumption reporting of assets and liabilities at the consolidated date of financial statement, being all operation activities in year 2021 were new and as such, **NO** Performances and No history recorded prior year operation's result.

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**Consolidated financial and strategy for the year December 31 -2020:****Kaddra Fram Statements of Financial Position.**

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<b><u>December 31</u></b>	<b><u>2021</u></b>	<b><u>2020</u></b>
Assets:		
Current Asset:	16,101.00	00
Contributions, Gifts	3,690.00	1,780.00
___Other assets	4,650.00	
Farm tools inventory	5,590.00	1,351.00
Long Term Grants receivable	00.00	00.00
Long-term Assets	3,318.00	1,680.00
Fixed Assets	3,600.00	9,600.00
Solar Inventory	2,850.00	
<b>TOTAL ASSETS</b>	<b><u>39,799.00</u></b>	<b><u>14,411.00</u></b>
<b><u>EXPENDITURE</u></b>		
Current Liabilities;		
Accounts payable	6,850.00	4,980.00
Rents	7,800.00	9,600.00
Stationeries,	450.00	280.00
Stipends (Salary/allowance)	5,500.00	3,700.00
Workshops (Training ),Transportation ,	2,529.00	1,887.50
Monitoring and evaluation cost	1,820.00	940.00
Recruiting, Training and travel	600.00	00.00

Account payable (fertilizer, seeds )	1,600.00	1,580.00
Two- Water-wells (constructions) in Kambia.	3,300.00	
One Toilet facility (Const) at Ro-mankeneh	2,100.00	
Community.( youths Labor workforce group)	900.00	580.00
<b><u>Other current Liabilities</u></b>		
One fielder Road construction (Ro-mankeneh)	1,500.00	650.00
Account payable and accrued expenses	2,200.00	-
Website Marketing	2,500.00	
<b>Total Expenses</b>	<b><u>39,649.00</u></b>	
<i>Being amount incurred for projects inspection meeting, Workshops, Public sensitization, Agriculture tools, drive and support</i>		
<b>TOTAL PROGRAM and Direct support cost</b>	<b>39,649.00</b>	<b>24,197.50</b>
<b>Net / Surplus Deficit</b>	<b>150.00</b>	<b>(-9,786.75)</b>
<b><u>TOTAL Liabilities and Capital</u></b>	<b><u>39,799.00</u></b>	<b><u>14,410.000</u></b>
<i>Being out of pocket expenses incurred for Institutional support cost and administration cost:- monitoring and evaluation, Stationeries, Salaries/wages, workshops.</i>		

## Kaddra farm Consolidated Activities statement for the year ended December 31, 2021

<b><u>Specific Activities:</u></b> Project Inception meeting in the four communities, (Being out of pocket expenses, Community Reps (3 * 4), Food, Paper & Pens) (Packet), Files, Transportation Refund).			<b>650.00</b>
<b><u>Capacity Building:</u></b> 3 days-Workshops in income generation. (Hire of Hall, Transport & Participants feeding, Facilitators (2*4), Service Personnel (2 * 2), Transport refund, Workshop Material.			<b>550.00</b>
<b><u>Public Sensitization Drive:</u></b> ( T-Shirt (Dozen), Video Tape, 2.5 KVA- Generator & Accessories, Fuel (Liters), Soap (Cartons of 60), Chlorine (pkts.), Sign Boards, Posters, Cultural Dance. Veronica Buckets, Paper Packet).			<b>1,500.00</b>
<b><u>Construction of Water-wells:</u></b> Two New Water-well constructions (2 ) (Hand Pump, Security Gauge, Training of pump attendants).			<b>3,300.00</b>
<b><u>Support for Toilet Construction.</u></b> Using the CLTS approach- Support of the Construction of fielder Roads. Support to Unskilled Youths in Geri-Processing: -Grating Machines- - Pressers- - Roaster- Tarpaulin- SUBTOTAL		1,500.00 100.00 100.00 120.00 <b><u>1,820.00</u></b> <b><u>10,170.00</u></b>	<b>2,100.00</b> <b>250.00</b>       
<b><u>Support in Agriculture:</u></b> <b>Groundnuts Cultivation:</b> Seed Groundnuts (Bushels-5) Hoe-(6.) Cutlass-(6.) Empty Bags (15)	20.00 18.00 18.00 6.00	100.00 108.00 108.00 90.00	    <b>406.00</b>

<b><u>Rice Cultivation:</u></b>	15.00	148.00	
Seed Rice (Bushels-20)	18.00	90.00	
Hoe (6.)	6.00	108.00	
Cutlass- (6)		108.00	<b>454.00</b>
Empty Bags (18)			
<b><u>Cassava Cultivation:</u></b>	15.00	52.00	
Cassava cuttings (Bdl)-20dgs	18.00	90.00	
Hoe (6)		108.00	<b><u>250.00</u></b>
Cutlasses-(6)			
<b><u>Vegetable Gardening:</u></b>			
Maize (Kg) 10@5)/Kg	15.00	58.00	
Vegetable (Assorted) Cups	18.00	150.00	
Hoe (6)	5.00	90.00	
Cutlass (8)	10.00	144.00	
Hand Fork (6)	15.00	30.00	
Digging fork (6)	5.00	60.00	
Shovel (6)	5.00	90.00	
Hand Trowel (6)	15.00	30.00	
Spade (6)	35.00	30.00	
Watering Can (6)	3.00	90.00	
Wheel Barrow (4)	10.00	140.00	
Garden Line (6)	5.00	18.00	
Rake (6)		60.00	
NPK (bag)		30.00	<b><u>1,020.00</u></b>
<b><u>Small Ruminant Production:</u></b>			
Lamb (Male) 1			300.00
Lamb (Female) 1			300.00
Veterinary Services (1)			<b><u>400.00</u></b>
Total: Payments for other long-term assets.			<b><u>1,000.00</u></b>
<b><u>SUBTOTAL EXPENSES:</u></b>			<b><u>13,300.00</u></b>

<p><b><u>DIRECT SUPPORT COST-Statement of Functional Expenses.</u></b></p> <p><b><u>Institutional Support &amp; Administrative Cost:</u></b></p> <p>Professional and consultancy fees-</p> <p>Staff Salaries &amp; benefits/compensation costs-</p> <p>Monitoring &amp; Evaluation-</p>		<p>1,500.00</p> <p>6,580.00</p> <p>1,368.00</p>	
<p>Bad debt expense-</p> <p>Recruiting, Training &amp; Travel</p> <p>Office and general expenses</p> <p>Occupancy Costs-</p> <p>Account payable</p> <p>Farmers operating expenses</p> <p>Website Marketing</p> <p>Utilities –Offices and general expense</p> <p>Fundraising</p> <p><b><u>Total functional expenses.</u></b></p>		<p>4,800.00</p> <p>1,500.00</p> <p>2,800.00</p> <p>7,800.00</p> <p>6,800.00</p> <p>2,000.00</p> <p>1,500.00</p> <p>2,150.00</p> <p>850.00</p>	<p><b><u>26,348.55</u></b></p> <p><b><u>13,300.00</u></b></p> <p><b><u>39,648.55</u></b></p>

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## Kaddra farm Inc Overview

### Consolidated statement of Cash Flows the year ended December31-2021 and 2020

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<b>Year ended December 31</b>		
<b>Cash flows from Operating Activities</b>		
Change the Net Assets (Brought Forward)	<b>(6,000.00)</b>	<b>(6,000.00)</b>
<b>Net Cash provided by operating activities.</b>		
Specific activities-	<b>650.00</b>	
Capacity Building-	<b>550.00</b>	
Public Sensitization Drive-	<b>1,500.00</b>	
Construction of Water-wells-	<b>3,300.00</b>	
Support for Toilet Construction-	<b>2,100.00</b>	
Support to Unskilled Youths in Geri-Processing-	<b>3,070.00</b>	
<i>Total cash from Operating activities-</i>	<b><u>11,170.00</u></b>	
<b><u>Support in Agriculture:</u></b>		
Groundnuts Cultivation-	<b>406.00</b>	
Rice Cultivation-	<b>454.00</b>	
Cassava Cultivation-	<b>250.00</b>	
Vegetable Gardening-	<b>1,020.00</b>	
<i>Total cash from operating activities.</i>	<b><u>2,130.00</u></b>	
<b>Cash Flows from investing Activities:</b>		
<b><u>Small Ruminant Production-</u></b>		
Payments for other long-term assets:-	<b>1,000.00</b>	
<b><u>Cash flows from Financial activities</u></b>		
Total Liabilities and Capital-	<b>39,798.55</b>	
Program and direct support Cost. End of the year---	<b><u>(39,648.55)</u></b>	
<b><u>Net Surplus/Deficit Beginning of the year-</u></b>	<b><u>150.00</u></b>	



## Overview

Kaddra Farm organization has had the opportunity to use lessons learned from the covid-19 pandemic setback. How work will be performed by staying focus and set the standard of workplace in case of flexibilities or natural disaster occurs. It's about how to help recruit, retain, and support farmers and employees in finding new innovative ways for the origination to deliver on its mission and also how to confront any new challenges.

### Strategies Plan:

As Kaddra Farm being a model partner, observing many underserved communities, and as remain leadership -represented in the agencies workforce, Therefore, Kaddra Farm has an opportunity to set the standard for promoting network farmers, representing diversity with experiences willing to act on inequity to strengthen equality, through inclusion, and accessibility.

The office would promote the efficiency and integrity services through careful examination policies and processes for a trusted workforce.

- Create a strategy for how the organization can be a model of assistance working in solidarity with the farmers in respect of providing tools, seeds, training and fertilizers in the years to come.
- Support and create a high tech storage for the protection of seed and properties from humidity, pest and theft..
- Create an office of enforcement dealing with the issues relating to landowner's conflict and farmlands owners, Monitoring, and evolution activities.
- Develop and help in construction of fielder roads in selected communities, which will lead access road to market.
- Promote a positive organizational culture wherein the mindset of the leaders will focus first reduce its values and support the engagement of the employee for the professional growth of the organization.



**Community awareness:**

## **In-Kind Donations:**

This is recognized as revenue and as such these donated services are reported as contribution in the consolidated statement of activities. For the year ended December 31, 2021 and 2020 the services amounted to \$ 3,690 and \$ 1,780 respectively.

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### **B). Activities targeting Farmers in Sierra Leone (West Africa):**

Farming in most parts of Sierra Leone is for subsistence in which food crops such as Rice, Yams, Cassava and groundnuts are grown for food. Farmers often grow these crops through mixed cropping. Kaddra farm Inc, organized groups of farmers in the communities with the aim of helping them to use Hybrid crops so that they can produce more both for food consumption and for sale.

### **C). Activities aiming at alleviating hunger and poverty in Sierra Leone (West Africa):**

The ultimate goal is to develop and sustain strong farming communities in Sierra Leone who would be taught micro economies, Hybrid Rice production and much more. These approaches would unite farming families and communities providing skills that would maximize the ways in which they farm their lands.

### **Exit Strategy:**

At present ownership has invested financially and more heavily in sweat equity in an effort to start building a non-profit profile and gain exposure for its Mission and Vision. It is time for a physical presence and investors will be asked to support that initiative. Kaddra-Farm will initially finance its growth through investment, to be eventually sustained by cash flow and donations.

Kaddra-Farm is seeking \$250,000 in the form of a loan to be used to secure building space, enable salaries for staff, and cover overhead and purchase furniture and equipment.

**Additional Documents Available (Business Plan and Executive Summary)**