



OASIS
HEATING AND AIR, LLC

APPLICATION FOR EMPLOYMENT

Please Read Carefully:

Conditions of employment are stated at the end of this form. Please read carefully before you sign this application.

You are not required to answer any question(s) you feel may violate federal, state and/or local law or which you feel is not related to the position for which you are applying. However, the applicable areas of the application must be completed in full, *even if attaching a resume*.

By completing this application, you are seeking to join a team of hard working professionals all dedicated to consistently delivering outstanding service to our customers and contributing to the financial success of the company, its clients, and its employees.

Oasis Heating and Air LLC is an Equal Opportunity Employer

TODAY'S DATE:		AVAILABLE START DATE:			POSITION DESIRED:			
AVAILABILITY:	Day	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	AM							
	PM							
Applying for:		Full time <input type="checkbox"/>		Part time <input type="checkbox"/>		Temporary <input type="checkbox"/>		

GENERAL INFORMATION

Name _____
Last _____ First _____ Middle _____

Current Address _____
Street _____ Apt # _____

City/State _____ Zip _____

Home Telephone _____ Alternate Telephone _____

Email Address: _____ Rate of Pay Desired _____

Name you prefer to be called: _____

Please read carefully:

EMPLOYMENT HISTORY: Your application *will not* be considered unless every question in this section is answered. Please provide the correct telephone numbers of past employers.

MOST RECENT EMPLOYER

Full time Part time Temporary

Are you still working?

YES NO

If YES, may we contact?

YES NO

Company Name _____ Telephone _____

Address _____

Dates Employed: From: _____ To: _____ Job Title _____ Supervisor _____
Month/Year Month/Year

Duties and Responsibilities: _____

Reason For Leaving _____

SECOND MOST RECENT EMPLOYER

Full time Part time Temporary

Are you still working?

YES NO

If YES, may we contact?

YES NO

Company Name _____ Telephone _____

Address _____

Dates Employed: From: _____ To: _____ Job Title _____ Supervisor _____
Month/Year Month/Year

Duties and Responsibilities: _____

Reason For Leaving _____

THIRD MOST RECENT EMPLOYER

Full time Part time Temporary

Are you still working?

YES NO

If YES, may we contact?

YES NO

Company Name _____ Telephone _____

Address _____

Dates Employed: From: _____ To: _____ Job Title _____ Supervisor _____
Month/Year Month/Year

Duties and Responsibilities: _____

Reason For Leaving _____

REFERENCES: Include only individuals familiar with work ability. Do not include family members.

Name	Address/Telephone	Years known	Relationship
Name	Address/Telephone	Years known	Relationship
Name	Address/Telephone	Years known	Relationship

Are you legally eligible to be employed in the United States? YES NO *(Proof of identity and eligibility will be required upon employment)*

How Did You Hear About Us?

Newspaper Ad Employment Agency Current Employee _____ Other _____

Have you ever worked for this company before? YES NO

From: _____ To: _____ Job Title _____ Reason for Leaving _____

Do you have any relatives employed with this company? YES NO

If YES, list names, positions: _____

Have you ever been convicted of a felony? YES NO

If YES, please list when, where, nature of the charge: _____

(A conviction record will not necessarily disqualify applicant)

Are you over the age of 18? Yes No

Have you ever been fired or asked to resign from a job? Yes No If yes, please explain: _____

EDUCATION:

Circle highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12

If applicable, college level completed: 1 2 3 4

Degree(s), License(s), Certification(s) held: _____

Name of last school attended: _____

Other training or trade schools: _____

TRAINING AND SKILLS:

Computer Software you can Operate: _____

Which Languages other than English do you speak fluently? _____

Please list any other job-related training or skills you possess: _____

Answer the following questions ONLY if the position sought requires the operation of a motor vehicle.

Do you have a valid Driver's License? YES NO

If YES, DL# _____ Type _____ State of Issue _____

Any moving violations in past 3 yrs? YES NO

If YES, please describe: _____

COMMENTS: Use this space for any additional information you wish to share that may assist us in reviewing your qualifications.

IMPORTANT INFORMATION TO APPLICANT

Federal law prohibits the company from hiring any person unless he/she presents documents which establish identity and eligibility to work in the United States. Therefore, the company will require that each new hire present such documents as a condition of employment.

The use, possession, or being under the influence of illegal drugs or alcohol while on company time is prohibited. In addition, being under the influence of legally prescribed medication that causes either physical or mental impairment or judgment or work performance while on company time is also prohibited.

PRE-EMPLOYMENT STATEMENT

I understand that an investigative consumer report may be made concerning my character, reputation, personal characteristics and mode of living. I willingly consent to and authorize that such report be made, which may include information regarding my credit. Information as to the nature and scope of this report may be obtained upon written request.

I certify that all information supplied in this application, and any attached resume, is true and correct. I understand that, because *OASIS HEATING AND AIR, LLC* will rely on this application in making its employment decision, any false or misleading information furnished by me regarding this application will result in the rejection of this application or termination if employed by the company.

In consideration of my employment, I agree to conform to the rules and regulations of the company, and further agree that my employment and compensation are at the will of the company and can be terminated, with or without cause, at any time at the option of either the company or myself. I further understand that neither the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract.

I certify that the above statements have been read by me and that the statements I have made on this application are true and correct.

Signature: _____ Date: _____

RELEASE

I hereby authorize all educational institutions which I have attended, all branches of U.S. military service in which I have served, all of my former employers, all credit bureaus, all court systems, and all of their representatives to furnish to *OASIS HEATING AND AIR, LLC* or its representatives any and all information concerning my education, military service, former employment, credit history, and/or criminal convictions. In addition, I hereby agree to hold harmless and to release all of said institutions, services, employers, bureaus, courts, and representatives from any and all claims that I may have, or which may arise against any and/or all of them including *OASIS HEATING AND AIR, LLC* as a result of their furnishing information to the company.

Signature: _____ Date: _____

THIS APPLICATION IS CURRENT FOR ONLY SIXTY (60) DAYS. AT THE CONCLUSION OF THIS TIME, IF YOU WISH FURTHER CONSIDERATION FOR EMPLOYMENT, IT WILL BE NECESSARY TO SUBMIT A NEW APPLICATION.