Assumption of the Blessed Virgin Mary Catholic Parish

195 South Kankakee Street Coal City, IL 60416

www.stmaryassumptionparish.org



Immaculate Conception Catholic Parish

110 South School Street Braidwood, IL 60408

www.icparishbraidwood.org

AND UPON THIS ROCK I WILL BUILD MYCHURCH.

- MATTHEW 16:18 -

SUNDAY, JUNE 29, 2025

Saints Peter & Paul, Apostles

www.stmaryassumptionparish.org

Office Hours: Monday - Friday 8:30 a.m. to 4:00 p.m.				
Pastor	Reverend Joshua Miller	(815) 634-4171 Ext 2	frjosh@frjosh.org	
Deacon	Deacon William Dunn	(815) 634-4171 Ext 3	ddunn@abvcc.org	
Business Manager	Richard Yarshen	(815) 634-4171 Ext 4	manager@abvcc.org	
Property Manager	Alex Kuhel	(815) 634-4171 Ext 10	property@abvcc.org	
Parish Secretary & Bulletin/Digital Editor	Laura Uher	(815) 634-4171 Ext 1	secretary@abvcc.org	
Youth Ministry	Dave & Sara Wollgast	(815) 287-2036	icparishbraidwood@gmail.com	
Music Coordinator	Rita Wise	(815) 634-4110	rwise@abvcc.org	
Director of Catechesis	Deacon William Dunn	(815) 634-4171 Ext 3	ddunn@abvcc.org	

Immaculate Conception Parish

110 South School Street • Braidwood, IL 60416 (815) 458-2125 Office hours vary; please call parish office to schedule an appointme

Assumption of the Blessed Virgin Mary Parish

195 South Kankakee Street • Coal City, IL 60416 (815) 634-4171

<u>www.icparishbraidwood.org</u>

Office hours vary; please call parish office to schedule an appointment.				
Pastor	Reverend Joshua Miller	(815) 634-4171 Ext 2	frjosh@frjosh.org	
Deacon	Deacon Greg Cummins	(815) 735-3016	deacongregcummins@gmail.com	
Parish Secretary & Business Manager	Teri Brummerstedt	(815) 458-2125 Ext 6	icparishbraidwood@gmail.com	
Youth Ministry	Dave & Sara Wollgast	(815) 287-2036	icparishbraidwood@gmail.com	
Director of Catechesis	Deacon William Dunn	(815) 634-4171 Ext 3	ddunn@abvcc.org	

Eucharistic Adoration Chapel

Assumption - The Adoration Chapel is open daily from 5:00 a.m. to 11:00 p.m.

Immaculate Conception - The Adoration Chapel in Fr. White Hall is open daily from 6:00 a.m. to 6:00 p.m. Please call Anita Harding at (815) 739-9767 for the entry code before or after hours or to make an Adoration commitment.

Sacraments

ANOINTING OF THE SICK Please call the parish office.

BAPTISMS Parents are required to attend a baptismal preparation meeting prior to the baptism. Please contact the parish secretary to register. **Assumption** - Second and fourth Sundays of the month after 11:30 a.m. Mass **Immaculate Conception** - First and third Sundays of the month

FUNERALS Funeral liturgies are ordinarily celebrated at 10:00 a.m. The funeral director will contact the parish office regarding arrangements.

MARRIAGE Arrangements must be made at least six months in advance. Marriage preparation classes are required to be completed before the Sacrament of Marriage can be celebrated. Please contact the parish office before making wedding arrangements.

RECONCILIATION (Different on Holy Days & Holidays)

Assumption - Tuesday - 6:00 p.m. to 6:20 p.m., Wednesday & Friday - 8:00 a.m. to 8:20 a.m., Saturday - 3:15 p.m. to 3:45 p.m. Immaculate Conception - Thursday following the 8:30 a.m. Mass & Sunday following the 9:30 a.m. Mass

ST. PEREGRINE DEVOTIONS In honor of St. Peregrine, the patron saint of those who suffer with cancer or any illness, a special devotion is held on the first Tuesday of each month following the 6:30 p.m. Mass at Assumption Church, with Adoration and Benediction.

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The Pastor's Page

A Non-Goodbye...

T his past Saturday evening at my non-farewell party, I didn't say goodbye to Immaculate Conception in Braidwood. I'm not really going anywhere. Someone once introduced themselves to me as a "roamin' Catholic," and that seems about right. Given the nature of the Church these days, we're all in transit and our paths cross so often that a goodbye and farewell is too final. We shall meet again.

At the same time, I remain grateful for my pastorate in Braidwood. As I've said many times before, my objective was always to see I.C. into the future, and I'm happy to say we've accomplished just that.

I am very grateful to the people of Braidwood, who are so invested in their church. All of you are the "secret recipe" behind keeping the parish stable and on the right track. Priests come and go, but you remain: it's your love for I.C. that will continue to see it strengthened in the years to come. *Ad multos annos*!

... And a Hearty Hello

O n July 1st, Sacred Heart, Kinsman formally becomes a part of Assumption Parish. I look forward to getting to know the church, which pulls from a number of communities in the area. My enthusiasm for rural/small town ministry is well-known in the Diocese, and I am grateful for the opportunity to join the "new" in Sacred Heart to the "old" in Assumption.

As is often the case with transition, it will take time to put everything together, figuring out what the "new" looks like. I appreciate your patience, as I've learned over many years that the Church moves slowly for a reason: the Holy Spirit happens to take its time, whether we like it or not. Below, please see the full liturgical schedule, effective on the 1st:

Tuesday (Assumption): 6-6:20pm: Confessions 6:30pm: Mass

Wednesday (Sacred Heart, Kinsman): 8:30am: Mass Confessions After

> Thursday (Assumption): 8-8:20am: Confessions 8:30am: Mass

Friday (Assumption): 8-8:20am: Confessions 8:30am: Mass

First Saturday Only (Assumption): 8-8:20am: Confessions 8:30am: Mass

Weekend Schedule: 3:15-3:45pm Saturday: Confessions (Assumption) 4pm Saturday: Mass (Assumption) 7:30am Sunday: Mass (Assumption) 9am Sunday: Mass, Confessions After (Sacred Heart, Kinsman) 11:30am Sunday: Mass (Assumption)

In Christ,

Saints Peter & Paul, Apostles

TUESDAY (AP) - 6:00 p.m. to 6:20 p.m. WEDNESDAY & FRIDAY (AP) - 8:00 a.m. to 8:20 a.m. THURSDAY (IC) - Following the 8:30 a.m. Mass SATURDAY (AP) - 3:15 p.m. to 3:45 p.m. SUNDAY (IC) - Following the 9:30 a.m. Mass (Different on Holy Days & Holidays) This Week's Events	
This Week's Events	
A: Assumption IC: Immaculate Conception SH: Sacred Heart	
Sunday, June 29	
No Events	
Monday, June 30	
8:30 am - Communion Service - IC 4:30 pm - St. Vincent Meal - New Hope Presbyterian/Coal City	
Coal Food Pantry Open - 815-216-3288 Tuesday, July 1	
Braidwood Community Care Food Pantry Open - 815-325-0779	
Wednesday, July 2	
No Events Thursday, July 3	
9:30 am - Bible Study - Madonna Room @ Berst Hall	
Coal Food Pantry Open - 815-216-3288	
Friday, July 4 (Independence Day/Parish Office Closed)	
6:00 pm - First Friday Men's Devotional - IC	
Saturday, July 5	
No Events	
Coundary Judy C	
Sunday, July 6	
10:00 am - Fellowship Committee Meeting - Madonna Room	
a post	
Breakbast	

Sharee Beeler, Tom Buban, Denise Chally, Ryan Collins, Charlotte Curtis, Bob Dragovan, Jan Dunn, Scott Favero, Marjorie Flynn, Kay Francisco, Mark Francisco, Russ Harding, Nancy Jacobek, Denise Kasher, Gloria Markl, Sharon McCarthy, Donna Meyer, Paul Nacey, Sr., Michael Oliphant, Dan Olson, Jean Peters, Larry Ried, Geri Saltzman, Cecelia Schimandle, Fred & Wanda Singer, Helen Talty, Glenn VanDrie, Jake Veronda, Liz Veronda, Steve Varsolona, John Vickery, Diane Walker, Janet (Molloy) Williams Names will remain on the prayer list for six months.

Join Fr. Josh at the Whistle Stop Cafe in Diamond for a delicious breakfast while enjoying a morning of

fellowship! Everyone is welcome! No reservations needed! Just meet us in the back dining area around 9:30 AM. Pay for your own meal.



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Diocese of Joliet Office of the Bishop



Blanchette Catholic Center 16555 Weber Road Crest Hill, Illinois 60403 Phone 815-221-6100 www.dioceseofjoliet.org

"I would like this greeting of peace to resound in your hearts, in your families, among all people, wherever they may be, in every nation and throughout the world. Peace be with you!" - Pope Leo XIV, "Urbi Et Orbi" Message, May 8, 2025.

Dear Brothers and Sisters in Christ,

Throughout centuries of history, Catholics have supported the Church's mission of evangelization and charity by giving to the annual Peter's Pence Collection. This collection, which began as a way for Catholics around the world to express their unity with the Pope, continues to the present day.

This tangible expression of unity with Pope Leo XIV has a dual purpose set by the Holy See. "(1) To support the Holy Father's mission, which extends throughout the entire world, from the proclamation of the Gospel to the promotion of integral human development, education peace, and brotherhood among peoples: thanks also to the many activities of service carried out by the dicasteries, bodies and organs of the Holy See that assist him every day; and (2) To support the numerous charitable works in aid of people and families in difficulty, populations afflicted by natural disasters and wars, or who are in need of humanitarian assistance or support for development."

For more information on Peter's Pence, please visit the Vatican's Peter's Pence website: www.obolodisanpietro.valen.html (English) or www.obolodisanpietro.vales.html (español).

Please prayerfully consider supporting this year's collection as an act of mercy and charity on the weekend of June 28-29, 2025 in the Diocese of Joliet. Join our brothers and sisters in faith from around the globe to help Pope Leo XIV carry out his ministry to the Universal Church and reach out to the most marginalized in our world.

Thank you and may God bless you abundantly.

As I remain -

Sincerely yours in Christ, + Renall h. Hollo

Most Reverend Ronald A. Hicks **Bishop of Joliet**

Weekly Prayer

Sunday's Readings

First Reading:

"Now I know for certain that the Lord sent his angel and rescued me from the hand of Herod and from all that the Jewish people had been expecting." (Acts 12:11)

Psalm:

The angel of the Lord will rescue those who fear him. (Ps 34)

Second Reading:

The Lord will rescue me from every evil threat and will bring me safe to his heavenly Kingdom. (2 Tm 4:18)

Gospel:

I will give you the keys to the Kingdom of heaven. Whatever you bind on earth shall be bound in heaven; and whatever you loose on earth shall be loosed in heaven." (Mt 16:19)

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Live The Liturgy Inspiration of the Week

Peter testified to a dangerous and unpopular truth — that Christ was the Messiah. That courage, that trust in God, is the cornerstone of all we believe. Like Peter, we must always bear witness to the truth.

Observances for the week of June 29, 2025

Sunday:Sts Peter and Paul, ApostlesMonday:The First Martyrs of the
Holy Roman ChurchTuesday:St. Junípero Serra, PriestThursday:St. Thomas, ApostleFriday:Independence Day (USA)Saturday:St. Anthony Zaccaria, Priest;
St. Elizabeth of Portugal

Next Sunday: 14th Sunday in Ordinary Time



Devotions, Explained!

A pilgrimage is a journey to a place of spiritual significance undertaken by one who is seeking closeness to Heaven while still on Earth.

Prayer of Pastoral Care

O God,

Bless the souls You have entrusted to our care. As You hear every one of their prayers, help us to hear them, too. Answer their prayer intentions and personal needs through us and our ministry, as we all seek to do Your will.

Amen.

Worship & Meditation

Readings for the week of June 29, 2025

Sunday:

Vigil: Acts 3:1-10/Ps 19:2-3, 4-5/Gal 1:11-20/Jn 21:15-19 *Day*: Acts 12:1-11/Ps 34:2-3, 4-5, 6-7, 8-9/2 Tm 4:6-8, 17-18/Mt 16:13-19

Monday:

Gn 18:16-33/Ps 103:1b-2, 3-4, 8-9, 10-11/ Mt 8:18-22

Tuesday:

Gn 19:15-29/Ps 26:2-3, 9-10, 11-12/ Mt 8:23-27

Wednesday:

Gn 21:5, 8-20a/Ps 34:7-8, 10-11, 12-13/ Mt 8:28-34

Thursday:

Eph 2:19-22/Ps 117:1bc, 2/Jn 20:24-29

Friday:

Gn 23:1-4, 19; 24:1-8, 62-67/Ps 106:1b-2, 3-4a, 4b-5/Mt 9:9-13

Saturday:

Gn 27:1-5, 15-29/Ps 135:1b-2, 3-4, 5-6/ Mt 9:14-17

Next Sunday:

Is 66:10-14c/Ps 66:1-3, 4-5, 6-7, 16, 20 (1)/ Gal 6:14-18/Lk 10:1-12, 17-20 or 10:1-9



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Gospel Meditation Encourage Deeper Understanding of Scripture

What do you call brothers who are born on the same day? Twins, of course. That is what we celebrate today in the inestimable saints, Peter and Paul. Wait: twins? Yes. The early Church believed that Peter and Paul were martyred in Rome on the same day. Since the day of martyrdom is celebrated as a saints' birth into eternal life, the result is striking: Peter and Paul are twins in God's family, the Church.

Who should care about this? Well, anyone who longs to live in a world marked by love and peace. Remember, the Romans believed that twins, Romulus and Remus, founded their city through an act of fratricide, the former murdering the latter. Sadly, the structures of this fallen world emerge through violence between those who should love each other. But in the Church, a new city has been founded upon this new set of twins, embodying the non-violent power of Jesus' cross and resurrection.

That's why traditional icons represent Peter and Paul in a fraternal and warm embrace. Contrasted with the violence of Rome's founders, it challenges us with a bold claim: do we believe that structures of merciful love are more powerful and lasting than those based on power, violence, and domination? Am I willing to see others in my life as my "twin," with whom I am called to give my life for Christ, or as my rival? Am I committed to living what is embodied in Romulus and Remus, or in Peter and Paul?

- Father John Muir

Liturgical Life

CATHOLIC

Mini Reflection: People have a lot of opinions about God. But when the world asks, "Who do you say that Jesus is?" We know the answer. Will we speak up?

Some Say

At first, the Apostles try to dodge the question.

When Jesus confronts them — and make no mistake, it is a confrontation — with the question "Who do you say that I am?" they act like a man whose wife has just asked him if she looks fat in these jeans.

The evasiveness of their answer puts politicians to shame: "Some say John the Baptist, others Elijah, still others Jeremiah or one of the prophets."

Some say.

But Jesus doesn't let them off easy. He repeats himself. He wants an answer. "Who do you say that I am?"

They all know the answer. They all believe the answer. And they all know the answer could get them thrown in prison or killed. Only Peter is brave enough to say it: "You are the Christ, the Son of the Living God."

People have a lot of opinions about God. They always have. They have a lot of opinions about Jesus and the Bible, about the Catholic Church and the Pope. Some of these opinions are well-founded, well-researched. Some of them are based in ignorance. Many are born of painful misunderstandings. But they are all just that: opinions.

Some say.

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We know who Jesus is. We know who the Eucharist is. We know what the truth is. Amid the chaos and the violence and the excruciating loudness of this fallen world and all the words it shouts into the void about God and Jesus and right and wrong, we know.

But will we answer?

- Colleen Jurkiewicz Dorman

Why do we do that? Catholic Life Explained Question:

January 25 is the feast of the Conversion of St. Paul and the end of the Week of Prayer for Christian Unity. What does one have to do with the other?

Answer:

The Week of Prayer for Christian Unity consists of eight days beginning January 18 (at that time the feast of the Chair of Peter), and ending on January 25, the feast of the Conversion of St. Paul. The Franciscan Friars of the Atonement, founded in the early twentieth century in Graymoor, NY, sought to promote unity among Anglicans and Roman Catholics. Paul James Wattson, a former Episcopalian priest, founded the community, which was formally accepted into the Catholic communion.

The idea for Christian unity soon began to catch on, and by the 1930s, more and more Christians welcomed such a focus. Suggestions for prayer and education are distributed each year, emphasizing a jointly chosen theme. The 1964 Vatican II document on ecumenism, *Unitatis Redintegratio*, gave a great boost to the octave, so that today many Christians worldwide promote and participate in the octave time of prayer.

The emphasis on both Peter and Paul aptly fits into the rationale of the octave. Peter is seen as the source of unity within the Christian tradition. Paul is highlighted due to his vision of bringing all to Christ. The Week of Prayer for Christian Unity is an ideal opportunity to pray for and promote respect, understanding, and, hopefully, eventual unity among Christians. To learn more, visit geii.org.

Liturgical Life

"You are Peter, and upon this rock I will build my Church, and the gates of the netherworld shall not prevail against it. I will give you the keys to the Kingdom of heaven. Whatever you bind on earth shall be bound in heaven; and whatever you loose on earth shall be loosed in heaven." - Mt 16:18-19

Excerpts from the Lectionary for Mass ©2001, 1998, 1970 CCD.

Questions of the Week

Invite Parishioners to Reflect and Respond to Scripture

First Reading:

In his miraculous escape from prison, Peter was convinced of God's saving work in his life. Where do you see God at work in your life?

Second Reading:

As Paul was nearing the end of his life, he realized that God had rescued him from many dangers and threats. As you reflect on your life, can you see times when God's saving hand was present for you?

Gospel:

Jesus commissioned Peter to be the foundation ("rock") of his Church. Are there any roles or responsibilities you feel called to do in your parish?



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Saints Peter & Paul, Apostles

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2025 Catholic Ministries Annual Appeal Update (as of June 22, 2025)

> Assumption Parish Goal: \$32,500 Amount Pledged: \$38,380 Amount Paid: \$29,652 Number of Donors: 157

Immaculate Conception Parish Goal: \$12,300 Amount Pledged: \$17,205 Amount Paid: \$12,703 Number of Donors: 44

Pledge envelopes should be returned directly to the diocese via USPS. To donate online, please visit the CMAA link on our website.

Thank you for your generosity!



Please join us at Assumption Church for our monthly St. Peregrine devotions on Tues., July 1. St. Peregrine is the patron saint of those who suffer from cancer or any incurable disease or condition, and all are welcome at these monthly, first Tuesday evening devotions.



SAVE THE DATE

The Celebration of the conclusion of the National Eucharistic Revival will take place at the **Cathedral of St. Raymond Nonnatus in Joliet on Sunday July 13 beginning with the 10:30 am Mass.** After the Mass Bishop Hicks will lead a Eucharistic Procession around the Cathedral grounds ending in the Cathedral with Benediction.

Mark your calendar and make plans to attend this Mass and Eucharistic Procession.



Immaculate Conception Church New Mass Time

Beginning July 1st, the Sunday Mass time at Immaculate Conception will change to 9:00 AM.

The Thursday daily Mass will remain at 8:30 AM.



Wednesday, July 23 - Pig Roast - 12:00 p.m.

Sunday, Aug. 17 - Ice Cream Social - 4:30 p.m.

Additional details will be published soon!

ANNOUNCING THE 47TH ANNUAL

WEDDING WEDDING

August 17, 2025 2:00 p.m. Cathedral of St. Raymond 604 N Raynor Ave., Joliet, IL Registration Required

Couples celebrating anniversaries of 25 years, 50 years, and more than 50 years, are welcome to attend. Bishop Ronald A. Hicks will celebrate the Mass and will lead all couples in a special renewal of wedding commitment.

Pre-registration is required by August 8, 2025. Scan the QR code or website link: https://forms.office.com/r/ <u>qu9fbEpfkr</u>



Office of Lifelong Lay Formation Questions? Contact Jim Elias (815) 221-6134 jelias@dioceseofjoliet.org DIOCESE OF JOLIET

Saints Peter & Paul, Apostles

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Ministry Schedule Assumption - July 5 & 6



If you are interested in assisting us at our weekend Masses, please sign up through the volunteer link on our website, which contains the most up-to-date schedule, or call or email Laura at the parish office. Confirmed volunteers for our upcoming services are below:

Saturday, July 5 - 4:00 p.m.

Extraordinary Ministers - Matt Skwarczek, **volunteer needed** Greeter - Teri Jo Boylan

Lector - Laura Marizza

Server - Volunteer needed

Ushers - Ron Henke, Bob Jacovec, Doug Letterly, Bob Schmitt, Fran Schmitt

Sunday, July 6 - 7:30 a.m.

Extraordinary Ministers - **Two volunteers needed** Greeter - Teri Jo Boylan Lector - **Volunteer needed** Servers - Pete Collins, Ken Bonomo

Sunday, July 6 - 9:00 a.m. (@ Sacred Heart, Kinsman) Extraordinary Minister - Carrie Sulzberger

Lector - Kathy Vint Servers - Austin & McKenna Brockman

Sunday, July 6 - 11:30 a.m.

Extraordinary Ministers - Julie Keigher, Pat Hudetz Lector - **Volunteer needed** Server - **Volunteer needed**

Immaculate Conception - July 6

Sunday, July 6 - 9:00 a.m. Extraordinary Ministers - Cheryl Boyd, Bret Goodwin, Donna Mark Greeters - Enrique Carrasco, Reese Evans, Angie Kelleher, Mike Molloy Lector - Jim Mark Servers - Trong Nguyen, Ben & Clare Wollgast

Thank you for sharing your time and talents with us!



In your charity, prayers, and Mass offerings, please remember those who have died. Eternal rest grant unto them, O Lord, and let perpetual light shine upon them. May they and all the souls of the faithful departed rest in peace. Amen.

Judy Lang (Mother of Clarence, Linda, & Frank)

Assumption Weekly Offering + E-Giving		
Annual Offering Budget (7/1/2024 - 6/30/2025)	\$312,947	
YTD Offering Budget	\$306,918	
YTD Actual Offering	\$365,755	
Last Week's Mass Offering Last Week's E-Giving Offering	\$6,339 \$1,318	
Last Week's Total Offering	\$7,657	
Weekly Goal	\$6,018	

Assumption Church Building Loan Balance through May, 2025

Loan Amount	\$620,123
Current Loan Balance	\$598,204



Want an easy way to donate to Assumption?

Scan the QR code on the left.



Immaculate Conception Weekly Offering		
Annual Offering Budget (7/1/2024 - 6/30/2025)	\$125,840	
YTD Offering Budget	\$125,840	
YTD Actual Offering	\$138,611	
Last Week's Total Offering	\$1,902	
Weekly Goal	\$2,420	

Holy Trinity Catholic Parish in Westmont is seeking a Business Manager. Holy Trinity Catholic Church, a vibrant Catholic community located in Westmont, Illinois is seeking a dedicated and qualified Business Manager to oversee the daily administrative, financial, and operational activities of the parish and school. This leadership role is vital to ensuring the responsible stewardship of parish resources and supporting the mission of the Church. The Business Manager will collaborate closely with the Pastor, School Principal and parish leadership to implement strategic goals and maintain smooth operational functioning. Qualifications include: Bachelor's degree in Accounting, Finance, Business Administration, or related field (Accounting or Finance preferred). A minimum of 3-5 years of experience in financial management, accounting, or business operations. Proficiency with accounting software and Microsoft Office Suite; experience with payroll and accounting systems is a plus. A practicing Catholic with a commitment to the teachings and values of the Catholic Church is strongly preferred. Must uphold the mission, philosophy, objectives, and policies of the Catholic Church and the Diocese of Joliet. To view a complete job description, visit: The Roman Catholic Diocese of Joliet in Illinois. To apply for this position, interested candidates should submit a cover letter, resume and at least two (2) professional references to Father Rafal Wasilewski at father@holytrinitywestmont.org. Please reference Business Manager in the subject line of the email.

Saints Peter & Paul, Apostles



Thank You, Fr. Josh!

Your Immaculate Conception Family



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Kids Corner

Prayer

Thanks for helping me learn about the way to heaven.

Mission for the Week I will stand watch to keep evil out of my soul.

Sharing the Gospel

Peter told Jesus. "You are the Christ. the Son of the living God." Jesus gave the keys to heaven to Simon Peter, Many stories show St. Peter standing watch at heaven's gate. Jesus died on the cross so that your sins could be forgiven. He called Peter "the rock" because Peter believed strongly in Jesus and his teachings. He made Peter the head of his church. Peter was the first pope

Now color the picture! • Circle the picture that is different. Then color in all the pictures



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St. Liborius Catholic Parish in Steger is seeking to hire people for the following positions:

Full-time Facilities Manager - Reporting to the Administrative Assistant and Pastor, this position is responsible for properly maintaining facilities on all campuses working closely with the staff at Saint Boniface Catholic Church and Mother Teresa Catholic Academy for maintenance of these facilities. The Facilities Manager serves as primary security facilitator, supervising the custodial staff and maintaining the budget for the facilities department. In addition, this position is the primary contact for facility emergencies, which may require evening and weekends. The position requires the individual to have the ability to work with and oversee outside vendors and contractors. Qualifications include High school diploma and 6 years of facility management experience required. Practicing Catholic who understands and supports the teachings and dogma of the Roman Catholic Church and who acts as an example and serves as role model in their personal life. Valid Illinois driver's license. Basic knowledge of HVAC systems and electrical, plumbing, and carpentry skills. Ability to diagnose and perform routine to mid-level repairs, Certifications a plus. Knowledge of facilities planning and management processes and procedures. Knowledge of building, life safety, and elevator codes and standards of practice. Knowledge of construction materials and methods. Skill in reading and interpreting plans and specifications and comparing them with construction progress. Attend required asbestos training.

Part-time Administrative Assistant - The Administrative Assistant supports the mission of St. Liborius Catholic Parish and Saint Boniface Catholic Church by providing high-level administrative and clerical support to the pastor, staff, and parish ministries. This individual serves as the first point of contact for parishioners and visitors to ensure the smooth operation of the parish office in a welcoming, professional and faith-filled manner. This position is also responsible for census/database management and recording and scheduling of baptisms, funerals and weddings. Direct and oversee maintenance staff and safe environment coordinator. Qualifications include a practicing Catholic who understands and supports the teachings and dogma of the Roman Catholic Church and who acts an example and serves as role model in their personal life. High school diploma or equivalent; associate degree or higher preferred. Exceptional skills in administrative work and interaction with others. Be a live voice greeting calls in a warm, friendly, compassionate, and efficient manner. Return and address calls and questions promptly. Proficiency with Microsoft Office Suite (Word, Excel, Outlook, Publisher, PowerPoint) Demonstrated ability to set priorities and organize work effectively and efficiently including developing and maintaining effective record keeping systems. Ability to compose correspondence, minutes and reports.

Part-time Coordinator of Sacred Liturgy - The Coordinator of Sacred Liturgy/ Sacristan helps to coordinate the celebration of the liturgy under the direction of the Pastor. This includes all Sunday liturgies occurring at Saint Liborius Catholic Church in Steger and working closely with the volunteers at Saint Boniface Catholic Church in Monee for those matters concerning Saint Boniface. The Sacristan will work closely with the Hispanic Liturgical Ministry at Saint Boniface and Mother Teresa Academy to make sure they have all they need to celebrate a reverent liturgy. Qualifications include Practicing Catholic who understands and supports the teachings and dogma of the Roman Catholic Church and who acts an example and serves as role model in their personal life. Has a sense of God's call to this ministry and carries out the ministry in humble service to the parish. Since this is a ministerial position, must be a practicing Roman Catholic in good standing and must know, profess and act consistently in accordance with the doctrinal and moral teachings of the Catholic Church and with the mission, philosophy, objectives, and policies of St. Liborius, Saint Boniface, and the Diocese of Joliet. A Bachelor's degree in theology or credit hours in Catholic liturgy or a related field preferred. Has proven skills in administrative work and interaction with others. Be a live voice greeting calls in a warm, efficient manner. Strength in administrative and organizational skills. Demonstrated ability to set priorities and organize work effectively and efficiently including developing and maintaining effective record keeping systems. Ability to compose correspondence, minutes, and reports.

Part-time Communication Coordinator - The Communication Coordinator is responsible for graphic design, editing website content, developing the parish bulletin, and creating social media posts to respond to the needs of parish. The ability to take knowledge and transform it into exciting and useful messages and disseminate it to the target audience is critical. This position is responsible to work with all St. Liborius Catholic Parish/St. Boniface Catholic Church parish staff, committees, commissions, parish organizations, parishioners, Diocesan officials, and outside contributors to prepare timely, informative, and balanced publicity for greater parish, Diocesan, and community events. This position is responsible for parish wide and external communications. Qualifications include a practicing Catholic who understands and supports the teachings and dogma of the Roman Catholic Church and who acts an example and serves as role model in their personal life. A degree in Marketing, Communications, Journalism, or equivalent experience in a related field preferred. Must demonstrate proficiency in various social media platforms. Must be proficient in the application of Microsoft Office including Word and Publisher. Proficient in Parishsoft or PDS. Prior experience with Flocknote or similar email services. Website management/ design experience preferred. Prior experience in Catholic ministry a plus. Excellent oral and written communication skills. Strong administrative and organizational skills. Strong leadership skills with the ability to serve as a unifying force and to position communications discussions at both strategic and tactical levels. Attend staff meetings as needed or required by Pastor.

Part-time Coordinator of Religious Education - The Coordinator of Religious Education oversees the Religious Education Program for the New Saint Liborius Catholic Parish (including the territory of the former Saint Mary Catholic Church in Park Forest and the Present Saint Boniface Catholic Church in Monee) while coordinating with Mother Teresa Catholic Academy, the principal of MTCA and grade level teachers. The coordinator fosters the personal religious growth of children in Grades Pre-K, 1 - 8, encourages parental involvement and reinforcement of lessons for family catechesis, and offers opportunities for the formation of catechists and parents with students in the program. The coordinator provides direction for the catechetical program for Grades 1 – 8 and creates programs as needed as directed by the Pastor of Saint Liborius. The ministry includes management, coordinating, communication, education, catechesis, research, and community building. The coordinator is accountable to the Pastor and works to implement the goals and objectives of the Religious Education Program. Qualifications are practicing Catholic who understands and supports the teachings and dogma of the Roman Catholic Church and who acts an example and serves as role model in their personal life. Has a sense of God's call to this ministry and carries out the ministry in humble service to the parish. Since this is a ministerial position, must be a practicing Roman Catholic in good standing and must know, profess and act consistently in accordance with the doctrinal and moral teachings of the Catholic Church and with the mission, philosophy, objectives, and policies of St. Liborius and the Diocese of Joliet. A Bachelor's degree in Theology/Religious Education or related field preferred. Several years of experience as a Coordinator of Religious Education. Ability to compose correspondence and reports.

Part-time Coordinator of Sacred Music - The Coordinator of Sacred Music is responsible for collaborating with clergy, staff, ministry leaders, volunteers, and musicians to plan and execute the music for parish liturgies and lead the faithful in music that is suitable for parish liturgical celebrations. The Coordinator of Sacred Music develops and directs cantors and musicians to provide sacred music on Sundays and other special liturgies in accord with the liturgical norms of the Catholic Church. Qualifications include a practicing Catholic who understands and supports the teaching and dogma of the Roman Catholic Church and who acts as an example and serves as role model in their personal life. Bachelor of Arts degree in liturgical music, music performance, music education or related field preferred. Ability to compose correspondence and reports. Evidence of a strong background and knowledge of liturgical music and liturgy in the Roman Catholic Tradition. Ability to play organ and piano and conduct a choir. Demonstrate proficiency with Microsoft Office Suite (Word, Excel, Outlook, and Power-Point).

To view complete job descriptions, visit: The Roman Catholic Diocese of Joliet in Illinois. To apply for any of these opportunities, please send a cover letter and resume to humanresources@dioceseofjoliet.org. Please reference the job title in the subject line of email.



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