



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024 castlerocktownship.com

BOARD OF SUPERVISOR MEETING Minutes

April 28, 2026 @ 6:00pm

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Norb calls the meeting to order at 6pm and the Pledge was recited. Present were Brian Haskin, Russ Zellmer, Norb Kuhn, Jerry Larson, Pete Schaffer, Nicole Loeffler

- **APPROVE AGENDA**

- Pete motion to approve the agenda, Jerry 2nd motion passes 5/0

- **DAKOTA COUNTY SHERIFF UPDATE (if present)**

- **PLANNING COMMISSION**

1. Mike & Eileen Devney Ag Preserve

Not here will add to next agenda

2. Radman Ag Preserve

Motion to approve application by Brian, Russ 2nds, motion passes 5/0

3. Paulson Bathroom "remodel"

Motion to approve by Pete, 2nd by Jerry, motion passes 5/0

4. Switzer Permit Application

Motion to approve by Brian, 2nd by Pete motion passes 4/0 Russ abstains

5. Schmaus Parcel Split

See notes

- **REVIEW/APPROVE PERMITS**

1. Jim Heiman-Todd McDonal correspondence

Need to contact Bolton&Mink see what the violation enforcement process is? Do they handle enforcement or does the township? Ask about silk fence violation. For building or whole property? Need an escrow account

2. Charlie Heiman-wants to plant trees

Brian makes motion to remove silk fence and plant trees on property line. Russ 2nd Motion passes 5/0

3. Folds of Honor permit

Motion to approve made by Brian, Jerry 2nds, Motion passes 5/0

4. Mopar's in the Park Large Assembly Permit

Motion to approve made by Brian, Jerry 2nds, Motion passes 5/0

5. Ag Society- liquor license

Motion to approve made by Brian, Jerry 2nds, Motion passes 5/0

6. Mopar's in the Park liquor license

Motion to approve made by Brian, Jerry 2nds, Motion passes 5/0

7. Central Farm Service Contract

No action taken

8. Otte- Property Maintenance Quote

Motion to stay with automatic made by Brian, Jerry 2nd motion; motion passes 5/0

9. Approve sign permit for 220th St

Follow through with PC recommendation for CUP-have public hearing

Motion to follow ordinance as written by Brian Jerry 2nd Motion passes 5/0

- **PUBLIC COMMENT**

- **TREASURER'S REPORT**

Receipts \$3721.90

Current Investments \$

- **REVIEW PAYROLL AND CLAIMS**

Payroll: \$ Check #

Claims: \$314.69 Check # 11754 & 11755

Total: \$

Ck# 11754 MN Paid Leave for Board Members only separate needed to create an extra account just for them

CK# 11755 Dakota County Financial came in after Monthly bills. Due 4/30/26

Renew CD's Road Turn Back 6931 & Public Fund CD 6935

Transferred \$100,000.00 from 6931 to Savings 6910

Motion to approve payment of 11754 & 11755 by Brian, Jerry 2nd Motion passes 5/0

Motion to approve treasure report by Pete, Brian 2nd Motion passes 5/0

- **PRESENTATIONS**

- **ROAD REPORT**

Motion to approve lift for 270th 3.5 miles and Biscayne 1 mile by Brian, Jerry 2nds motion passes 5/0

- **UNFINISHED BUSINESS**

1. Auditors for Audit

Nikki will call Eureka and Empire and see who they use for audit

2. Live Streaming

Discussed above with Sam

3. Security Cameras

Not discussed

4. Computer Backup/IT support

Computers need to communicate with each other/ emails updated/backup system for computers/domain updated to not be on Host Papa/apply for .gov for

website and emails/streaming for meetings/update wifi to business class/need device management for all computers ie: passwords & access/ AI note taker along with streaming the meeting

5. Permit Process

1: Planning Commission 2: Inspector 3: Board of Supervisors

• **NEW BUSINESS**

1. Establishing Escrow for "County Business"

No need to establish escrow

2. Establishing "Signees" at the Bank, what accounts everyone has access to.

Russ makes motion to have all names removed from signees except chair- Norb Kuhn, vice chair-Pete Schaffer, clerk-Nicole Loeffler and treasurer-Jaylene Winkles, Brian 2nds. Motion passes 5/0

3. ACH/Direct Deposit for Board of Supervisors, Planning Commission and Office Staff.

Moved to Next meeting

• **COMMITTEE REPORTS**

NCRW-Sandy

Comp plan-Brian

Discussion about becoming a city. No motion was made

City plan

• **CLERKS REPORT/APPROVE MINUTES**

March Minutes

Motion to approve with corrections by Jerry Russ 2nd passes 5/0

Re-Org minutes

Russ makes motion to approve Jerry 2nds motion passed 5/0

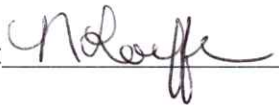
• **Adjourn**

Motion to adjourn made by Russ, Jerry 2nd motion passes 5/0

Date signed 5/28/20

Respectfully submitted 

Clerk

Attest 

Chair