

Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024 castlerocktownship.com

BOARD OF SUPERVISOR MEETING MINUTES

March 9, 2026 @ 6:00pm

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Jerry Larson called the meeting to order at 6pm and the Pledge was cited

Norbert Kuhn, Jordan Harper, Jerry Larson, BJ Elvestad, Pete Schaffer Nicole Loeffler and Jaylene Winkels

APPROVE AGENDA

Jordan Harper made motion to approve the agenda; BJ Elvestad 2nd the motion. Motion passes 5/0

DAKOTA COUNT SHERIF UPDATE if resent

CONSENT AGENDA REVIEW/APPROVE

Motion to approve 2.10.26 Minutes made by Norb, BJ= 2nd Motion passes 5/0

REVIEW/APPROVE

- Scharbach pole shed
Scharbach was advised to go to a Planning Commission Meeting

PUBLIC COMMENT

- Jim Heiman wonders why there is a new planning commission application on the agenda.

The board wants to wait until issues are resolved before adding new commissioners

- Sandy Weber feels there are procedures to follow
- Nancy Arandstad expects integrity.

PRESENTATIONS

ROAD REPORT

- 275th Street

Norb and Jerry met with Railroad. Proposal was given to close the road for repairs on trussell. CRT needs to repair drainage, and Dakota County will pave 80 ft of 275th (40 on each side of bridge)

- Approve spring grading?

Otte to do the grading for the whole township

- Weed Control ROW & dust control

Otte to do weed control? Todd Matzke is the other option

Norb will get ahold of Bryce Otte regarding a quote for weed control

Jerry will get quotes for Dust control

UNFINISHED BUSINESS

1. Garden of Castle Rock-final approval

Motion to approve with one year review made by Norb Kuhn; BJ Elvestad 2nd pass 5/0 Motion passes

2. CD rates from 3 Banks

Table until April meeting

BJ made a motion to get new quotes for April Jordan Harper 2nd 5/0 Motion passes

PS= motion to get new, sealed quotes to be opened at the meeting. BJE 2nd pass 5/0

3. Set dates for public hearings for ordinance manual (will discuss at this meeting)

4. Jordan Harper made a motion to contact lawyer to see if resolution mistake of signing the wrong resolution is binding or if, since it hasn't been published in paper, is it official? BJ 2nd the motion. Motion passes 5/0

5. Review Solar Resolution

Tabled until we speak to the lawyer

6. Credit card update - Jaylene

Will continue to work on the bank card until next month

7. Fire Department Update

No update

8. Solar Project Update

Battery storage permit will go straight through the Public Utilities Commission

Jordan Harper made a Motion to send letters to landowners who are leasing to solar and invite them to the April meeting. Pete Schaffer 2nd pass 5/0

9. Bio-Solids Update

Drew Roach will be looking into this and will get back to the township

10. Fee schedule & Resolution

Norb Kuhn made a Motion to approve fee schedule and resolution; Jordan Harper 2nd Motion passes 5/0

11. Drea Doffing-Removal Policy

12. Lawyer bill

Pete Schaffer made a motion that GDO Law separates invoices for the lawsuit from all other invoices. Providing 2 invoices Norb Kuhn 2nd. Motion passes 5/0

NEW BUSINESS

12. Gardens of Castle Rock/Verry Merry liquor license

Motion to approve liquor license Pete Schaffer; Jordan Harper 2nd. Motion passes 5/0

13. Planning commission applicants

14. Dog leash ordinance (see letter)

Discuss during ordinance book meeting

15. Top the Tator Assemblage App-see email

BJ made a motion to approve Pete 2nd Motion passes 5/0

16. Phone bill Townhall

Motion to cancel frontier internet Pete Schaffer. Norb 2nd Motion passes 5/0

17. Monthly meeting times (6 or 7 start times) year-round and 2 meetings/month

Pete Schaffer made a motion to have 2 meetings/month until ordinance manual is done then reevaluate 2nd Tuesday 4th Tuesday and continue 6pm start time
JH=2nd pass 4/0

BJE abstained from voting

18. Schriever pole shed

Needs to come back to planning commission

19. Trevor Scharbach:

Norb extension for new construction permits to be extended for 60 days. Still does not have the right to build at this time Pete Schaffer 2nd motion. Motion passes 5/0

Pete Schaffer extends permit extension

19. Otte bill & 230th st

Norb will Ask Bryce to come to the April meeting to discuss discrepancy in billing. Have Otte hold off on "the tree"

Pete Schaffer made a motion to pay partial Otte bill as discussed, no 2nd Motion Fails due to lack of 2nd. Norb made a motion to pay, withholding \$3500 Jordan 2nd the motion. Motion passes 5/0

FYI/REMINDERS

COMMITTEE REPORTS

TREASURER'S REPORT

- Receipts \$6880.11
- Current Investments \$1,031,868.61

REVIEW PAYROLL AND CLAIMS

- Payroll: \$7,372.50 Check # 1 1675, 1 1681, 1 1688 & 1 1689
- Claims: \$17486.86 Check # 1 1690 - 1 1706

- Total: \$24,859.36

Jaylene will withhold \$3500 from Otte bill

Pete Schaffer made a motion to approve treasurer report BJ 2nd pass 5/0 Motion passes

Pete Schaffer made a motion to approve payroll and claims minus \$3500 to Otte Jordan Harper 2nd pass 5/0 Motion passes

- Norb made a motion to approve pest control payment, BJ 2nd Motion passes 5/0

CLERKS REPORT

Reorg meeting times

CC'ing Jaylene in on all emails with attorney; let Jaylene know when and how long phone calls with attorney


ADJOURN CORRESPONDENCE

•Motion to adjourn made by BJ Norb Kuhn 2nd Motion passes 5/0

Date Signed

4/14/26

Respectfully Submitted,



Nicole Loeffler, Clerk

Attest:



Norb Kuhn, Township Chair