



# Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

## BOARD OF SUPERVISOR MEETING MINUTES

January 13, 2026, 6pm

### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Jerry called the meeting to order and the Pledge of Allegiance were cited at 6pm

### APPROVE AGENDA

Pete made motion to approve the agenda. NK 2<sup>nd</sup> motion pass 5/0

### DAKOTA COUNTY SHERIFF UPDATE (if present)

### CONSENT AGENDA REVIEW/APPROVE

- Approve Dec 16, 2025, Ordinance Manual meeting
- Approve Dec 9, 2025, minutes
- Approve Jan 12, 2026, minutes

BJE made motion to approve previous minutes PS 2<sup>nd</sup>. Motion passes 5/0

### REVIEW/APPROVE

### PUBLIC COMMENT/WEBSITE CONTACT FORMS RECEIVED PRESENTATIONS

Nancy Aarestad mad a statement about the removal of Drea Doffing from the planning commission. She would like the board to state what law she violated to be removed from the planning commission and felt that with how quickly Drea was voted to be removed that conversations were had outside of a board meeting

### ROAD REPORT

Ice: lack of materials are affecting how quickly roads can be treated

275<sup>th</sup> St RRX-N answer regarding work to be done. Otte gave a quote for \$25k. No info until Feb meeting

### **UNFINISHED BUSINESS**

- **Approve laptops to go home with treasurer and clerk**

Motion to approve by NK. BJE 2<sup>nd</sup>. Motion passes 4/1 Jordan-Nay due to Rhondas past statements on taking laptop home

- **Block Grant**

Request editable document.

Motion to adopt resolution approving application for fiscal year 2026. Dakota County community development block grant funding. Resolution TBD

Motion to approve: JL. 2<sup>nd</sup> by BJE motion passes 5/0

- **Next step for solar**

Motion to adopt 7.23 of the Solar Ordinances with corrections made 1/13/2026 and get a resolution: JL 2<sup>nd</sup>: BJE motion passes 5/0

- **Public Hearing date for Ordinance Manual**

Feb 5<sup>th</sup> at 5 pm

### **NEW BUSINESS**

- **Procedure for escrow checks and a process going forward (Graham Escrow refund)**

Escrow check to be cashed/deposited into escrow account. Motion to approve: BJE. 2<sup>nd</sup>: JS Motion passes 5/0

- **2025 Polling Place Accessibility Grant**

Nikki will work with BJ to get the money

- **GDO contract**

JH made motion to sign new 2025 GDO contract. 2<sup>nd</sup>: BJE Motion passes 5/0

- **Carol Cooper: regarding building rights (see email)**

Carol was wondering about building rights on 2 properties. Home is built on property line. Was advised that if the home is torn down, they can proceed to build on Northern half of property

- **MN tax distribution/co**

Stricken from agenda

- **Jack Wibbens (1120 220<sup>th</sup> st)**

Jack will be given a quote for \$45/hr for approx. 2 hours plus \$.25 per page in order to receive the information he is requesting

- **Gayle Becker extension for shed permit**

BJE makes motion to approve 160 day extension for shed permit. 2<sup>nd</sup>: PS motion passes 5/0

- **Approve Treasurer to order W2's from Amazon \$40.00**

BJE makes motion to approve. 2<sup>nd</sup>: NK motion passes 5/0

- **Approve additional Treasure training**

BJE makes motion to approve \$50/hr up to 10 hours of additional training for clerk and treasurer. 2<sup>nd</sup>: JH motion passes 5/0

- **Set a date for February budget meeting**

Feb 17<sup>th</sup> 5pm

- **Schedule Clerk/Treasurer Review for Feb**

Feb 17<sup>th</sup> 4pm

## **COMMITTEE REPORTS**

### **TREASURERS REPORT**

- Receipts **\$8525.63**
- Current Investments **\$978887.45**

### **REVIEW PAYROLL AND CLAIMS**

- Payroll: **\$9194.66** Check # **11620-11628**
- Claims: **\$71241.51** Check # **11629-11649**

- **Total: \$ 80,436.17**

Motion to pay lawyer bill: JL 2<sup>nd</sup>:JH motion passes 5/0

Motion to approve payroll:

- **Approval to transfer \$70,000.00 for bills and payroll**

Motion to approve: BJE 2<sup>nd</sup>: NK passes 5/0

**CLERKS REPORT**

Date Signed

3/23/24

Respectfully Submitted,

N. Loeffler

Nicole Loeffler, Clerk

Attest:

Jerry Larson

Jerry Larson, Township Chair