



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

BOARD OF SUPERVISORS MEETING MINUTES

July 8, 2025

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened on July 8, 2025. Present were: Jerry Larson (Chair), Norbert Kuhn, BJ Elvestad, Pete Schaffer, Jordan Harper, Rhonda Rademacher (Treasurer) and Molly Weber (Clerk). There were 9 other people present.

Chair, Jerry Larson called the meeting to order at 7:00pm and the Pledge of Allegiance was recited.

APPROVE AGENDA

BJ Elvestad made a motion to approve the agenda with additions. Pete Schaffer seconded. Motion carried. (5-0)

DAKOTA COUNTY SHERIFF UPDATE

N/A

CONSENT AGENDA

1. June 10, 2025 Board of Supervisor Meeting Minutes

Jordan Harper made a motion to approve the June 10, 2025 Board of Supervisor meeting minutes with amendments. Norbert Kuhn seconded.

BJ Elvestad abstained. Motion carried. (4-0)

REVIEW/APPROVE

- **Bob Hart**

- Questions on building rights in regards to PID#07-03100-76-019

Discussion was had. There was originally four buildables. Three have been used with one remaining. BJ Elvestad made a motion there is another building right so long as he meets the 50 foot setback from the driveway and the 165 foot frontage setback on the 31 acre parcel. Jordan Harper seconded. Pete Schaffer and Norbert Kuhn were nah. Motion carried. (3-2)

- **Katie Inouye**

- ❖ Permit for deck @ 2285 277th Street West
- ❖ PID#07-41901-01-011

Pete Schaffer made a motion to approve the deck permit at 2285 277th Street West for Katie Inouye. BJ Elvestad seconded. Motion carried. (5-0)

- **Jason Meyer for David and Joann Harris**

- New Construction home located at PID#07-01300-53-022
- Note: parcel split has been completed

Austin Adam was present to represent the Harris's. BJ Elvestad made a motion to approve the new construction home for the Harris's on PID#07-01300-53-022. Norbert Kuhn seconded. Motion carried. (5-0)

- **Al Maghfirah Cemetery**

- Public Hearing scheduled for 07.28.25 for amendment to Conditional Use Permit since permit request is to build a new building not use the existing building.

- **Gayle Becker**

- AG permit @ 1548 230th Street East
- 2 PID numbers: PID#07-00900-01-013 and 07-00900-01-012
- See section 6.04 section B of the current ordinance manual

BJ Elvestad made a motion to approve the AG Permit for Gayle Becker. Jordan Harper seconded. Motion carried. (5-0)

- **Jason Graham**

- Public Hearing scheduled for 07.28.25 for variance due to road frontage

PRESENTATIONS

- Corey Larsen – Lester Buildings – Corey was in attendance to recommend to the Board to get further clarification about when engineered stamped drawings are required.

ROAD REPORT

- 270th & Biscayne – stop sign was stolen-Jordan Harper made a motion to approve replacing the stop sign. Norbert Kuhn seconded. Motion carried. (5-0)
- Road Maintenance Quote-Norbert Kuhn made a motion to hire Otte's for another year effective August 1, 2025 with option to extend another year without quotes if the work is acceptable with the 4% increase next year. Jordan Harper seconded. Motion carried.
- Crack Seal Quote-discussion was had – BJ Elvestad made a motion to hire Allied to crack seal Albatross, Alverno north of 260th and the township parking lot in the amount of \$17,995.00. Norbert Kuhn seconded. Motion carried. (5-0)
- Chloride – Norbert Kuhn made a motion to lower the rate of application and do a shorter distance of 100 feet instead of 200 feet like we normally do until we run out. BJ Elvestad seconded. Motion carried. (5-0) Bryce Otte will ride with the chloride guy to determine what needs chloride.
- Gravel – wait until August or September and decide then about where to gravel.

UNFINISHED BUSINESS

- Policy Manual – table until August
- Review Letter – 275th Street- FYI
- Rocky Hills – per township attorney and title company sound like it should be okay to sell and is buildable. Jordan Harper made a motion to send out mailers to Rocky Hills residents to attend the August Board Meeting or send their opinion via email. BJ Elvestad seconded. Motion carried. (5-0)
- Office Assistant – Pete provided a job description. Jerry Larson will post it on the website.
- Culverts – when we talked to Ames we agreed to cancel his contract.
- Lawsuit Update – Norbert Kuhn made a motion to schedule a closed meeting with Andrew Tiede and Chris Olson via zoom the week of the 21st of July. Jordan Harper seconded. Motion carried. (5-0)
- Xcel – Jordan Harper made a motion to collect fees to date in the amount of \$1,347.60. Remainder of money stays in escrow. BJ Elvestad seconded. Motion carried. (5-0)

NEW BUSINESS

- Select New Vice Chair – Jordan Harper made a motion to nominate Norbert Kuhn. BJ Elvestad seconded. Motion carried. (5-0)
- Assign Board Member to Heather's committees: North Cannon River Watershed and Soil and Water Conservation District – Norbert Kuhn made a motion for BJ to take over. Pete Schaffer seconded. Motion carried. (5-0)
- Approve Board Members to send out Noncompliance Letters – we will wait until a meeting for this
- Weed Complaint on 270th – Jerry Larson talked to property owner & they cannot get in there because of standing water.
- Weed Control in ROW – need to spray brush instead of mow it. Auge will do it for \$250/hour plus product. BJ Elvestad will follow up and Norbert Kuhn will check with the elevator.
- Wild Parsnip – Sandy Weber presented photos of wild parsnip and discussed it.
- Corri & Ruppe – Norbert Kuhn asked for a consultation meeting with Corri & Ruppe which would be \$275.00 per hour. It is about \$100,000. To become a city. Jordan Harper made a motion to schedule something in September or October for 1 hour prior to the regular board meeting to explore becoming a city. Norbert Kuhn seconded. Motion carried. (5-0)
- Renew Interim Use Permits
 - IUP2024-0001 – Hannape Ranch @ 3891 275th Street West ~ Resolution#2025-09 – BJ Elvestad made a motion to renew the interim use permit for Hannape Ranch for one year term 07/01/25 to 07/01/26. Jordan Harper seconded. Motion carried. (5-0)
 - IUP2024-0002 – Kirschner @ 22488 Chippendale Avenue ~ Resolution#2025-08 – Norbert Kuhn made a motion to approve the interim use permit for Jeff Kirschner for 5 years. BJ Elvestad seconded. Motion carried. (5-0)

COMMITTEE REPORTS

- N/A

TREASURER'S REPORT

- Receipts \$15,857.21
- Current Investments \$1,024,450.46

Jordan Harper made a motion to approve receipts at \$15,857.21 & current investments at \$1,024,450.46. Norbert Kuhn seconded. Motion carried. (5-0)

REVIEW PAYROLL AND CLAIMS

- Payroll: \$6,741.00 Check #11462-11472
- Claims: \$133,558.42 Check #11473-11494
- Total: \$140,299.42

BJ Elvestad made a motion to approve payroll at \$6,741.00 and claims at \$133,558.42 Pete Schaffer seconded. Motion carried. (5-0)

CLERKS REPORT

- N/A

OTHER BUSINESS

- N/A

ADJOURN

Norbert Kuhn made a motion to adjourn the meeting at 10:45pm. BJ Elvestad seconded. Motion carried.

Date Signed

08/12/25

Respectfully Submitted,



Molly Weber, Clerk

Attest:


Jerry Larson, Township Chair