



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

BOARD OF SUPERVISORS MEETING MINUTES

June 10, 2025

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened on June 10, 2025. Present were: Jerry Larson (Chair), Pete Schaffer, Norbert Kuhn, Jordan Harper, Rhonda Rademacher (Treasurer) and Molly Weber (Clerk). There were 19 other people present.

Chair, Jerry Larson called the meeting to order at 7:00pm and the Pledge of Allegiance was recited.

APPROVE AGENDA

Norbert Kuhn made a motion to approve the agenda with additions. Pete Schaffer seconded. Motion carried. (4-0)

DAKOTA COUNTY SHERIFF UPDATE

Deputy was present but did not have anything.

PRESENTATION

Township Attorney Andrew Tiede was present via zoom.

Appointment of New Board Member – State Statute 367.03 was discussed about the board member vacancy. Publish/posting is not required. There are instances where a special election can be called or the appointment is made by a committee comprised of the remaining board members and the town clerk. Board thought it best to get a body in the chair with the lawsuit going on. **Pete Schaffer nominated Russ Zellmer. Norbert Kuhn seconded. Motion failed. (2-3).** Norbert Kuhn nominated Todd Sjostrand. **Pete Schaffer seconded. Motion failed. (2-3).** Jordan Harper nominated BJ Elvestad. **Jerry Larson seconded. Motion passed. (3-2)** BJ Elvestad will be given a certificate of election and oath of office will be administered.

Xcel – per Township Attorney we should charge for engineering fees and attorney fees. Andrew stated there is no reason to rescind a motion, just need to make a new motion. **Jordan Harper made a motion that the permit fees for Xcel are the engineer fees and lawyer fees. Pete Schaffer seconded. Motion passed (4-0)**

Rocky Hills – Andrew Tiede will dig deeper into this and give a summary for the next meeting.

CONSENT AGENDA

1. May 13, 2025 Board of Supervisor Meeting Minutes
2. Gambling Permit – Lakeville Lions Club – 08.04.25 – 08.10.25

Jordan Harper made a motion to approve the May 13, 2025 Board of Supervisor meeting minutes and GAM2025-0002 for Lakeville Lions Club. Norbert Kuhn seconded. Motion carried. (4-0)

REVIEW/APPROVE

Nicholas Rechtzigel (1)

- ❖ Permit for bedroom & bathroom remodel, laundry relocation and breezeway addition @ 2981 255th St W
- ❖ PID#07-02000-01-012

Bob Hart

- ❖ Questions on building rights in regards to PID#07-03100-76-019

Jonathan Bartell (2 and 3)

- ❖ Permit for deck on back of house located at 3780 275th St W
- ❖ Permit for 40x48 shed/garage
- ❖ PID#07-03100-76-017

Steve Nelson (4)

- ❖ Permit for garage extension (plans too large to scan so will be at meeting along with placement of septic and well in regards to the garage extension)
- ❖ PID#07-01300-01-014

McNearney for Sarah & Aaron Carpenter (5)

- ❖ New Construction Home Permit
- ❖ PID#07-02300-50-014

Norbert Kuhn made a motion to approve 1-5. Pete Schaffer seconded. Motion carried (4-0).

PRESENTATIONS

- Otte Excavating – unable to attend

ROAD REPORT

- Culvert Installation – Pete Schaffer made a motion to send Dan Ames an email to see if he still wants to do the project or if he wants out. Jordan Harper seconded. Motion carried. (4-0). Norbert Kuhn made a motion to get a letter from Dan Ames stating that he wants out of the project and if that is received to have Otte's use last year's price in the packet to complete the project. Jordan Harper seconded. Motion carried. (4-0)
- Gravel Quotes – on the road tour the road committee found most roads are flat as a pancake and are retaining water. We need a 4 degree crown on the roads and will need chloride right away after gravel. Road Committee's advice is to hit the worst roads this year and tackle other next year. Pete Schaffer made a motion to gravel 1.5 miles on Denmark and Biscayne gravel (2.5 miles) from 250th north to 225th then east ½ mile on 225th (for a total of 4.5 miles) and save the rest of the gravel budget for spot gravel. Jordan Harper seconded. Motion carried. (4-0)
Jerry Larson made a motion to instruct Bryce Otte to purchase gravel from Anderson Rock and Lime and use Milestone Materials as a back up. Jordan Harper seconded. Motion carried. (4-0)
- Road Maintenance Quotes – request will be published and posted to be returned before July 1, 2025

UNFINISHED BUSINESS

- Louis Becker – Norbert Kuhn made a motion to approve the shed for Louis Becker based on Inspectron's approval. Pete Schaffer seconded. Motion carried. (4-0)
- Cannabis ~ Resolution 2025-06 – Norbert Kuhn made a motion to accept Resolution 2025-06. Pete Schaffer seconded. Motion carried. (4-0)
- Rocky Hills Park – table until July
- Crack Seal Approval – table until July – Board decided to divide the crack seal project into 3. Would like a quote for Albatross, parking lot at Township Hall and Alverno by the cemetery for this year. Jerry Larson will request these.
- Ordinance Enforcement – see email from MAT – table until July – MAT stated that it falls onto the Board to enforce the ordinances. If the Board receives a complaint they try to act on it.
- Policy Manual – table until July
- Office Assistant – Pete Schaffer will research this for July – job description, pay, etc
- Planning Commission Minutes – Pete had a question why something was approved on 4/28/25 and then again 4/30/25. Board reviewed and it was fine.

NEW BUSINESS

- Permits ~ what information do we want to require – permit application and site plan per the Board.
- Planning Commission Member Conduct – Jordan Harper asked that we all work together.
- Township Membership Cards – These were distributed to Board members.

FYI/REMINDERS

- MET Council Preliminary Population as of April 1, 2024 ~ 532 housing units, 504 households, and 1,365 people (of whom 6 lived in group quarters facilities)
- 2025 Nitrate Testing Events

COMMITTEE REPORTS

- N/A

TREASURER'S REPORT

- Receipts \$2,819.07
- Current Investments \$1,051,850.61

Pete Schaffer made a motion to approve receipts at \$2,819.07 & current investments at \$1,051,850.61. Jordan Harper seconded. Motion carried. (3-0)

REVIEW PAYROLL AND CLAIMS

- Payroll: \$3,933.58 Check #11440-11441
- Claims: \$40,116.80 Check #11444-11461
- Total: \$44,050.38

***Checks 11442 and 11443 were voided due to printing error.

- Contech Bill – researching this as to who the bill is for.

Pete Schaffer made a motion to approve payroll at \$3,933.58 and claims at \$40,116.80. Jerry Larson seconded. Motion carried. (3-0)

CLERKS REPORT

- Motions at the end of the meeting changed to (3-0) votes since Norbert Kuhn had to leave early.

OTHER BUSINESS

- N/A

ADJOURN

Pete Schaffer made a motion to adjourn the meeting at 10:15pm. Jordan Harper seconded. Motion carried.

Date Signed

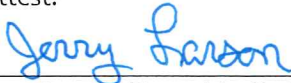
7/9/25

Respectfully Submitted,



Molly Weber, Clerk

Attest:



Jerry Larson, Township Chair