



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

BOARD OF SUPERVISORS MEETING MINUTES

April 8, 2025

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened on April 8, 2025. Present were: Jerry Larson (Chair), Heather Mavencamp, (Vice-Chair), Pete Schaffer, Norbert Kuhn, Jordan Harper, Rhonda Rademacher (Treasurer) and Molly Weber (Clerk). There were 14 other people present.

Chair, Jerry Larson called the meeting to order at 7:00pm and the Pledge of Allegiance was recited.

APPROVE AGENDA

Heather Mavencamp made a motion to approve the agenda with additions. Pete Schaffer seconded. Motion carried. (5-0)

DAKOTA COUNTY SHERIFF UPDATE

Deputy Shearer stated there is currently storage theft happening. There are some new deputies. Call if you see erratic drivers right away. Sheriff will notify Bryce at the golf course about the broken fence. Residents stated concern about activity on 225th. Sheriff will put in a request for more enforcement in the area.

CONSENT AGENDA

1. March 11, 2025 Board of Supervisor Meeting Minutes
2. Sarah Kidwell – (permit# LIQ2025-0001) Liquor License for Mopar Car Show May 30-June 1 @ Dakota County Fairgrounds
3. Sarah Kidwell – (permit# LA2025-0002) Large Assembly Permit for Large Assembly for Mopar Car Show - May 30-June 1 @ Dakota County Fairgrounds
4. Sarah Kidwell – (permit# LA2025-0003) Large Assembly Permit for Top the Tater Days – 06/29/25 @ DC Fairgrounds
5. Sarah Kidwell – (permit# LIQ2025-0002) Liquor License for Dakota County Fair – Aug 4-10 @ DC Fairgrounds
6. Sarah Kidwell – (permit# GAM2025-0001) Gambling Permit Folds of Honor MN Foundation – Aug 4-10 @ DC Fairgrounds

Norbert Kuhn made a motion to approve numbers 1-6 as stated above. Jerry Larson seconded. Motion carried. (5-0)

REVIEW/APPROVE

- Louis Becker – motion to approve 60 day extension – Heather Mavencamp made a motion to approve the 60 day extension for Louis Becker. Jordan Harper seconded. Motion carried. (5-0)
- Mark Wagenknecht Farm Inc - AG Building @ PID#07-01500-03-050 – (permit #AG-2025-0002) – Pete Schaffer made a motion to approve the AG building for Mark Wagenknecht @ PID#07-01500-03-050. Norbert Kuhn seconded. Motion carried. (5-0)

PUBLIC COMMENT/WEBSITE CONTACT FORMS RECEIVED

- N/A

PRESENTATIONS

- Coalition – Nancy Aarestad & Peggy Curtis – coalition requested a closed meeting the with the Board and Township Attorney but were advised this is not possible. Board stated they are welcome to request meeting with 2 Board members to present ideas for the Board to present to the Township Attorney. Nancy Aarestad will set these meetings up. Heather Mavencamp made a motion to schedule a closed special meeting with the Township Attorney to discuss May 28th hearing strategy. Jordan Harper seconded. Motion carried. (5-0)

ROAD REPORT

- Road Crown – Heather Mavencamp made a motion to have Jerry Larson direct Otte's to grade all roads. Jordan Harper seconded. Motion carried. (5-0)
- Tree/Brush Trimming on 232nd Street – trees are to the edge of the road on 232nd Street – Otte's quote was \$4,000.00 – Pete Schaffer recommended Duden's out of Cannon Falls – Pete will give Jerry Larson their phone number

- Road Committee – Jerry Larson sent out an email to the Road Committee and no one responded. Heather Mavencamp will send an email to Road Committee to see if they are interested in still serving.
 - Gravel – **Norbert Kuhn made a motion to turn the roads over to Otte's.** Motion died for a lack of a second. Jerry Larson talked to Bryce Otte about gravel who buys it at the County pricing. They will haul the gravel but we will pay less for the gravel itself. Contract reads he will acquire gravel for us. They can bill for the gravel separately. Jerry Larson will get quotes from Milestone Materials, Anderson and Solberg. Pete Schaffer will get roads out of Mark Henry. Jerry Larson will request for Otte's to grade all roads as soon as possible and report back what roads they thing need to be rocked.
 - Dust Control – Jerry Larson will talk to County about chloride pricing and talk to Otte's about whether they have someone for chloride.

UNFINISHED BUSINESS

- Culvert on 275th and Cambodia – let it go until we see water down there again – Jerry, Jordan and Otte's looked it
- Cannabis – Table until May.
- Mork Wetland Bank – Removed from agenda as no application has been received.
- Chris Berglund – Xcel Energy CapX 2nd Circuit Large Utility Permit Application (permit# ROW-LGU-2025-0001) – Jerry Larson measured and none of the poles are in the right of way. Township is not in favor of a shared bond. They would like Township Attorney to write up a bond, how to protect the roads and an escrow. Xcel was going to pay \$250. per pole but that offer is no longer on the table. **Pete Schaffer made a motion to have Xcel pay \$250. per pole and a \$250,000. bond otherwise a straight \$500,000. Bond with no permit fees. Heather Mavencamp seconded. Motion carried. (5-0)**
- Annual Meeting
 - 2 meetings per month – adding a 2nd Board meeting would require a second Planning Commission meeting so better to have closed meeting ahead of a regular meeting. **Norbert Kuhn made a motion to have 2 meetings per month. Pete Schaffer seconded. Motion failed. (3 no – 2 yes)**
 - Live streaming – Pete Schaffer stated this came up the last 2 years and it would be about \$2,000. He did not reach out to anyone for any information. Would need to gather more information on this. Jordan will call MAT and Heather will call Sam.
 - Levy – the people of the township voted on a 10% increase. The Board has until August to decide. Table until May.
- Policies – table until May
- Ordinance Manual – nothing

NEW BUSINESS

- Planning Commission Vacancy – **Norbert Kuhn made a motion to appoint Drea Doffing to the Planning Commission. Heather Mavencamp seconded. Motion carried. (5-0)**
- Township Officer List for MATIT – Board review and was mailed to MAT 04.09.25.
- Rocky Hills – discussion was had – **Heather Mavencamp made a motion to direct the Planning Commission to ask the Planner if Rocky Hills lot of record is buildable per our Ordinance. Jordan Harper seconded. Motion carried. (5-0)**
- Elections Email – Townships Can Opt into Balloting by Mail - FYI
- Inspectron Contract – expires 05.14.25 – same as last year – **Pete Schaffer made a motion to ask Inspectron to take number 5 out of the contract. Norbert Kuhn seconded. Motion carried. (5-0)**
- Data Request – **Heather Mavencamp made a motion to adopt the data practices policy for public and set hourly cost to clerk's hourly compensation. Jordan Harper seconded. Motion carried. (5-0)** Jordan Harper rescinded this motion, then Heather Mavencamp rescinded it. **Heather Mavencamp made a motion to approve resolution 2025-04 Resolution Adopting Data Practices Fee Schedule and Procedure for public and set hourly cost to clerk's hourly compensation. Jordan Harper seconded. Motion carried. (5-0)**
- Board of Appeals and Equalization – Jordan Harper will sign up for online training.
- Order MAT Manuals – **Jerry Larson made a motion to order 6 more pink manuals. Jordan Harper seconded. Motion carried. (4-0)** since Heather not present during this motion.

NEW BUSINESS continued

- Weed Inspection – Heather Mavencamp will follow up on this.
- Appointment of Clerk & Treasurer - Jerry Larson will find out when you have to reappoint the clerk and treasurer.

FYI/REMINDERS

- MPCU Notice of Public Information & Environmental Assessment Scoping Meetings
- Castle Rock Update from Dakota County
- Dakota County Community Development Agency Letter (No action necessary if we still want to be eligible for Block Grants)

COMMITTEE REPORTS

- N/A

TREASURER'S REPORT

- Receipts \$35,181.10
- Current Investments \$1,110,394.27

Nobert Kuhn made a motion to approve receipts at \$35,181.10 & current investments at \$1,110,394.27. Heather Mavencamp seconded. Motion carried. (5-0)

Heather Mavencamp made a motion for Rhonda Rademacher to delegate the remaining ARPA funds to Roads. Jordan Harper seconded. Motion carried. (5-0)

Jordan Harper made a motion for Rhonda Rademacher to renew the 04.17.25 CDs for 12 months and to leave them at Castle Rock Bank. Heather Mavencamp seconded. Motion carried. (3 yes – 2 no)

REVIEW PAYROLL AND CLAIMS

- Payroll: \$7,680.82 Check #11375-11397
- Claims: \$43,026.20 Check #11398-11420
- Total: \$50,707.02

Heather Mavencamp made a motion to approve payroll at \$7,680.82 and claims at \$43,026.20. Jordan Harper seconded. Motion carried. (5-0)

CLERKS REPORT

- MPCU Notice in the Matter of Castle Rock Solar LLC

OTHER BUSINESS

- Heather Mavencamp made a motion to allow the Chair and Vice Chair to contact the attorney with 2 people preferably on the phone conversation. Jordan Harper seconded. Motion carried (5-0) Pete Schaffer and Norbert Kuhn chose not to be in conversations with the attorney.

ADJOURN

Norbert Kuhn made a motion to adjourn the meeting at 11:05pm. Jordan Harper seconded. Motion carried.

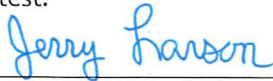
Date Signed

05.13.25

Respectfully Submitted,


Molly Weber, Clerk

Attest:


Jerry Larson, Township Chair