



Castle Rock Township

Since 1858

Dakota County, Minnesota

2537 240th Street West, Farmington, MN 55024

castlerocktownship.com

BOARD OF SUPERVISORS MEETING MINUTES

March 11, 2025

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened on March 11, 2025. Present were: Pete Schaffer (Chair), BJ Elvestad, (Vice-Chair), Jerry Larson, Heather Mavencamp Rhonda Rademacher (Treasurer) and Molly Weber (Clerk). Dave Nicolai was absent.

Chair, Pete Schaffer called the meeting to order at 7:00pm and the Pledge of Allegiance was recited.

APPROVE AGENDA

Heather Mavencamp made a motion to approve the agenda. BJ Elvestad seconded. Motion carried.

DAKOTA COUNTY SHERIFF UPDATE

N/A

CONSENT AGENDA

1. February 11, 2025 Board of Supervisor Meeting Minutes
2. Sarah Kidwell – (permit# LA2024-0001) Large Assembly Permit for Tunnel of Towers for Twin Cities 5K – 05/07/25 @ Dakota County Fairgrounds
3. EB Land Holdings, LLC – AG Preserve Termination

BJ Elvestad made a motion to approve numbers 1-3 as stated above. Jerry Larson seconded. Motion carried.

REVIEW/APPROVE

- Charles Radman - AG Shed @ 1948 270th Street East (PID#07-03500-25-020) – (permit #AG-2025-0001)
BJ Elvestad made a motion to approve the AG shed @ 1948 270th Street East for Charles Radman. Jerry Larson seconded. Motion carried.
- Louis Becker – motion to approve 60 day extension – BJ Elvestad made a motion to approve the 60 day extension for Louis Becker. Jerry Larson seconded. Motion carried.

PUBLIC COMMENT/WEBSITE CONTACT FORMS RECEIVED

- N/A

PRESENTATIONS

- N/A

ROAD REPORT

- Jeff Neitzke – Dakota County Bridge Maintenance Work Request – Heather Mavencamp made a motion for Jerry Larson to direct Otte's to complete the resets as listed on the bridge maintenance request from Dakota County. BJ Elvestad seconded. Motion carried.
- Road Maintenance Proposals for tree trimming
 - Heather Mavencamp made a motion to approve Ottomatic's quote for tree clean up at the town hall. BJ Elvestad seconded. Motion carried.
 - Heather Mavencamp made a motion to approve Otte's to trim the branch over 230th for \$1,500.00. Jerry Larson seconded. Motion carried
 - Jerry Larson made a motion to approve Otte's to do brush mowing on 230th for \$4,500.00 pending they are doing mowing of brush in ROW both sides Blaine to Biscayne. BJ Elvestad seconded. Motion carried.

- Jerry Larson made a motion to approve trimming trees on 250th for \$3,500.00. BJ Elvestad seconded. Motion carried.
- 275th between Highway 3 and Denmark – Otte’s will grade 275th again once it dries out. Commissioner Slavik stated we need to contact Todd Howard since the County does not plan to do anymore with 275th and said we need to take care of the road or they won’t do anymore in 2026.
 - Need to fix under the bridge where the water collects & cut ditch down and make a swale
- Mike Long – need to contact him about his situation
- 275th and Cambodia – Guonkis and Raztlaff culverts – Jerry Larson will direct Otte’s to look at this free of charge.

UNFINISHED BUSINESS

- Need to add auto sales as a permitted use in the Commercial Sales section of the ordinance manual per the direction of the Board.
- Policies – table until April meeting

NEW BUSINESS

- Local Weed Inspection – local weed inspection is outsourced by Dakota County to Soil and Water
- Chris Berglund – Xcel Energy CapX 2nd Circuit Large Utility Permit Application (permit# ROW-LGU-20258-0001)
 - May need to work on each pole. Plan to start mat installation in May and the project would be from June – September. They will string wire mostly with helicopters. They would like to do a bond with multiple townships. We need to seek legal counsel on this. Chris will send another email with additional information.
- Jeff Matzke – Bolton & Menk – Zoning Map
- Inspectron Contract – expires 05.14.25 – same as last year – **Heather Mavencamp made a motion to get additional requests for proposals for the services that Inspectron provides. Jerry Larson seconded. Motion carried.**
- Septic Warning Light – Sauber will look at it for free. **Heather Mavencamp made a motion to approve up to \$500.00 to fix the septic warning light. Jerry Larson seconded. Motion carried.**
- Ottomatic Contract – contract went up 10% from last year – **BJ Elvestad made a motion to approve Ottomatic’s contract. Heather Mavencamp seconded. Motion carried.**

FYI/REMINDERS

- Tuesday March 11, 2025 - Township Election 10am-8pm and Annual Meeting 8:30pm - FYI
- Board of Canvass Meeting – Wednesday March 12, 2024 @ 4pm - FYI
- Dakota County Township Officer Association Meeting – Saturday March 22, 2025 start time 9am - FYI
- MAT Spring Short Courses in various areas – March 17 – April 4, 2025 – **Jerry Larson made a motion to approve expenses for MAT Spring Short Courses. BJ Elvestad seconded. Motion carried.**

COMMITTEE REPORTS

- N/A

TREASURER’S REPORT

- Receipts \$1,500.65
- Current Investments \$1,095,673.21

BJ Elvestad made a motion to approve receipts at \$1,500.65 & current investments at \$1,095,673.21. Jerry Larson seconded. Motion carried.

There is a CD coming due 04.14.25. Rhonda Rademacher will take the money out of there to cover expenses since there is no money coming from the County until June. **Heather Mavencamp made a motion to take \$75,000.00 from the CD coming due in April and renew the rest. BJ Elvestad seconded. Motion carried.** Rhonda will check on percentage rates.

REVIEW PAYROLL AND CLAIMS

- Payroll: \$4,495.93
- Claims: \$14,783.11
- Total: \$19,279.04

Check #11353-11355

Check #11356-11374

BJ Elvestad made a motion to approve payroll at \$4,495.93 and claims at \$14,783.11. Heather Mavencamp seconded. Motion carried.

CLERKS REPORT

- N/A

OTHER BUSINESS

- N/A

ADJOURN

BJ Elvestad made a motion to adjourn the meeting at 9:00pm. Heather Mavencamp seconded. Motion carried.

Date Signed

4/29/25

Respectfully Submitted,

Molly Weber

Molly Weber, Clerk

Attest:

Jerry Larson

Jerry Larson, Township Chair