

**VILLAGE OF DIGGINS  
BOARD MEETING**

**April 21, 2025**

**VISITORS PRESENT:** Gerald Street, Courtney Riddle, Crystal Fore, Brent Daniels, Jodi Daniels, Ava Newman, Lizzie Newman, Nicole Newman, Nickie Alexander, Steven Bennett

**1. Roll Call of All Trustees Present:**

Michael Newman, Tresa Coday, Beth Joyce, and Kevin Knifong

**2. Trustees Absent:**

David Bowers

**3. Call to order: Establish a Quorum**

- Chairman Newman called the meeting to order at 6:12 pm after it was determined that there were enough Trustees present to establish a quorum.

**4. Opening Prayer – Tresa Coday, Trustee**

**5. Pledge of Allegiance**

**6. Swearing in of Newly Elected Officials**

Tresa Coday, Beth Joyce, and Kevin Knifong were sworn into the office of trustee for Village of Diggins for the 2025/2026 service period.

**7. Election of Chairman and Vice-Chairman of the Board of Trustees**

Michael Newman was elected as Chairman of the Board of Trustees and Kevin Knifong was elected as Vice-Chairman of the Board of Trustees. Both were nominated by Beth Joyce, Trustee, and affirmed unanimously by the Board. David Bowers will continue as president of the Park Board and Museum.

#### **8. Approve minutes:**

Tresa Coday made a motion to accept the minutes of February 10, 2025, Board Minutes. Beth Joyce seconded the motion. All Trustees were in favor and the motion passed.

#### **9. Approve the Financials:**

Beth Joyce, Trustee, made a motion to accept the financials as presented which was seconded by Tresa Coday, Trustee. All Trustees were in favor and the motion to accept the financials as presented was passed.

#### **10. Water/Sewer Department:** Brent and Jodi were both present.

- One calls have kept them busy. The Highway 60 Expansion has begun and the majority of one call requests were submitted for that purpose.
- The hydrants at the end of NN and Highway O were flushed.
- The filters on the septic tank were cleaned.
- The mixer has yet to be fixed due to a heavy workload on the vendor. We may need to seek an additional vendor to work with us when the preferred vendor does not have time to schedule us.
- The floats on lift stations A and B were cleaned.
- Tri-Plexes on Water Well Road: Daniels Environmental did not inspect the sewer lines before they were covered. CCW was used for the water connection but not the sewer. Brent voiced concern that the lift station was very close to well and should it overflow, there is a greater risk of contamination to the drinking water. Kevin Knifong, Trustee, said the sewer line / lift station issue should be discussed with the contractor. Because they did not follow through to contact the City for final inspection, a contract should be signed that the contractor is responsible for the cost of cleanup/repairs should the lift station malfunction.

- Michael Newman, Chairman, asked Brent to contact Andy Novinger, Engineer, about the pump and lift station at the end of NN to ensure it can handle the correct PSI that seems to come. Our portable pump will not work on lift station A because the pressure is so great.
- Andy Novinger has agreed to an hourly rate and will submit a new contract stating such soon. Village of Diggins will be billed and re-imbursed by the State.
- The north outer road is to be completed by September 1st. The MSE walls for the bridge are scheduled for May/June. The outer road will be turned over to the county after the work is completed.
- The commuter lot has been permanently closed. This has resulted in an increase in parking at the park. Michael Newman, Chairman, stated that we need to post the established park hours and erect a sign stating that there is no overnight parking allowed. Michael will contact Sheriff Cole concerning enforcement of the established park hours.

#### **11. Park Department:**

David Bowers was not present at this meeting; however, he did submit the proposed drawing for the Eagle Scout food pantry project. All Board members were in favor of the project and approved the drawing submitted.

- Monthly bingo nights did not start in March due to family illness. Bingo nights will be rescheduled in the future.
- Lunches/Dinners did not start in March due to family illness. Lunches will be rescheduled in the future.

#### **12. The Clerk's Report**

- Penny has had trouble contacting Faith Fire Protection out of Seymour to schedule the fire extinguisher inspections.
- Penny drafted an ordinance concerning landlord responsibilities concerning water connections and payments. This will be read and voted on at the next Board Meeting.

- Penny drafted an ordinance that offers a once-a-year adjustment granted to residents when proof that a leak has been fixed. This will be read and voted on at the next Board Meeting.
- There was a brief discussion concerning the number of Landlords who rent property within the city limits. The Board was surprised at the number represented.
- Penny let the Board know that she is now officially a Notary.
- No one expressed a desire to attend any of the upcoming Board-related training.
- Penny informed the Board that she is registered to attend the Missouri Rural Water Association's Clerk's Workshop May 21-22. She asked Tresa Coday, Trustee, if she would like to attend with her.

#### **CITIZEN INPUT:**

1. **Crystal Fore and Courtney Riddle** came to inform the Board of their desire to establish a two-bay mechanic shop (1700 square feet) in North Diggins on their property. They will erect a new chain link fence, and the business will be new from the ground up. They stated that the official they talked to said the water and sewer lines would need to be relocated. No one from the Board talked to anyone about the business endeavor. Crystal was going to find out who told them that the lines would need relocation. Their contractor is Triple C Farm & Land.

Crystal and Courtney want to begin building this garage by end of summer. It will take approximately 30 days to build. The property will be surveyed and have its own address. Courtney will take care of the business portion of the business with Larry Owens performing the work.

Crystal and Courtney want to know where they should put their mailbox.

Michael Newman asked that they return to the next Board Meeting to discuss their findings, bring any additional information including any

drawings and such like. Penny will add them to the agenda and supply a list of fees.

2. **Steven Bennett** came to discuss the property at 422 Rudolph Street that butts up to Kyle Gavin's property. They would like to move a 18 x \_\_\_ trailer to the property. Inman excavating has been contacted to clean up the property. The trailer will be a temporary dwelling for 2-3 years and then a permanent house will be built on the property. A privacy fence will be erected between that property and Kyle Gavin's Ragsdale Street property. Decks will be built on the front and back of the trailer and will not resemble a trailer park identity.

The Board granted them permission to move a trailer to the property.

3. **Gerald Street** asked about the property at the end of West Ragsdale Street. The occupants have until May 1<sup>st</sup> to vacate the property at which time MoDOT will take ownership. A barricade will be placed at the end of the street but will allocate space for water personnel access to the hydrant and water/wastewater lines on the property.

## **OLD BUSINESS:**

### **1. Michael Newman – Planning & Zoning**

The Board of Trustees will currently perform the duties of the Planning & Zoning committee. This will be a temporary situation until a renewed committee is established.

### **2. Michael Newman – Building Codes and Permits**

- Penny drafted an ordinance concerning adoption of International Building Codes. This will be read and voted on at the next Board Meeting.
- Penny also drafted an ordinance concerning the establishment of building permits in the Village of Diggins. This will be read and voted on at the next Board Meeting.

### **3. Michael Newman – Highway 60 Expansion Update**

Water interruptions can be expected during the expansion due to unidentified location of some of the water/wastewater lines. Interruptions will be kept at a minimum and additional shutoffs have been identified.

Michael and David Bowers have communicated concerning the Highway 60 Update. David told Michael that his recent communication with MoDot included the information that instead of two MSE panels for Village of Diggins branding, four will be provided for the same cost.

### **NEW BUSINESS:**

#### **1. Insurance Claim**

David Bowers, Trustee, is awaiting a letter stating what the insurance company will cover and what they will not. Further action will be taken after the letter arrives.

#### **2. Mowing Season**

There was a discussion concerning the purchase of a mower. Several Board members expressed willingness to mow the park. No one; however, is willing to do the weed eating necessary to complete the job. Discussion included who will mow, i.e., Board Members, High School Students, Hiring an Intern, and such like. Does an outside person need bonded, does the Village provide liability insurance for people or property damaged during the mowing? No decisions were made, and Penny was asked to include this for discussion at the next Board meeting.

### **CALL FOR THE ADJOURNMENT:**

As there is no further discussion from citizens, visitors, or Trustees, Beth Joyce, Trustee, gave a motion to adjourn the meeting. Kevin

Knifong, Trustee, seconded the motion that passed with all members in favor. The meeting was adjourned at 8:09 pm.

The next Board Meeting is scheduled for May 12, 2025 at 6:00 pm.