



*Mission: Providing academic excellence in a Catholic environment to inspire lives reflective of the Gospel*

## **St. John's Academy -Advisory Board Minutes Monday September 21**

Members Present: Melissa Haas, Chris Aarhus, Stephanie McMillan, Marianne Klosterman, Sherri Kleinknecht, Brady Anderson, Kaysee Price, Ryan Wanzek, Alicia Bata, Tim Perkins  
Absent: Annie Hancock, Father Wilhelm

### **Call to Order @ 7:01 p.m.**

#### **A. Opening Prayer**

### **II. Recommended Actions:**

#### **A. Routine Matters:**

1. Agenda Additions: none
2. Guests: none
3. Board Comments:
  - a) A concern was raised regarding the vegetable options available at lunch. Mrs. Haas shared that students currently have two vegetable choices: iceberg lettuce salad mix and a second vegetable option that varies each day.
  - b) Families voiced concerned regarding the planned week-long closure of childcare after school gets out in May. Nikki is exploring possible solutions to help out those families.

**B. Committees:** Marketing committee is meeting next week. Finance and long-range planning committees will meet within the next two months.

#### **C. Old Business:**

#### **D. New Business:**

#### **E. Recruitment and Marketing**

1. Enrollment- 252 students in KK-8.
2. Chris suggested surveying the fifth-grade parents about their students' plans for middle school. The information will be helpful in planning next year's budget.

#### **F. Action item:**

#### **G. Information and Proposals:**

##### **1. Principal's Report:**

- a) The school year is off to a positive start for both students and staff.
- b) Parent-teacher conferences are October 5 and 6.
- c) The emergency notification alert system was tested last week. If both parents did not receive an alert, they need to notify the office.
- d) Grandparents' day mass is Oct. 5.
- e) Parents are highly encouraged to attend the Internet Safety night at JHS on Oct. 7.

##### **2. Committee Reports:**

###### **a) Building and Grounds**

###### **(1) Report:**

- i. The art room complete.
- ii. Buildings and grounds committee is beginning to obtain estimates for some exterior work on the building to be completed next summer.

###### **(2) Projects:**



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b) **Finance:**

(1) Finance Report

- i. Kaysee shared the budget variance analysis report along with the budget.
- ii. There is still a significant discrepancy in tuition income. Kaysee shared that 15 families do not yet have tuition payment plans due to an issue with FACTS. She has contacted these families and is working to get their payment plans established.
- iii. Childcare fees are down compared to last year. Kaysee feels this could be a result of some families switching to the Art Center or Library afterschool programs.

c) **Long Range Planning**

(1)

d) **Policy**

- (1) 1003- Constitution and Bylaws- First reading. Proposed to change to minimum of 9 and maximum of 10 members on the advisory board.
- (2) 2018 Asbestos-First reading
- (3) 2019 Handicap Provisions- First reading
- (4) 2020 Transportation of Students- First reading.
- (5) 2021 Deliveries-First reading
- (6) 2022 Bus Safety- First reading. Suggestion was made to remove this policy as we no longer offer bus transportation.
- (7) 2023 Pets/Animals in School- First reading
- (8) 2023.1 Pets/Animals in School Form- First reading

e) **Grievance:** none

f) **Childcare:** none

**H. Pastor's Report:** Father was gone.

III. **Future Business:**

**A.** Next Meeting – October 19, 2026

IV. **Adjournment:** 7:47pm

V. **Closing Prayer**