

St. John's Academy - School Board Minutes

Monday April 21, 2025

Members Present: Jeff Trumbauer, Tim Perkins, Fr. Wilhelm, Mark Urquhart, Dave Landenberger, Janel Monson, Chris Aarhus, Ryan Wanzek, Stephanie McMillan, Yvette Yatskis, Marianne Klosterman



I. Call to Order @ 7:02 p.m

A. Opening Prayer

II. Recommended Actions:

A. Routine Matters:

1. Agenda Additions: N/A
2. Guests : N/A
3. Parent Comments: N/A

B. Old Business:

C. New Business:

1. Middle School Technology Fee
 - a) Device Option- Proposal would be that all middle school students would be required to pay a fee that allows them to have a school device to use throughout middle school. (Discussion had and recommendations made)
2. Maternity Leave Policy – Proposal would give extra leave days to expectant mothers and fathers to be. (Discussion had and recommendations made)

D. Action item: (2nd reading for 1-6)

1. Policy 2006 – Substance Abuse: Employee – Discussion had, recommendations made – 1st reading
2. Policy 2007 – Substance Abuse: Disciplinary Action for Students – Discussion had, recommendations made, 1st reading.
3. Policy 2008- Suspected Child Abuse and/or neglect and Mandatory Reporting- Discussion had, recommendations made, 1st reading.
4. Policy 2009 Staff and Volunteer Background Check and Training- Discussion had, recommendations made, 1st reading
5. Policy 2009.1 – Circle of Care Training Acknowledgement Form- Discussion had, recommendations made, 1st reading.
6. Policy 2009.2 – Acknowledgement of Diocese of Fargo Code of Conduct- Discussion had, recommendations made, 1st reading
7. Policy 2004 – Use of Technology – Added some recommendations, need to bring back or a 3rd reading.
8. Student Handbook AI Policy – 2nd reading, Ryan motions to approve as read, 2nd by Dave – passed.

E. **Pastor's Report:** Fr. Wilhelm wanted to thank Mr. Trumbauer for his past seven years of amazing work at the academy and to let everybody know that they should trust that he will do his best to pick the right person to replace Mr. Trumbauer. He surveyed the stakeholders to find out what they value in a new principal. He has a team of 8-9 on the interview committee. (Representatives from the school, parish, and families)

F. Information and Proposals:

1. Committee Reports:

a) Building and Grounds

(1) Report:

- (a) Due to the replacement of the wireless access and switches to the school, the purchase of new curriculum,

etc. the committee decided to not pave the East lot yet, but just plant grass there for now. They will also do just a few things to the North lot.

- (b) The roof issue has been repaired
- (c) Window tint has been put in the commons area.
- (d) Home Design Center installed a new countertop/sink in the Zebedee Kitchen. (looks great)
- (e) The air handling defects are being addressed.

b) Finance:

- (1) Month- Month comparison - We are tracking nicely with the past years. Positive financial swing but want to always keep in mind sustainability.
- (2) The finance committee recommended to the board and the board is recommending to the Parish Council to consider some non-planned budget expenses to accommodate some needs for next year. This would include hiring additional staff and extending the counselors hours.
- (3) Buck Tag Raffle- Still underway.

c) Long Range Planning: N/A

d) Policy – N/A

e) Recruitment and Marketing

Enrollment Update: Numbers still growing. Still room in Pre-K
222 Pre-K- 8, 195 K-8 (Record high)

f) Grievance: N/A

g) Childcare: N/A

2. Principal's Report:

- a)** Jeff wanted to express his sincere appreciation to the past & present board members for all their amazing hard work. He is very proud of all that we have accomplished for the school!
- b)** SJA Archery team is on their way to Utah to compete in Nationals!

III. Future Business:

A. Next Meeting – May 19, 2025

IV. Adjournment: Motion by Ryan, 2nd by Dave, Adjourned at 9:15 p.m.

V. Closing Prayer