

## St. John's Academy - School Board Minutes Monday May 19, 2025

Members Present: Jeff Trumbauer, Tim Perkins, Dave Landenberger, Janel Monson, Chris Aarhus, Grant Kleven, Ryan Wanzek, Stephanie McMillan, Yvette Yatskis, Marianne Klosterman



### I. Call to Order @ 7:01 p.m.

#### A. Opening Prayer

### II. Recommended Actions:

#### A. Routine Matters:

1. Agenda Additions: Can we add a trophy case?
2. Guests: N/A
3. Parent Comments: N/A

#### B. Old Business:

#### C. New Business:

1. Middle School Technology Fee (Middle school students will be assessed a technology fee of \$125 per year to cover the cost of a school device for their time at the Academy)
  - a) Device Option (2<sup>nd</sup> reading)- Ryan approved as read, Grant 2<sup>nd</sup>, passed
2. Maternity Leave Policy (Proposal to accrue 5 days per year of maternity leave and 2 days per year of paternity leave in addition to their regular sick leave and personal leave)
  - a) (2<sup>nd</sup> Reading) Ryan motioned to approve to recommend to the Parish council the policy as read. Dave 2<sup>nd</sup>

#### D. Action item: (2<sup>nd</sup> reading for 1-6)

1. Policy 2006 – Substance Abuse: Employee (2<sup>nd</sup> reading) Grant motioned to pass, Tim 2<sup>nd</sup>, approved.
2. Policy 2007 – Substance Abuse: Disciplinary Action for Students- (2<sup>nd</sup> reading) Ryan motioned to pass, Grant 2<sup>nd</sup>, motion approved.
3. Policy 2008- Suspected Child Abuse Neglect & Mandatory Reporting –(2<sup>nd</sup> reading) Motion to pass by Dave, 2<sup>nd</sup> by Tim, motion approved.
4. Policy 2009- Staff and Volunteer Background Check and Training (2<sup>nd</sup> reading) Motion to pass by Grant, 2<sup>nd</sup> by Dave, motion approved.
5. Policy 2009.1 – Circle of Care Training Acknowledgement form (2<sup>nd</sup> reading) Motion to pass by Ryan, 2<sup>nd</sup> by Stephanie, motion approved.
6. Policy 2009.2 – Acknowledgement of Diocese of Fargo Code of Conduct (2<sup>nd</sup> reading) Motion to approve by Ryan, 2<sup>nd</sup> by Dave, motion approved.
7. 2010 Procurement - 1<sup>st</sup> Reading (Suggested that we ask the diocese if we can eliminate this policy since it doesn't apply to us.)
8. 2011 Peanut and Tree Nuts – 1<sup>st</sup> reading – No recommendations at this time but it is recommended that this policy be observed throughout the entire building by all entities that cook in the facility at any time.
9. 2012 Food Allergy Management Plan (2011) 1<sup>st</sup> reading – Suggestions given and discussed.
10. 2013 Communicable Diseases – 1<sup>st</sup> reading – No recommendations made
11. 2013.1 Communicable Disease Procedures – 1<sup>st</sup> Reading- Suggestions and recommendations given.
12. Policy 2004 – Use of Technology – 3<sup>rd</sup> reading- Motion to approve by Ryan, 2<sup>nd</sup> by Grant, motion approved.

#### E. Pastor's Report: N/A

**F. Information and Proposals:**

**1. Committee Reports:**

**a) Building and Grounds**

**(1) Report:**

- (a)** Still some water issues with the roof. It appears to be a caulking issue now. Hopefully will be fixed soon.
- (b)** Need some tuck pointing on the brick done
- (c)** Still trying to figure out what to do with the East lot
- (d)** Going to wait on some technology needs until e-rate funds come in next year. Currently going to update our access points.
- (e)** There is a Facility Plan Manual for the new principal.
- (f)** FCCU had a service day and helped with the landscaping! Thank you!

**b) Finance:**

- (1)** A little off this month but hoping that is a onetime thing. We had an increase in sub costs, and some higher maintenance costs that affected this month's numbers.
- (2)** McCormick Estate should be coming in soon!

**c) Long Range Planning**

- (1)** N/A

**d) Policy**

- (1)** Continue to review old policies and update the manual.

**e) Recruitment and Marketing**

- (a)** Enrollment Update: Numbers are great! Jeff recommended that we focus on our pre-k families to help with retention as well as a stronger look at our 5<sup>th</sup> grade group to support retention there as well.

**f) Grievance:** N/A

**g) Childcare:** N/A

**2. Principal's Report:**

- a)** Staffing: All positions filled! Mrs. Haas will be the new principal, Zach Baumgartner is the 5<sup>th</sup> Grade teacher, Mrs. Yatskis will do all middle school religion, Mrs. Bixby-Anderson will be teaching middle school English, 2 new paras -Sami Johnston, and Devony Wegenast.
- b)** 8<sup>th</sup> Grade Banquet and Graduation will be held this week! Congratulations to all of them!

**III. Future Business:**

- A. Next Meeting – June 16, 2025

**IV. Adjournment:** Motion by Grant, 2nd by Ryan @ 8:43 p.m.

**V. Closing Prayer**